

MEETING #5 – January 22

At a Budget Workshop Meeting of the Madison County Board of Supervisors on January 22, 2013 at 8:30 a.m. in the Thrift Road Complex located at 302 Thrift Road:

PRESENT: J. Dave Allen, Chairman
Doris G. Lackey, Vice-Chair
Jerry J. Butler, Member
Pete J. Elliott, Member
Jonathon Weakley, Member
Ernie Hoch, County Administrator
V. R. Shackelford, III, County Attorney
Phillip Tartaglia, Finance Director
Jacqueline S. Frye, Clerk of the Board

Supervisor Elliott arrived at 10:25 a.m.

1. Budget Workshop Agenda

Chairman Allen called the meeting to order and noted that Supervisor Elliott has been contacted by the Clerk and he will be arriving late. All other members are present and a quorum was established.

2. Pledge of Allegiance & Moment of Silence

The Board of Supervisors commenced their meeting with the Pledge of Allegiance and a

3. Adopt Agenda

Chairman Allen asked if there were any changes to today's agenda.

On motion of Supervisor Lackey, seconded by Supervisor Weakley, the Agenda is adopted as presented, with the following vote recorded:

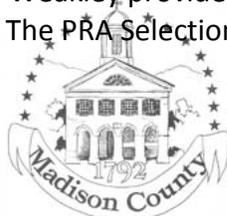
J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye
Jonathon Weakley	Aye

4. Agenda Items:

a. Budget Discussions:

Park & Recreation Authority (PRA)

Supervisor Weakley provide a brief overview of the recent PRA meeting that he attended. The PRA Selection Committee hired Mr. Jerry Carpenter as the new Manager;



there was also discussion about attaining a computer for the new hire, and whether he would be placed at the farmhouse at Hoover Ridge.

Further comments were verbalized pertaining to the fact that PRA will be responsible for its own budget and will be responsible to maintaining the fields at Hoover Ridge; there were also concerns verbalized by the PRA regarding dues being owed to the Middle River Association, to which the County Administrator advised he will need to investigate and discuss with the County Attorney.

The County Administrator introduced Phillip Tartaglia as the new Finance Director for Madison County.

School's Budget

The County Administrator advised the school's budget includes:

- a) A two percent (2%) increase for all teachers; and
- b) A proposed ten percent (10%) increase in healthcare costs;

County Budget

The County Administrator displayed a copy of the County's budget for review to show actual expense for FY2011, FY2012 and what was budget for FY2013.

Supervisor Lackey asked if a column could be added to the budget worksheets to show the actual cost.

Concerns verbalized by the Supervisors included:

- a) Future healthcare costs and whether the County will have to contribute if work hours are reduced;
- b) How costs will effect a part-time employee working 37.5 hours per week; and
- c) What will be the total fiscal impact;

Chairman Allen commented on the projected leave payout and advised the actual amount was added as a line item in the past budget; he questioned whether each departmental budget should have a line item within their budget for projected leave payout.

Supervisor Lackey advised that cars are supposed to be purchased for the Sheriff's Department.

The County Administrator also advised the Sheriff is requesting one (1) additional deputy for his department.

Supervisor Butler asked if the compensation board's contribution will increase based on state allocations; he also advised that highway safety funds have been replaced with a DUI grant.

Other requests from the Sheriff include:

- a) \$10,000.00 for part-time overtime;



- b) Repair of camera equipment and the holding cell;
- c) Repair of the camera in the sally port;

The County Administrator advised there has been an increase in vehicle maintenance; he feels the purchase of new vehicles will decrease the need for maintenance. In closing, he suggested that \$50,000.00 be set aside for the purchase of five (5) new vehicles (i.e. Dodge Charger, Ford Explorer and a pick-up truck for the Facilities Department).

Concerns verbalized by the Supervisors regarded:

- a) Only two (2) new vehicles were purchased for the Sheriff's Department last year; and
- b) Whether the school system is utilizing the surplus vehicles provided to them last year;

Supervisor Lackey asked if an analysis has been done to know how many law enforcement staff are on the roster and in what capacity they are each utilized.

Supervisor Weakley verbalized concerns as to whether a significant budget increase can be anticipated.

Supervisor Butler asked if there were any revenue projections.

Supervisor Weakley questioned the leave payout for law enforcement personnel and whether a payment option could be in place.

Supervisor Butler suggested funding for projected leave payout not be included in the contingency fund.

The County Administrator advised the auditors have identified projected leave payout as a liability issue.

Chairman Allen called for a consensus of the Board whether to have a line item for the liability by department or in the contingency fund.

After discussion, it was the consensus of the majority of the Board to have a line item within each department.

The County Administrator also advised that County equipment will be merged between the PRA and Facilities Department.

The County Administrator also advised that by placing the funds within each departmental budget, these funds can be easier moved than if they were placed within the contingency fund.

After discussion, it was advised that departments will need to be made aware of the new line item within their budget.

The County Administrator advised that based on the County's personnel policy, the maximum amount of leave to be paid to a departing employee is 240 hours; compensatory time is allowed for EMS personnel. In closing, he advised the



Sheriff's Department allows for 240 hours and 480 hours of compensatory time, and there is also a current issue of a substantial amount of leave time for a long-term employee.

Supervisor Butler questioned where the County is paying anyone long-term workman's compensation and/or retirement benefits.

The County Administrator advised there are no existing obligations and that line of duty benefits are considered as an insurance program. In closing, he clarified that any unemployment benefits are a paid to directly for at least twenty-six (26) weeks and is considered as a County liability.

Discussions continued regarding:

- a) Leave time payout and any proposed CSA shortfalls and what percentage could be budgeted to offset these items during the next budget cycle;
- b) Unemployment benefits could run longer than twenty-six (26) weeks;
- c) Whether to budget for future workman's compensation;
- d) Any savings to lease new vehicles;
- e) Other means to dispose of surplus vehicles;
- f) Whether there is a need to purchase a proposed new pick-up;

The County Administrator advised that surplus vehicles can be auctioned or traded; he also advised that vehicles being used by the Animal Control Officers and EMS personnel will eventually need to be replaced.

Supervisor Butler questioned whether the emergency volunteers had utilized all funding from a previous grant, to which the County Administrator advised the County has no oversight on this particular issue.

Public Safety (Emergency Preparedness)

The County Administrator advised he has purchased a new I-phone for Carl Pumphrey, Emergency Preparedness Director, and Mr. Pumphrey has requested that he be allowed to work additional hours above the existing part-time hours.

Concerns verbalized by the Supervisors included:

- a) Does the job description imply a full-time position;
- b) Can the hours worked be equivalent to EMS and E911 personnel;
- c) How will additional hours effect VRS and/or retirement;

The County Administrator advised that Mr. Pumphrey doesn't receive healthcare benefits or VRS at the present time.

It was also denoted that Mr. Pumphrey does attend to every emergency incident that transpires within the County – he is also a retired firefighter (from another locality) and appears to work well with other County emergency personnel.



Volunteer Services (Fire & Rescue)

Supervisor Butler asked if the County collects a portion of the revenue received by the volunteer services.

The County Administrator explained that the volunteers receive all revenue from night calls and the County receives revenue from all day calls. In closing, he also advised the volunteers receive assistance from one (1) County employee without a charge.

Chairman Allen advised the County runs about two thirds of the County's emergency calls and citizens are still receiving the benefit of this service.

The County Administrator advised the volunteers are trying to attain an affordable mortgage for their future facility. In closing, he feels the County needs to plan for the possibility that the entire operation may be the County's responsibility in the future.

EMS

The County Administrator advised that Lewis Jenkins, Emergency Medical Director, has requested a salary adjustment for one of the Lieutenants be increased from \$45,570.00 to \$50,310.00 annually. Currently, the department employs ten (10) medics, two (2) lieutenants and one (1) director.

Concerns verbalized by the Supervisors included whether:

- a) A rationale was provided for the proposed adjustment; and
- b) The entire EMS employee roster should be reviewed;

After discussion, it was the consensus of the Board to discuss this issue later after the bottom line is reviewed and a comparison of duties can be reviewed.

Corrections - Juvenile Detention

Supervisor Butler asked who served as the counselor for juvenile detention, as there is no one to provide mental health evaluations for citizens.

It was denoted that a juvenile officer does meet with clients in their office; however, Brian Duncan, Executive Director of the Rappahannock Rapidan Community Services Board is the point of contact regarding mental health evaluations.

Central Virginia Regional Jail

Chairman Allen provided an update of the proposed renovation project.

Supervisor Elliott advised if the County isn't required to donate to the project this year, then funding could be placed aside for next year to cover associated costs.

Chairman Allen advised that \$238,000.00 has been allocated to cover quarterly payments for the life of the proposed project loan.



Supervisor Butler suggested the County reduce its proposed contribution to the volunteer rescue squad and implement a separate line item earmarked for the future construction project.

Rappahannock Juvenile Detention

The County Administrator advised the contribution has been adjusted by \$30,000.00 for true up costs.

Thomas Jefferson Area Criminal Justice Board

The County Administrator reported no substantial changes in this year's request;

Building Department

The County Administrator advised that although no substantial changes have been reported, there are concerns about the pay grades. In closing, most departments are asked for a 2.5% pay increase.

Discussions continued regarding whether building fees should be increased and other overall expenses for the department.

Animal Control

The County Administrator advised that officers receive on-call pay.

Supervisor Butler asked if a regional animal control facility could be implemented to include Greene and Orange County.

Transfer Station

The County Administrator provided input regarding the contract; he also advised that funding cannot be removed out of the wage line item.

Concerns were verbalized regarding the wood located at the facility that is falling over the hillside.

The County Administrator advised that no factor has been figured for unemployment; he also provided a breakdown of figures for transport and disposal of debris.

Madison Free Clinic

The County Administrator advised the clinic has provided co-joint work with the Piedmont Regional Dental Clinic and an increase is being requested to offset costs to treat children whose parents have no health coverage and those who do not qualify for Medicaid.

Chairman Allen suggested that funding be increased by \$500.00 for the free clinic and the Piedmont Regional Dental Clinic.

After discussion, it was suggested that final numbers be reviewed before allowed the suggested increases.



Medical Reserve Corp

The County Administrator advised the Medical Reserve Corp is also requesting a funding increase of \$500.00.

Additional categories reviewed included:

- a) WVPT;
- b) Madison Garden Club;
- c) Senior Nutrition Center;
- d) Madison Fair Board;
- e) TJPED;

Concerns were verbalized regarding the TJPED’s request for \$10,000.00 based on the County’s population and that little has been done to offset funding that has been donated in the past. .

b. Information/Correspondence (if any)

None.

c. Adjournment

With no further action being required, on motion of Supervisor Weakley, seconded by Supervisor Lackey, Chairman Allen adjourned the meeting, with the following vote recorded:

J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye
Jonathon Weakley	Aye

J. Dave Allen, Chairman
Madison County Board of Supervisors

Jacqueline S. Frye, Clerk to the Board

Adopted on: March 12, 2013

Copies: J. Dave Allen, Doris G. Lackey, Jerry J. Butler, Pete J. Elliott, Jonathon Weakley, V. R. Shackelford, III & Constitutional Officers

