

MEETING #53 – December 5

At a Joint Meeting of the Madison County Board of Supervisor and the Madison County Planning Commission held on Wednesday, December 5, 2012 at 7:00 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: J. Dave Allen, Chairman
Doris G. Lackey, Vice-Chair
Jerry J. Butler, Member
Pete J. Elliott, Member
Jonathon Weakley, Member
V. R. Shackelford, III, County Attorney
Ernie Hoch, County Administrator
Brian Daniel, Erosion & Sedimentation Technician
Betty Grayson, Zoning Administrator

ABSENT: Jacqueline S. Frye, Clerk of the Board

1. Call to Order/Determine the Presence of a Quorum:

Chairman Allen called the meeting to order and advised that all members are present and a quorum was established.

2. Pledge of Allegiance & Moment of Silence

The Board of Supervisors and the Madison County Planning Commission commenced their meeting with the Pledge of Allegiance and a moment of silence.

3. Adoption of Agenda:

Chairman Allen advised that Item 4-a has been deferred by the Commission until the February Joint Meeting, and the Board will need to add Item 5-e to the Agenda to discuss the Celebrate Shenandoah Committee, as per the request of the County Administrator.

Chairman Allen called for other changes, deletions or corrections to tonight’s Agenda.

On motion of Supervisor Lackey, seconded by Supervisor Weakley, the Board adopted the Agenda as amended, with the following vote recorded:

J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye
Jonathon Weakley	Aye



4. Joint Meeting Agenda:

Lloyd Williams, Commission Chair, explained the meeting format for tonight's session and advised that all members are present.

Mr. Williams advised there are minutes that will need to be approved, which were adopted as amended, by the Commission members.

Cases:

1. Case Number: SU-09-12-06: Request by James C. or Rachel N. Graves for an indefinite special use permit to operate a campground (Graves' Mountain Campground) on ten (10) acres of the 900.650 acre tract of land. This property is located at 3822 Old Blue Ridge Turnpike (off Route 670) near Syria, zoned C-1.

Mr. Williams advised that the applicant advised today that he'd like to table the aforementioned case again and the case will be moved to the Joint Meeting scheduled on February 6, 2013. In closing, he advised the applicant is still working with the Madison County Health Department on some issues.

Other agenda items for the Commission include:

- a) The Commission will need to appoint a Nominating Committee for Officers for 2013;

Ms. Grayson advised the Commission's bylaws denotes that a nominating committee for officers must be appointed by the Chairman at the regular meeting in December and shall report its nominations to the Commission at the January workshop meeting.

Mr. Williams advised that he and Commission members, Rodney Lillard and David Jones are currently on the Nominating Committee and a report is normally provided at the January workshop; however, by that time, he and Mr. Lillard will no longer be members of the Commission.

- b) Budget requests for FY2014 are due to the Finance Department by Friday, December 14, 2012 by 4:30 p.m.; the Commission will need to discuss whether to keep the existing budget or whether anything will need to be added in the line items;

After discussion, it was motioned and seconded by the Commission members to leave the proposed budget as submitted.



Mr. Crigler questioned if changes could be made if there was an increase in costs for certain services.

Ms. Grayson, Zoning Administrator, advised if a change is needed, a line item transfer can be implemented during the budget year by submitting the request onto the County Administrator and/or Finance Director.

- c) The Commission will need to decide whether to have the December 19, 2012 workshop meeting (there is one [1] case for the Joint Meeting on January 2, 2013;

Ms. Grayson advised there is one (1) subdivision request for the January 2013 meeting.

Mr. Williams advised if the workshop session is cancelled, anyone wishing to review the documentation for the January 2013 case can be encouraged to visit the Zoning Department to do so.

After discussion, it was the consensus of the Commission to cancel the December workshop scheduled for Wednesday, December 19, 2012.

- d) A joint public hearing has been scheduled at the Joint Meeting on January 2, 2013 on the proposed amendment to the definition of **“Use, Seasonal or Brief.”**
- e) Disclosure forms are due back to the Zoning Office on or before January 15, 2013, and have copies are available tonight for all members;

With no further cases requiring action, the Commission adjourned their portion of tonight’s meeting session.

5. Discussion/Action Item(s):

a. Additional Holiday (December 26, 2012):

Chairman Allen advised this topic was briefly discussed at the recent workshop session; he advised the Governor has authorized for State employees to have an additional holiday – in the past the County has generally followed the same holiday schedule as the State. In closing, he feels that since the Board has already considered the additional day, action can be taken.

Supervisor Lackey moved that the Board give all regularly scheduled County employees to include [regularly scheduled part-time employees](#), an additional holiday, December 26, 2012, for the Christmas season, seconded by Supervisor Weakley.



Chairman Allen advised that during the last year, the Board's request for additional time off included full-time employees and part-time employees that have a regular shift; therefore, he asked if this would include any part-time employees who only work a day or two a year, to which Supervisor Lackey clarified she would amend her motion to include 'regularly scheduled part-time employees'.

Supervisor Butler advised that if part-time employees were scheduled, they would be paid.

Chairman Allen advised the aforementioned concern would exclude some part-time staff, but that all regular part-time personal would receive time.

With the following vote recorded:

J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Nay
Jonathon Weakley	Aye

Supervisor Elliott advised that he was opposed to the motion because the Department of Social Service is out here every day trying to help people in this County and the taxpayers are funding this bill.

b. Culpeper Soil & Water Conservation District (Reappointment of Brad Jarvis):

Chairman Allen advised that Brad Jarvis has served on the Culpeper Soil & Water Conservation District Board and the current Chair has submitted a letter requesting that Mr. Jarvis be reappointed. In closing, he advised that Mr. Jarvis has expressed a willingness to be reappointed and it would be appropriate should the Board decide to reappoint him.

Supervisor Elliott suggested most times, these situations are placed for advertisement to see if anyone else would be interested in serving.

Supervisor Weakley asked if this situation falls within the same guidelines as the County appointments to the RSA Board.

Chairman Allen advised the scenario is the same and feels that reappointing Mr. Jarvis speaks to the County's confidence in his ability to continue serving on the County's behalf. Additionally, unless there is a lack of trust in Mr. Jarvis' abilities, he feels it would be a case of false advertising.

After discussion, Supervisor Lackey moved that the Board reappoint L. Brad Jarvis to serve on the Culpeper Soil & Water Conservation District Board of Directors for an additional term, seconded by Supervisor Weakley, with the following vote recorded:



J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye
Jonathon Weakley	Aye

c. Public Hearing (December 20, 2012) Amend CIP & Budget:

Chairman Allen announced the Board will have a public hearing on the amendments necessary for the budget in order to move forward with making the loan for the CIP; both hearings will be held the evening of Thursday, December 20, 2012 in the auditorium. In closing, he reminded the Board members of the January Organizational Meeting on Wednesday, January 2, 2013 at 1:00 p.m. in the auditorium.

e. Celebrate Shenandoah Committee:

Chairman Allen advised this topic was added, as per the request of the County Administrator.

Supervisor Butler asked if the proposed Celebrate Shenandoah Committee would have a sunset clause and suggested the appointment be for one (1) year.

The County Administrator advised that the issue of a sunset clause can be established by the Board; he also advised that no bylaws have been implemented, as the official date of the Committee will not be until January 2013.

After discussion, Supervisor Butler moved that the Celebrate Shenandoah Committee have a sunset clause of one (1) year, and for the Board to reconsider membership after each year.

Supervisor Lackey asked how soon the Committee will start.

The County Administrator suggested the Board appoint membership annually, as the actual Committee may not start until the end of January 2013.

Chairman Allen asked if this should be done at the Organizational Meeting with the other Board/Commission/Committee appointments.

Supervisor Butler withdrew his prior motion

After discussion, it was the consensus of the Board to address this issue at the January Organizational Meeting.



6. Information & Correspondence (if any)

Chairman Allen advised that he and the County Administrator attended a session of the Culpeper County Board of Supervisors where their legislative member was present; there were a number of issues discussed similar to what has been discussed in Madison County. Also, if the Board feels it's appropriate, he suggested the Board authorize the County Administrator to draft a resolution to provide to our legislators regarding the issues that Madison County would like to address to include uranium mining, line of duty act, and transportation issues, as there was discussion yesterday regarding Route 95, storm water concerns, and the Rappahannock River Basin Commission.

Supervisor Lackey questioned if there were concerns regarding VRS to be discussed during the General Assembly, to which Chairman Allen advised he didn't feel the issues to be discussed would be dealing with funding. She also advised that our Delegate and Senator have offered to meet with this Board, and she suggested they both be invited to attend a future Board meeting and provide information as to what they think will be issues discussed, and will also allow this Board the opportunity to present our concerns as well.

Supervisor Weakley advised there were concerns verbalized during the recent town hall meeting regarding communications, and he feels the Delegate and Senator are officials the same as this Board, and are accountable to the citizens as well.

After discussion, it was the consensus of the Board to authorize the County Administrator to invite Senator Hanger and Delegate Scott if they would attend the December Regular Meeting, and to also develop a proposed Agenda for the Board to review and provide comments.

7. Adjournment

With no further action being required by the Board, on motion of Supervisor Weakley, seconded by Supervisor Lackey, Chairman Allen adjourned the meeting, with the following vote recorded:

J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye
Jonathon Weakley	Aye

J. Dave Allen, Chairman
Madison County Board of Supervisors



Jacqueline S. Frye, Clerk of the Board

Adopted on: February 12, 2013

Copies: J. Dave Allen, Doris G. Lackey, Jerry J. Butler, Pete J. Elliott, Jonathon Weakley,
V. R. Shackelford, III & Constitutional Officers

