

## MEETING #39 – August 6

At a Joint Meeting of the Madison County Board of Supervisors and the Madison County Planning Commission on August 6, 2014 at 7:00 p.m. in the Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: Doris G. Lackey, Chair  
R. Clay Jackson, Vice-Chair  
Jonathon Weakley, Member  
Robert W. Campbell, Member  
R. Clay Jackson, Member  
Kevin McGhee, Member  
V. R. Shackelford, III, County Attorney  
Ernest C. Hoch, County Administrator  
Betty Grayson, Zoning Administrator

ABSENT: Jacqueline S. Frye, Deputy Clerk

### **Planning Commission:**

#### **1. Call to Order**

Carlton Yowell, Commission Chair, called tonight's meeting to order.

#### **2. Pledge of Allegiance & Moment of Silence**

The Board of Supervisors and the Madison County Planning commenced the meeting with the Pledge of Allegiance and a moment of silence.

#### **3. Determine Presence of a Quorum**

Mr. Yowell, Commission Chair, noted a Quorum was present.

#### **4. Approval of Minutes**

The minutes of the July 2, 2014 meeting were approved as presented.

Mr. Yowell advised the Honorable Dale Durrer, Judge, is present tonight to share in a discussion on shared meeting space in the War Memorial Building; tonight's cases will commence after the discussions is complete.

#### **a. Honorable Dale Durrer: Discussion of shared meeting space**

Mr. Durrer acknowledged the Commission and Board and the citizens in attendance. Concerns regarding the shared meeting space and the possibility of using the courtroom in the new courthouse focused on the following:

- Security issues
- Court docket has increased
- Lack of adequate parking
- New courtroom only seats 30-35 people
- Increased manpower will be needed by the Sheriff's Office
- Secure video equipment will be needed (WMB)
- IT equipment is owned by the Supreme Court
- WMB courtroom is sometimes used to secure prisoners

Chairman Lackey advised that when the courthouse was renovated, it was her understanding the issues pertaining to security (to include the WMB courtroom) would be resolved.

Judge Durrer clarified that today's concerns are based solely on his opinion and observations. In closing, he advised he wanted to express his views and allow the Board to determine if the proposal is the best use of taxpayer dollars.

Supervisor Campbell advised the building belongs to the citizens and he feels the Judge should be allowed to use the WMB courtroom for four (4) days per month; stewardship does belong to the Judge; the County has the responsibility to maintain the facility and is in favor of the County utilizing the courtroom; isn't in favor of spending funds for renovations or making any changes to the fixtures currently in place (i.e. microphones, chairs, etc.). In closing, he's in favor of the proposal share the courtroom, which will probably be temporary at best.

Supervisor Weakley feels the County needs to utilize available space and getting the 'best bang for the buck', and the proposal to share the courtroom (temporary or permanent) will revolve around a schedule; costs for renovations should be minimal; the lower parking lot can be used for parking; WMB courtroom has video capability which would allow meetings to be streamed or uploaded to the website. In closing, it was noted there are future plans for possible expansion at the WMB.

Supervisor Jackson advised the County is looking at analyzing existing space; feels if the proposed space can be shared, this will help with current space restraints; feels the use of four (4) days per month (by the Judge) is something the County can work around; also stated the proposed addition to the administration center is something the County will need to budget for over the next few years; issues about space involve the vision of bringing County departments into one centralized location which would be a definite asset. In closing, he suggested the Judge be a part of future conversations pertaining to future utilization of County space.

Mr. Yowell questioned the amount of preparations that will be needed in order for the Commission to hold its meetings there.

Mr. Durrer advised there will not be a lot prep time involved; the computer conference system that is in place that will need to be accessed and secured following all meetings.

Nan Coppedge, Commission member, advised some members did visit the courtroom; she questioned if some of the additional offices could be used to secure witnesses.

Mr. Durrer advised some of the space in question is generally used by some of the court clerks, court attorneys and for housing court witnesses. In closing, he verbalized concerns regarding the use of the circuit court offices as there are security issues and he sees the space as being made available to Judge Bouton.

Erik Weaver, Sheriff, advised the circuit court is a historical facility and seats between 32-34 only; the WMB is generally used to house individuals when there is an overflow at the new courthouse; there are also security issues; it's also deemed that each Judge doesn't inhabit the bench of the other. (i.e. General District Court Judge, Circuit Court Juvenile Court Judge). In closing, the Sheriff advised that most localities have three (3) courtrooms in operation.

Discussions continued regarding what modifications could be implemented without disturbing the Judges' bench.

Supervisor Campbell advised he wasn't in favor of disturbing the Judge's bench.

Supervisor Weakley advised the additional space (at the WMB) will allow the Board to enter into a closed session without having to request those in attendance to leave the courtroom.

## 5. Action Items:

Mr. Yowell provided an overview of tonight's meeting process; representatives were asked to approach the podium to provide their name and any information pertinent to tonight's case; questions will be entertained by the Commission members, the public, and then recommended onto the Madison County Board of Supervisors either for approval or tabling. In closing, he asked that applicants remain for the Madison County Board of Supervisor's portion of tonight's meeting.

- b. Case No. S-08-14-22:** Request by Thomas S. Underwood for a plat of a subdivision of land to create one (1) lot with residue on Route 605 (Novum Church Road) at Novum, zoned A-1. The final plat has been approved by the Madison Health Department and VDOT.

Sally Underwood, applicant, and Fred Henshaw, Trustee of the Novum Baptist Church, were present to answer any questions pertaining to tonight's request. It

was also noted the request does meet acreage requirements denoted in the County's Zoning Ordinance of being at least three (3) acres in an A-1 zone.

After discussion, the Madison County Planning commission recommended that Case No. S-08-14-22 be recommended onto the Madison County Board of Supervisors for approval.

- c. Case No. SU-08-14-23: Request by Suso 1 Madison LP for an indefinite special use permit to allow an indoor health club to be operated under the name of Anytime Fitness. This property is located at Madison Plaza Drive (off Route 29 Southbound Lane) near Madison, zoned Business, B-1. VDOT approved the request on July 22, 2014. The 911 address for this space is 76 Madison Plaza Drive. Dwayne Dixon, Sanitarian (Madison Health Department) stated on July 7, 2014, that this is on public water and sewer, and he has nothing to do with that. Also talked with Lynn Clements at RSA (Rapidan Service Authority) today at 5:03 p.m. and he said they have no problems with the application; he will send me something tomorrow for the file.

Mark Arrington was present to answer any questioned pertaining to tonight's request, as he was unable to attend the last Commission workshop session.

Phil Brockman, Commission member, questioned if the facility will operate twenty-four (24) hours each day.

Mr. Arrington advised the facility will operate twenty-four (24) hours per day; require a key card swipe to enter; the facility will utilize video monitoring 24-7 that he will be able to directly access through a computer and I-PAD. He has worked at the facility located in Greene County and there have been no problems.

Gerald Stephenson, Commission member questioned the fact the County's Zoning Ordinance mentions that a fitness center is 'a indoor health club'; he questioned if the facility will or will not be a 'health club' or a 'fitness center' (i.e. a business 'by right' doesn't require a special use permit).

Mr. Arrington advised the facility can be categorized as a 'fitness center' – an initiation fee will be charged and a monthly fee will be charged to use the facility. In closing, he advised that members of the facility in Madison will also have the right to enter any other Anytime Fitness Center located within the United States and not just the Madison facility.

Fay Utz, Commission member, questioned if the facility will only offer machines for fitness/exercise, or will the use of a sauna or other specialized healthcare items be available.

Mr. Arrington advised that saunas or other specialized equipment will not be offered, and will consist of treadmills and other exercise machine.

Lloyd Williams, Commission member, feels the wording 'proposed request for a fitness club' is in line, as the County's Zoning Ordinance does include a 'fitness club', unless research is initiated to implement a change in the classification of the facility.

Betty Grayson, Zoning Administrator, advised the County's Zoning Ordinance lists 'an indoor health club' as the only category; there is no definition of a 'fitness club.' She also noted that in previous applications, the Commission has granted only one (1) 'indoor health club' and today's request fits within the same category (i.e. to include exercise machines, weights, etc.). In closing, she advised if the Commission would like to make a difference, there will need to be a definition for a 'fitness club'.

Phil Brockman, Commission member, questioned if the facility could be categorized as a 'retail store.'

Mr. Williams suggested the Commission proceed with the special use permit with the request being denoted as a 'fitness club'. In closing, he suggested the Commission research B-1 zones and assess what uses can be included by right and what cannot.

Supervisor Jackson advised there were a couple of issues discussed during the recent Commission workshop, and questioned if a physical address was ever denoted on the request; he also referred to the permit in regards to the 10.2 acres involved.

Ms. Grayson advised the physical address will be 76 Madison Plaza Drive, and the 10.2 acres is listed as one (1) tax map parcel (i.e. not separated into lots) which is how the parcel will be identified. In closing, she advised the parcel could be limited and denoted as "76 Madison Plaza Drive" or the "Old Movie Gallery space at the existing Madison Plaza Shopping Center." Additionally, if the owner decides to build a new building, they will have to appear before the County with a new site plan.

After discussion, the Madison County Planning commission recommended that Case No. SU-08-14-23 be recommended onto the Madison County Board of Supervisors for approval.

Mr. Yowell, Chair, advised that during the recent workshop session, the Commission discussed the possibility of making some recommendations to the Madison County Board of Supervisors regarding 'thru truck traffic' on Route 33, based on a prior discussion with representatives from Greene County during the past month.

The following motion was read and seconded to recommend that:

*"The Madison County Board of Supervisors provide necessary community support requested by the Mayor of the Town of Stanardsville for VDOT to study the tractor trailer traffic going through Stanardsville; the Madison County Planning Commission*

*recognizes the safety concerns of our Stanardsville neighbors arising from thru tractor trailer traffic on Route Business 33 and the intersection of Route 230; it is also concern that local Madison County truck and tractor trailer traffic not be restricted from using this route.”*

The following concerns were verbalized by the Commission members:

- How and who will be responsible for determining whether tractor trailers are actually from Madison (or other localities)
- It’s the responsibility of VDOT and the Town of Stanardsville to determine the specifics on this matter
- Today’s motion by the Commission requests that changes not affect traffic from Madison County which will actually make things more difficult for Stanardsville
- There are local farmers who also use the routes being discussed
- The Mayor of Stanardsville asked the Commission to support their cause; however, it was noted there has been no support from the Greene County Board of Supervisors; therefore, it was questioned why the Commission should recommend the Madison County Board of Supervisors to take any action on the matter
- What will happen if VDOT conducts a traffic study and it impacts Madison County in a negative way
- The Town of Stanardsville hasn’t held a public hearing on the matter

***\*Motion was defeated\****

After discussion, the following motion was read and seconded to recommend:

*“That the Madison County Board of Supervisors provide necessary community support requested by the Mayor of the Town of Stanardsville for VDOT to study the tractor trailer traffic along through Stanardsville; the Madison County Planning Commission does not support restricting thru tractor trailer use on Route 230 in Madison County.”*

Discussion on the motion included the following comments:

- Gerald Stephenson, Commission member, verbalized concerns with the second sentence in the motion; there were noted concerns about trucks making a right turn at the intersection of Route Business 33 and proceeding through the Town; he feels if VDOT is approached correctly, the truck route can possibly be changes to require all trucks to make a left turn at the intersection.
- Fay Utz, Commission member, advised, in her opinion, it appeared the representatives from Stanardsville basically asked that Route Business 33 not be a recommended truck route. In closing, she’s unsure if this matter has actually been assessed.

- Mr. Yowell, Chair, advised the Mayor of Stanardsville attended a prior meeting with a resolution to be signed by the Madison County Board of Supervisor to recommend assistance in getting VDOT to conduct a study on the thru truck traffic; he also noted that Anthony Hurlock, VDOT representative, was present and advised the County wasn't in favor of restricting thru traffic on Route 230 South. In closing, he feels the prior modified motion was a good summary.

After discussion, the modified motion was carried forth as recommended.

Mr. Yowell, Chair, advised there are no cases on the docket for September 3, 2014; it was noted the Commission's workshop will be held on August 20<sup>th</sup> with the following items for discussion:

- Conflict (in acreage
- Campgrounds
- B-1 Issue

Mr. Yowell also noted that Graves' Mountain Lodge is currently shut down, but should be up and running by Labor Day.

The County Attorney advised the Board and Commission to consider the penalty for violating the County's Zoning Ordinance. In some localities, a violation is noted as a misdemeanor, and as a criminal offense in some; he further suggested that some localities treat violations by imposing a fine rather than in a criminal offense.

Mr. Yowell, Chair, advised the aforementioned issue will be discussed at the next workshop session and will be assigned to a committee to study and provide a report.

Mr. Yowell, Chair, advised there are no cases scheduled on September 3, 2014.

The County Attorney advised the Madison County Board of Supervisors would like to move forward with the Route 29 Corridor Study, which will require an amendment to the County's Comprehensive Plan; a joint public hearing will be necessary, at which time the Commission could make a formal recommendation of the plan to be included in the Comprehensive Plan, which the Board will need to act on. In closing, he suggested this action be conducted at the October Joint Meeting.

## **6. Adjournment**

With no further action being required, Mr. Yowell, Chair, adjourned the Madison County Planning Commission's portion of tonight's meeting.

## **Board of Supervisors**

### **1. Call to Order**

Chairman Lackey called the Madison County Board of Supervisor's portion of tonight's meeting to order.

### **2. Determine Presence of a Quorum**

Chairman Lackey advised a quorum was present.

### **3. Adoption of Agenda**

Supervisor Jackson moved tonight's agenda be approved, seconded by Supervisor McGhee.

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

### **4. Action Items:**

#### ***a. Case No. S-08-14-22: Request by Thomas S. Underwood.....***

Supervisor Jackson moved that Case No. S-08-14-22 be approved as recommended by the Madison County Planning Commission, seconded by Supervisor McGhee, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

#### ***b. Case No. SU-08-14-23: Request by Suso 1 Madison LP .....***

Supervisor Campbell verbalized concerns that the proposed business in a nationwide franchise; therefore, he suggested the Board consider noting the facility as a 'retail store' and not categorize it as an 'indoor health club' on the special use permit and charge the applicant for the special use permit to start a business here.

Chairman Lackey asked Ms. Grayson for a brief definition of what's allowed by right.

Betty Grayson, Zoning Administrator, advised there are many uses allowed by right 'and a 'store' or 'indoor health club' is by special use permit; the County doesn't have a definition of a 'fitness center' or an 'indoor health club', but do have a definition of a retail store, which

doesn't really list the type of use being proposed tonight (covers a 'drug store, store, newsstand, food store, candy shop, dry goods store, antique store, hardware store').

It was noted the proposed facility will offer a 'service' and not 'goods' as one would find with a retail store.

Chairman Lackey advised the proposed facility will fit the same type of description as Sam's Club and Curves' Fitness.

Mr. Arrington advised that individuals will be able to use the facility by way of a membership or by paying a 'one day fee' – all users will be required to sign a liability waiver.

The County Attorney suggested the emphasis shouldn't be on the word 'club', as there are all types of things that could fall under the umbrella of a 'club'; the applicant has expressed the fact the facility isn't really a 'club' in the traditional sense, and suggested the Board reflect on what the actual 'use' will be. He expressed support of how today's request has been presented, as the County doesn't have a definition today's specific use (in the Ordinance) in a separate category. In closing, he feels If the use is restricted by noting the application has to come in the category of a fitness club, the County would be required to amend the Zoning Ordinance, which would be more cumbersome and expensive; therefore, the idea is to do our best to work with the Ordinances in place as rationally and as reasonably as possible.

Discussions continued regarding the:

- Need to establish new business here
- Security measures
- Whether the facility in Greene County required a special use permit
- How long before the facility will be operating

Mr. Arrington provided a brief overview of the process by which individuals will be able to enter the facility (i.e. key card swipe); security will be initiated through monitored equipment; these clubs are located throughout the US and there haven't any problems noted thus far. Although he's unsure of what was required for the facility in Greene County, he anticipates the facility being proposed for Madison County should be operating within the next twelve (12) weeks.

Supervisor Jackson moved that Case No. S-08-14-23 be approved as recommended by the Madison County Planning Commission, seconded by Supervisor Weakley, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

## 5. Discussions/Actions:

**a. Honorable Dale Durrer: Discussion of shared meeting space**

**a. Brightwood Post Office (Proposed Removal of Postmaster/Reduction in Operation Hours):**

Steve Hoffman (Brightwood, VA) was present and advised he received a notice that a statement would be made at the Brightwood Post Office regarding the fact the existing Postmistress would be terminated and that the facility's operating hours would be reduced from eight (8) hours to four (4) hours a day (i.e. 1:00 p.m. to 4:00 p.m.); it was also noted the existing Postmistress may not necessarily qualify for a part-time position. In closing, he wanted to make the Madison County Board of Supervisor aware of the issue and doesn't feel there is much the County can do to keep the proposed plan from moving forward.

It was questioned whether a Resolution from the Board should help delay the proposal and if the County Administrator has received any information on the matter, to which it was noted that legislators were able to resolve closing proposed in the past.

The County Attorney advised there was a past proposal to close some of the smaller post offices within the past couple of years; the Board did pass a resolution and the politicians were successful in opposing the proposed closings.

After discussion, it was the consensus of the Board to add this item to the August Regular Meeting Agenda for further discussion and have the County Administrator attain some facts on this matter.

**b. Polling Location Change & Dates**

The County Administrator advised he met with Jody Shelatz, of the Madison Electoral Board; Beth Car Baptist Church is being sought as a viable polling location based on location, accessibility and available parking.; the proposed change will call for a public hearing to be scheduled after notice is published for two (2) consecutive weeks. In closing, it was suggested this item be discussed at the August Regular Meeting for discussion.

**c. Storage Building Update**

The County Administrator provided an update on the proposed storage building; specs and estimated costs were provided for review/consideration (i.e. building will be 40' x 60' in length; 14' high; cost per square foot will be \$35.00; cost of materials - \$20,000.00/\$25,000.00; total amount budgeted is \$60,000.00).

Supervisor Campbell questioned if there is a set of plans to denote the size of the walls, trusses, etc., to which the County Administrator advised the structure will be a basic pole barn building that will consist of pressure treated poles, engineered trusses, metal sides/roof, and a concrete floor.

In closing, the County Administrator encouraged the Board members to look at the

site work that has been completed through the use of the maintenance budget;

Supervisor Jackson moved the Board authorize the County Administrator to move forward with the storage building at the transfer station, not to exceed \$60,000.00, seconded by Supervisor Weakley, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Abstain
Kevin McGhee	Aye

**d. Hoover Day Update – Saturday August 16, 2014 at 10:00 a.m. – Festival Permit**

The County Administrator advised a recent meeting was held on the Hoover Day event; the event has been advertised (i.e. Greene, Madison, Orange and Culpeper) at a cost of \$250.00 per publication. In closing, he advised the Board will need to take action on a festival permit to approve the scheduled event.

Chairman Lackey questioned if the County will receive any revenue from the upcoming event.

The County Administrator advised the Farmer’s Market will be in place; the event is geared to boost economic tourism and is seen as a starting point and to showcase what the County has to offer (i.e. farmer’s market, agriculture, park, etc.). In closing, he doesn’t anticipate there will be a significant amount of revenue generated this year, but hopes this will improve over time.

Supervisor Campbell moved the Board approve the festival permit application (for the Hoover Day event) at no charge, seconded by Supervisor Jackson, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

**e. Town of Stanardsville - Thru Truck Traffic**

Supervisor Campbell suggested the Board refrain from taking any action on the matter as recommended by the Madison County Planning Commission, as the Town of Stanardsville hasn’t attained support of their local governing board on this matter; he feels the decision is up to VDOT and not the localities.

It was also reported the County Administrator has requested that VDOT perform a study on the Routes involved (i.e. Route Business and Route 230 South).

Supervisor McGhee advised that VDOT did perform a study on the intersection, and he's unclear if an additional study is being requested.

The County Administrator advised that contact was made by representatives from the Town of Stanardsville to advise they would be sending a letter to VDOT which denoted that a discussion was held with the Madison County Board of Supervisors and the Madison County Planning Commission. In closing, he reiterated that a discussion was held between all parties, but nothing official was provided (i.e. support/opposition) from Madison County on the issue.

In closing, the County Attorney suggested the Board not take any action on the matter.

After discussion, Supervisor Campbell moved the Board take no action on the thru truck traffic matter (Route 33 Business and Route 230 South), as recommended by the Madison County Planning Commission, seconded by Supervisor Jackson, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

## **6. Information/Correspondence (if any)**

### **Information on Pipeline**

The County Administrator forwarded information to the Board and Commission members pertaining to the proposed pipeline. It was noted GIS overlap information has been attained that shows how many lots the proposed pipeline will run through. To date, there has been no contract in place with Spectra Energy, Inc. and that a contract should be awarded within the next month. It was also advised the pipeline route may go around Madison, although this isn't yet certain.

### **Rural Madison**

The County Administrator advised that Rural Madison held a recent meeting to discuss the pipeline issue; an additional meeting has been scheduled for September 10<sup>th</sup> in the administrative auditorium as a community forum.

The County Administrator indicated that more information on the issue should be received shortly; he also questioned how property values will be effected by the proposed pipeline (i.e. 101 lots with 75 owners within 15 minutes).

The County Administrator advised the pipeline was recently tested with no problems noted; one repair was done in Fairfax, Virginia.

In closing, it was suggested that input received from as many individuals as possible during the upcoming forum to include the Piedmont Environmental Council and representatives from Duke Energy; several legislators (Scott, Hanger, Hurt) will also be on hand to provide input on this issue.

The County Attorney advised the Board is allowed to attend and participate in countywide forums that pertain to County business.

### **Graves' Mountain Lodge**

Supervisor Campbell provided information pertaining to an issue involving Graves' Mountain Lodge (and the Health Department) and that a permit cannot be issued for the campground unless all guidelines are met; however, it was noted the County's Ordinance doesn't contain a definition for a 'primitive campground' and prohibits the use. In closing, it was suggested that Ordinances be drafted to suit the specific needs of the locality.

Betty Grayson, Zoning Administrator, advised that the Madison County Planning Commission made a recommendation to approve the special use permit for Mr. Graves, which was then approved by the Madison County Board of Supervisors.

The County Administrator advised that Mr. Graves has everything he needs from the County in order to operate. In closing, he advised the issue involving the State Health Department lies in the fact that the campground doesn't have the proper sanitation system in place as required.

### **Code of Ethics & Bylaws**

Supervisor Campbell advised he was chastised due to asking questions of County employees. In closing, he advised that he had legitimate business in the County building and refuses to be chastised.

Chairman Lackey proceeded to read an excerpt from the Board's Bylaws pertaining to the fact that no individual Board members is allowed to provide instructions/directions to County employees or the County Administrator, nor should any Board member impose or interfere with the administrative functions or prevent County staff from performing their professional duties.

**7. Closed Session (if needed) – None.**

### **8. Adjournment**

With no further action being required, on motion of Supervisor Jackson, seconded by Supervisor McGhee, Chairman Lackey adjourned the meeting, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye

Jonathon Weakley Aye  
Robert Campbell Aye  
Kevin McGhee Aye

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Doris G. Lackey, Chairman  
Madison County Board of Supervisors

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Clerk of the Board of the Madison County Board of Supervisors

Adopted on: September 9, 2014

Copies to: Doris G. Lackey, R. Clay Jackson, Jonathon Weakley, Robert Campbell;  
Kevin McGhee, V. R. Shackelford, Constitutional Officers

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**Agenda**  
**Joint Meeting**  
**Madison County Board of Supervisors**  
**Wednesday, August 4, 2014 at 7:00 p.m.**  
**County Administration Building, Auditorium**  
**414 N Main Street, Madison, Virginia 22727**



**Planning Commission**

1. Call to Order
2. *Pledge of Allegiance & Moment of Silence*
3. Determine Presence of a Quorum
4. Approval of Minutes
5. Action Items:
  - a. **Honorable Dale Durrer: Discussion of shared meeting space:**
  - b. Case No. S-08-14-22: Request by Thomas S. Underwood for a plat of a subdivision of land to create one (1) lot with residue on Route 605 (Novum Church Road) at Novum, zoned A-1.
  - c. Case No. SU-08-14-23: Request by Suso 1 Madison LP for an indefinite special use permit to allow an indoor health club to be operated under the name of Anytime Fitness. This property is located at Madison Plaza Drive (off Route 29 Southbound Lane) near Madison, zoned Business, B-1.

- 5a. **Town of Stanardsville, Truck thru Traffic Campground Ord. adj.?**  
**B-1 Health Clubs**

**Violations of Ord.?**  
**Comp Plan public Hearing Rt. 29 Oct!**

6. Adjournment

**Board of Supervisors**

1. Call to Order
2. Determine Presence of a Quorum
3. Adoption of Agenda
4. Action Items:

- a. *Case No. S-08-14-22: Request by Thomas S. Underwood...*
- b. *Case No. SU-08-14-23: Request by Suso 1 Madison LP...*

5. Discussions/Actions:

~~a. Honorable Dale Durrer: Discussion of shared meeting space~~

- a. Brightwood Post Office (Proposed Removal of Postmaster/Reduction in Operating Hours)
- b. Polling Location Change & Dates
- c. Storage building update
- d. Hoover Day update Saturday August 16, 2014 @ 10:00 a.m.
- e. Town of Stanardsville, Truck thru traffic

6. Information/Correspondence (if any)
7. Closed Session (if needed)
8. Adjournment

**\*ADDITIONS denoted in royal blue with yellow highlight\***  
**\*deletions DENOTED IN ROYAL BLUE, YELLOW HIGHLIGHT AND STRIKETHROUGH\***