

## MEETING#16– March 17

At a Budget Work Session of the Madison County Board of Supervisors at 5:30 p.m. on March 17, 2015 at the Madison County Fire hall Lounge Room located at 1223 N. Main Street:

PRESENT: Doris G. Lackey, Chair  
R. Clay Jackson, Vice-Chair  
Jonathon Weakley, Member  
Robert W. Campbell, Member  
Ernest C. Hoch, County Administrator  
Leo Tayamen, Finance Director

ABSENT: Kevin McGhee, Member

### 1. Call to Order

Chairman Lackey called the meeting to order.

### 2. Pledge of Allegiance & Moment of Silence

The Board of Supervisors commenced their meeting with the Pledge of Allegiance and a moment of silence.

### 3. Determine Presence of a Quorum/Adoption of Agenda

Chairman Lackey advised that a quorum is present.

After discussion, Supervisor Jackson moved to approve the Agenda, as presented seconded by Supervisor Weakley. *Ayes: Lackey, Jackson, Weakley, Campbell, Absent: McGhee. Nays (0).*

### 4: Agenda Items:

The County Administrator asked if the Board will need to enter into a closed session to discuss personnel matters (i.e. step adjustments/increases).

Chairman Lackey advised that action on the matter will be discussed later.

#### a. Budget Discussions:

The County Administrator noted some changes in the proposed FY2016 budget.

#### Comp Board

Numbers have been received from the comp board that show a \$71,000.00 increase in funding (for the constitutional offices); revenue sheet provided showed the following:

- Sheriff (\$29,000.00 increase)
- Clerk of the Circuit Court (not yet determined)
- Commonwealth Attorney (\$4,900.00 increase)
- Treasurer (\$27,000.00 increase)
- Commissioner (\$17,000.00 increase)

The increase reflects a two percent (2%) increase for the constitutional officers and departmental staff whose salaries are partially funded by the comp board; for those positions partially funded by the comp board and stand to receive a two percent (2%) increase, the County may elect not to provide the additional increase so long as the salary being paid is greater than the required salary established by the comp board. A breakdown was provided of law enforcement personnel and numbers (per position) recommended by the comp board.

It was noted the comp board funding will affect the County's budget within the constitutional officers budget – the recommended two percent (2%) increase from the comp board has been noted as an increase; it was also noted that some of the constitutional officers have been provided up to a five percent (5%) supplement in addition to what the comp board provided (i.e. Sheriff, Commonwealth Attorney, Clerk of the Circuit Court); the Treasurer and Commissioner are granted additional funding as a result of a legislative agreement and may have

to allocated the recommended percentage increase noted by the comp board; it's believed the increase doesn't have to be initiated for the Sheriff, Commonwealth Attorney and Clerk of the Circuit Court. It was noted the increase recommended by the comp board takes effect on September 1<sup>st</sup>; increase has been plugged into the FY2016 budget; Board will need to assess whether to take action in July or September. Total increases will be as follows:

If the Board doesn't take any action, the constitutional officers' salaries will remain with a three percent (3%) increase; if the comp board recommendation is initiated, the total will be five percent (5%).

During the past year, there was a consensus of the Board to leave things as they were.

**Regional Jail:**

The final numbers have been provided for the regional jail; funding will be \$734,965.00; it was suggested \$221,161.00 be placed into a separate fund (i.e. jail reserve fund) for next year. At this time, it's uncertain if the aforementioned amount will be needed – it was suggested the funding be earmarked in the contingency fund instead. The County Administrator suggested there be a designation as to what the funds will be earmarked for.

After discussion, it was the consensus of the Board to earmark funding as suggested.

**Contingency:**

As a result of the decrease in the regional jail's funding contribution, the contingency fund will receive a slight increase of \$100,000.00.

**CIP Fund:**

This fund has been reduced to 'zero'; no additional funding will be placed into this fund for the new fiscal year. The County Administrator explained the funding will be set aside in an alternate account (i.e. savings) and is part of the fund balance. Highlights were provided on the specific funding sources (i.e. general fund, contingency fund (restricted and unrestricted), CIP fund.

**Personal Property Tax:**

Members were provided with a spreadsheet that showed:

- A breakdown of 2014 tax values
- Total amount of vehicles & items taxes (i.e. business computers, vehicle [trucks, cars, motorcycles, trailers etc.]
- License fee
- Exemption breakdowns
- Total revenue collected

Numbers for 2015 showed a slight increase in:

- Motorcycles
- Trailers
- Total number of vehicles to be assessed

Questions from the Board:

- Can an additional, separate report be generated
- Will the citizens be asked to pay more (or less) in personal property tax (than last year)

It was explained that vehicles three (3) years and older will receive a reduction in value and tax rate.

Comments from the Board focused on:

- Proposed reductions totaling \$823,000.00 in various budgetary areas (i.e. by department/agency)

The County Administrator advised that all budgetary proposals have been included in the FY2016 budget.

- COLA: \$55,000.00 + benefits = \$65,000.00 total cost
- Step adjustment: \$36,000.00 + taxes/benefits = \$43,000.00 total cost (2.5%)

**b. Information/Correspondence (if any) - None**

- i. **Wireless Microphones:*** Information was provided from Robert Finks, Director of Emergency Communications, regarding pricing for wireless microphones; four (4) sets (i.e. eight [8] microphones can be purchased for a reasonable price (\$159.00 per unit); this equipment can be

used in various locations (with a hook-up and speaker). It was recommended the Board allocate \$1,000.00 for the purchase these units.

After discussion, it was suggested that if the County is going to consider any type of sound equipment from companies, a representative should be asked to provide a demonstration of the equipment.

The County Administrator advised the Board will first need to decide whether or not to move forward with pursuing bids for renovations at the auditorium; if the Board requests to pursue bids, information will be researched for an improved sound system.

*ii. VACo Correspondence:* Literature was forwarded regarding a medication savings plan that could be offered to local citizens. It was suggested the information be researched to ensure legitimacy.

*iii. Meeting Calendar:* The County Administrator advised of the upcoming meeting schedule:

- **Joint Board-Planning Workshop Session (with Planning Commission)** – March 18<sup>th</sup> at 7:00 p.m.
  - Current information shows that 227 Madison landowners would be effected by the proposed power line project.
 Discussions focused on:
  - The proposed line
  - Areas that will be involved
- **Board Workshop Session** – March 24<sup>th</sup> at 6:00 p.m.
- **Budget Work Session** – March 26<sup>th</sup> at 5:30 p.m.

#### c. Closed Session

*i. Closed Session:* On motion of Supervisor Jackson, seconded by Supervisor Weakley, the Board moved to convene in a closed session, pursuant to Virginia Code Section 2.2-3711(A)(1) pertaining to personnel issues, specifically involving personnel evaluations and performances, with the following recorded: *Ayes: Lackey, Jackson, Weakley, Campbell. Absent: McGhee. Nays: (0).*

#### *ii. Motion to Reconvene In Open Session:*

On motion of Supervisor Jackson, seconded by Supervisor Weakley, the Board reconvened in open session, with the following vote recorded: *Ayes: Lackey, Jackson, Weakley, Campbell. Absent: McGhee. Nays: (0).*

#### *iii. Motion to Certify Compliance:*

On motion of Supervisor Jackson, seconded by Supervisor Weakley, the Board certified by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code 2.2-3711(A)(1), and only matters that were identified in the motion to convene in a closed session were heard, discussed or considered in the closed meeting, with the following vote recorded: *Ayes: Lackey, Jackson, Weakley, Campbell. Absent: McGhee. Nays: (0).*

#### d. Adjournment:

With no further action being required by the Board, on motion of Supervisor Campbell, seconded by Supervisor Jackson, Chairman Lackey adjourned the meeting. *Ayes: Lackey, Jackson, Weakley, Campbell. Absent: McGhee. Nays: (0).*

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Doris G. Lackey, Chairman  
Madison County Board of Supervisors

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Clerk of the Board of Madison County Board Supervisors

Adopted on: May 12, 2015

Copies: Doris G. Lackey, R. Clay Jackson, Jonathon Weakley, Robert Campbell, Kevin McGhee,  
V. R. Shackelford, III & Constitutional Officers



**Budget Workshop Agenda**  
**Madison County Board of Supervisors**  
**Tuesday, March 17, 2015 at 5:30 p.m.**  
**Madison County Firehouse Lounge Room**  
**1223 N. Main Street**  
**Madison, Virginia 22727**



**Agenda Items**

1. Call to Order
2. ***Pledge of Allegiance & Moment of Silence***
3. Determine Presence of a Quorum/Adopt Agenda
4. Agenda Items:
  - a. Budget Discussions
  - b. Information/Correspondence (if any)
  - c. Closed Session (Virginia Code 2.2-3711(A)(1))
  - d. Adjournment