

## MEETING #7 January 29

At a Budget Work Session of the Madison County Board of Supervisors on January 29, 2014 at 6:00 p.m. 9:00 a.m. in the Thrift Road Complex located at 302 Thrift Road:

PRESENT: Doris G. Lackey, Chair  
R. Clay Jackson, Vice-Chair  
Jonathon Weakley, Member  
Robert W. Campbell, Member  
R. Clay Jackson, Member  
Kevin McGhee, Member  
V. R. Shackelford, III, County Attorney  
Ernest C. Hoch, County Administrator  
Jacqueline S. Frye, Deputy Clerk

### **Agenda:**

#### **1. Call To Order/Determine Presence of a Quorum**

#### **2. Pledge of Allegiance & Moment of Silence**

The Board of Supervisors commenced their meeting with the Pledge of Allegiance and a moment of silence.

#### **3. Adoption of Agenda**

Chairman Lackey called for adoption of today's Agenda.

Supervisor Jackson moved the adoption of today's Agenda, seconded by Supervisor Weakley, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

#### **4. Budget Discussions:**

##### **Outside Agencies:**

The County Administrator provided a listing of all the agencies the County provides funding to; some are funded through State mandates.

Chairman Lackey questioned if the Board would like to cut funding to some of the outside agencies listed, or shift funding amounts.

Supervisor Jackson questioned the funding for the Madison County Volunteer Fire Department totaling \$35,000.00.

The County Administrator advised funding in question is from the State and not local tax dollars; these funds run through the County's budget.

Supervisor Weakley advised that at a recent Skyline Cap, they had a budget request for \$28,000.00; however, during the meeting it was indicated the request has increased to \$56,000.00 as they'd like to increase the salaries for Head Start teachers due to the fact they're losing staff.

The County Administrator advised the County can't eliminate funding to any agency that's mandated; he also advised the Board could probably reduce the funding allocation noted for the Madison County Volunteer Rescue Squad; Four-For-Life also receives funding from the State which passes through the County.

**Madison County Library:** The County Administrator advised the library received 'in kind' services from the County during the past year; their funding increase was also slightly increased. It was also advised they are still moving forward with a fundraising endeavor in order to finish improving the bottom level of the library, as they don't depend on the County to be their only means of support.

Discussions focused on the fact that more requests will be received ranging above what the anticipated revenue amount.

Suggested funding changes included the following:

- Madison Boys & Girls' Club: \$500.00
- Piedmont Network Workforce: \$500.00 (no change)
- Madison Senior Center: \$525.00 (no change)
- Public Television (WWVPT): Decreased from \$550.00 to zero
- 4H Center: \$750.00 (no change)
- Medical Corp Reserve: \$500.00 (decreased from \$1,000.00)
- Rapidan Better Housing :\$5,000.00 (decreased from \$7,000.00)
- Madison County Fair: \$1,000.00 (decreased from \$1,500.00)
- Aging Together: \$3,000.00 (reduced from \$9,250.00)
- Rappahannock Legal Services: \$2,000.00 (no change)
- Thomas Jefferson EMS Council: \$7,743.00 (no change)
- Rapidan Volunteer Fire Department: \$2,500.00 (no change)
- Reva Volunteer Fire Department: \$2,500.00 (no change)
- Madison Free Clinic: \$2,000.00 (decreased from \$2,500.00)
- Piedmont Regional Dental Clinic: \$3,000.00 (increased from \$2,500.00)
- Germanna Community College: \$3,000.00 (decreased from \$3,434.00)
- Skyline CAP: \$2,800.00 (no change)
- Madison Habitat for Humanity: \$500.00 (no change)

- Services to Abused Families (SAFE): \$1,000.00 (decrease from \$3,500.00) (Decrease to \$2,500.00)
- Hospice of the Rapidan: \$3,000.00 (decreased from \$4,000.00)
- Jefferson Area Community Corrections (OAR): \$4,000.00 (decreased from \$6,234.00) (unless there's a per capita charge)

The Board asked the County Administrator to research the Agencies with proposed decreased funding amounts to see if there are mandates attached.

Rapidan Better Housing: Decrease to \$500.00

Thomas Jefferson EMC Council: No changed (funding based on population)

Aging Together: Decrease to \$3,000.00

Madison County Volunteer Rescue Squad: No change (grant funded)

Skyline CAP: Funding amount of \$28,000.00 (letter to denote a proposed budget increase to \$56,000.00)

Supervisor Weakley suggested the Board invite Kim Frye-Smith, Executive Director to attend a meeting to provide input on the proposed budgetary increase.

- Culpeper Soil & Water Conservation District: No Change
- Madison Chamber of Commerce: \$65,909.00 (asked for \$2,000.00 in additional funding).

It was advised the Chamber doesn't make a contribution to the citizens of Madison County; most of the funding goes toward the Director's salary and to maintain the office

Chairman Lackey suggested the contribution be decreased to \$30,000.000 and the County remove \$30,000.00 from the TOT to fund the Director's salary; she also advised that in discussing this issue with the County Attorney, he reviewed the Code of Virginia and the aforementioned request is allowable (i.e. 5% tax collected - 2% of funding collected goes to the County and 3% goes to the tourism funds and is for the purpose of promoting tourism).

It was advised that tourism funding is being used to pay for the upcoming economic summit; it was also advised the Chamber hosts several business dinners throughout the year in the County.

Although there is funding in place, the County Administrator advised the Board had earmarked to use some of the TOT funding to purchase "Welcome" signs and the hotel study.

Supervisor Jackson questioned the amount of time it took to generate the existing funds within the TOT Fund.

Discussions continued with various funding amounts being brought forth (i.e. \$10,000.00 - \$20,000.00 from the TOT Fund)

The County Administrator advised the projection this year is \$90,000.00 to be collected for the TOT Fund; the Tourism Committee's budget is \$50,000.00; he suggested the Board select a number and work with that; there budget is \$105,000.00 – dues are collected and funding is received from the TOTM Festival – Chamber membership is up as well.

Chairman Lackey stressed the fact that about seventy-five percent (75%) of Ms. Gardner's time is spent working on tourism; the County could make her a regular employee and add her to the list of personnel; she doesn't feel the County should subsidize the Madison County Chamber's operations, as this is a private organization with loads of money at a national level because businesses contribute to it (not subsidized by the government).

After continued discussion, it was the consensus of the Board to deny the proposed budget increase of \$2,000.00.

The following suggestions were made regarding funding:

- 1) Take \$10,000.00 from the TOT Fund and fund \$53,000.00 from the County; and
- 2) Take \$20,000.00 from the TOT Fund and fund \$43,000.00 from the County

- Rappahannock Juvenile Detention Center: No Change
  - Rappahannock Rapidan Community Services Board: No change
  - Madison County Library: No change (in kind services to remain in place)
- \*The County Administrator will review financial information and provide input\****

**Madison County Volunteer Rescue Squad:** Funding request of \$150,000.00 for four (4) years.

Supervisor Campbell advised he wasn't in favor of taking taxpayer's money to provide to the rescue squad.

Supervisor Campbell advised he wasn't in favor of taking the taxpayer's money to provide to the rescue squad.

Supervisor Weakley questioned whether the funding request will be eliminated at the end of the requested time frame; Mr. Grayson advised he'd like a certain amount of capital funding in place in order to borrow less funding.

Chairman Lackey advised part of the County's obligation is to provide for the safety, health and welfare of the citizens.

Supervisor Jackson questioned whether the request can be a smaller amount over a longer period of time.

Supervisor McGhee suggested the Board not jeopardize the current relationship with the volunteers and compromise EMS.

The County Administrator advised it will cost the County more than the funding request to build a new EMS building and purchase new ambulances; the funding is actually a secured investment.

Supervisor Weakley referred to clauses in the MOU that denoted all funding will be returned if the building isn't in place within a seven (7) year period.

After discussion: no change in the MCVRS funding request (\$150,000.00)

**CSA:** \$950,000.00 funding request for the new budget year (mandated)

**Social Services:** \$464,000.00 funding request for the new year.

Chairman Lackey suggested the Board revisit the larger funding requests.

The County Administrator advised the "County side" of the proposed budget is balanced (with funding going in to contingency and capital), along with a six percent (6%) increase in health insurance and no increase to employees; the costs for the Sheriff's cars hasn't been included.

Chairman Lackey advised the Board has agreed to no salary increases for County employees; she's opposed to social services' request for a new case worker, especially if the Medicaid expansion is approved; the school system is also asked for a home family advocate.

**School System:**

Narratives have been provided for review; \$300,000.00 is for the VRS increase; \$250,000.00 is the proposed two percent salary increase for school staff.

Chairman Lackey suggested the Board subtract the proposed two percent – increase in VRS must be paid.

The superintendent has been asked for a breakdown of healthcare increases – this hasn't been received to date; school's budget doesn't contain a lot of details.

**Instruction (Function 1000):** Requesting an additional \$63,000.00 for administrators, a new position of Family Support Worker, and a two percent (2%) salary increase for that employee and all other staff.

The school system is asking for \$300,000.00 in 'rollover funding' and an additional \$900,000.00 from the general fund (this will basically deplete the fund); it's unsure if the school system will have a surplus at the end of the current budget year.

Chairman Lackey suggested the school system be offered \$19,000,000.00 only for the coming year.

Supervisor Weakley advised the \$300,000.00 to cover increases in VRS is necessary; healthcare costs should be investigated; he suggested that parity should be done between the school and County employees.

After discussion, the County Administrator and Supervisor Jackson committee to attend the School's budget meeting scheduled for tomorrow.

The County Administrator advised the school system will 'take a stand' and try to justify what's needed; the County will need to assess whether to agree or disagree, and decide what will be funded in the end. The current budget has \$250,000.00 for the capital fund; \$150,000.00 for the rescue squad, and a substantial balance in the contingency fund; \$760,000.00 is plugged in for the contingency fund for the next year; funding for CSA is also denoted in the contingency fund – unsure exactly what they will need; there is \$200,000.00 in the contingency fund for the County move; funding that isn't used this year can be appropriated into the capital fund; there is \$200,000.00 undesignated, \$10,000.00 for Sheriff's overtime and \$60,000.00 for accumulated leave. Funding left over at the end of the budget year is rolled into the general fund or be appropriated elsewhere.

Discussions continued regarding the debt service, the funding that was borrowed to fund the school project, repayment of these funds, operating capital and what balance should be maintained in order to keep the County operating.

The County Administrator advised that a good service was done by collecting real estate taxes on a bi-annual basis.

As per the recommendation of the auditors, the County's general fund balance should be about \$10,000,000.00; the current balance is \$16,000,000.00 with \$8,000,000.00 being reserved due to the CIP funding and the timing involved – the CIP funds won't be disturbed until the next budget year. .

It's the intention of the Board to keep the expenses equal to revenue, excluding the general fund balance.

**Sheriff's Office:** The County Administrator provided input on some adjustments he made to the Sheriff's departmental line items:

- Additional overtime funding totaling \$66,870.00 (additional \$16,000.00): Sheriff has a lot of comp time, overtime and holiday time on the books – these

funds will be used to pay that time down; there is an additional deputy (Student Resource Officer).

- Dispatchers: Removed from the Sheriff's departmental budget and moved to the E911 departmental budget; an updated employee sheet was provided for review.
- Constitutional Officer: overtime increase
- Net increase of one (1) deputy
- Part-time deputies – no change noted
- Highway safety money was request – this was removed
- \$183,000.00 for dispatchers was removed from the Sheriff's departmental budget and placed in the E911 departmental budget
- Training services has been reduced – now in the E911 departmental budget
- Asked for \$13,000.00 for maintenance (decreased by 50%)
- Fuel increased to \$100,000.00
- Vehicle maintenance – down to \$31,000.00
- Police supplies was left at \$4,500.00 (bullet proof vests)
- Office equipment was increased by \$1,600.00o \$1,600
- Communication equipment was decreased (by \$6,000.00) – server will be purchased in this year's budget
- \$50,000.00 for vehicles has been removed and placed into debt service

Overall, Sheriff will receive all that was requested with the exception of the additional deputies and two (2) cars; of additional staff is needed, he was asked to provide justification for the request.

The dispatchers are supervised by Robert Finks, Director of Communications (agreement in place with the Sheriff); workman's compensation numbers will also be adjusted.

The County Administrator advised the Sheriff has received \$25,000.00 for the purchase of one (1) used vehicle; he has asked for (3) news cars and three (3) used cars; he also has five (5) new cars; he suggested the \$200,000.00 set aside for the County move could be used to purchase cars this year.

It was suggested the older law enforcement vehicles be eliminated in the event newer ones are purchased for the fleet.

Supervisor Campbell advised that Mr. Elliott has offered to auction the County vehicles with a ten percent (10%) fee.

Supervisor McGhee was in favor of purchasing the vehicles this year and eliminating the need to purchase them during the next budget year.

The Sheriff has a total of twenty-one (21) employees in his departmental budget; the payroll list provided shows the amount of funding received from the Compensation Board; the highway safety funding is actually a revenue stream.

Chairman Lackey questioned whether a fresh updated budget document can be provided after tonight's session.

The County Administrator will plan to add tonight's changes; the County is actually \$128,000.00 to the positive at this point; a tax increase of one cent would also bring in additional revenue. If a tax increase is proposed, it must be advertised; the County can advertise for a specific amount...can settle for less but not for more than what's advertised.

**5. Information/Correspondence (if any)**

None.

**6. Adjournment**

With no further action being required by the Board, on motion of Supervisor Weakley, seconded by Supervisor McGhee, Chairman Lackey adjourned the meeting, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

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Doris G. Lackey, Chairman  
Madison County Board of Supervisors

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Clerk of the Board of Madison County Board Supervisors

Adopted on: March 11, 2014

Copies: Doris G. Lackey, R. Clay Jackson, Jonathon Weakley, Robert Campbell, Kevin McGhee, V. R. Shackelford, III & Constitutional Officers

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**Agenda**  
**Workshop Session**  
**Madison County Board of Supervisors**  
**Wednesday, January 29, 2014 at 6:00 p.m.**  
**Thrift Road Complex**  
**302 Thrift Road , Madison, Virginia 22727**



**Agenda**

1. Call to Order
2. ***Pledge of Allegiance & Moment of Silence***
3. Determine Presence of a Quorum/Adoption of Agenda
4. Agenda Items:
  - a. Budget Discussions
  - b. Information/Correspondence (if any)
  - c. Adjournment