

## MEETING #40 – August 12

At a Regular Meeting of the Madison County Board of Supervisors on August 12, 2014 at 4:00 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: Doris G. Lackey, Chairman  
R. Clay Jackson, Vice-Chairman  
Jonathon Weakley, Member  
Robert Campbell, Member  
Kevin McGhee, Member  
Ernest C. Hoch, County Administrator  
V. R. Shackelford, III, County Attorney  
Leo Tayamen, Finance Director  
Jacqueline S. Frye, Deputy Clerk

### **1. Regular Meeting Agenda**

Chairman Lackey called the meeting to order and noted that all members are present.

### **2. Pledge of Allegiance & Moment of Silence**

The Board of Supervisors commenced their meeting with the Pledge of Allegiance and a moment of silence.

### **3. Adopt Agenda**

Chairman Lackey called for any additions, deletions or correction to today's Agenda.

Supervisor Campbell asked to add the reading of a document pertaining to the American Creed to today's Agenda.

Chairman Lackey suggested the Board move forward with the meeting process.

Supervisor Weakley advised of an email to request the addition of the Early Head start to today's agenda (Item #6-e).

Supervisor Jackson moved the Board adopt today's Agenda as amended, seconded by Supervisor Weakley, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

#### **4. Monthly Reports**

##### ***a. Department Heads (if necessary)***

###### ***i. Social Services Department:***

Valerie Ward, Social Services, was present and advised of an outstanding contribution from a staff member, Linda Gigel, who retired from the County after twenty-five (25) years of service, providing exceptional service to the elderly and disabled citizens of Madison County.

Ms. Ward also advised the department would like to acknowledge recent issues regarding suicide; a suicide prevention training session will be scheduled for August 23, 2014 at 3:00 p.m. and 7:00 p.m. at the Madison County Fire hall; a training consultant will be on hand to help folks better understand suicide and provide participants with a tool kit to assist if anyone they know expresses issues of suicidal thoughts – flyers are being posted to advise the community of this endeavor.

Chairman Lackey suggested the Board present a Resolution to Ms. Gigel at the September Regular Meeting.

***b. Constitutional Officers:*** None.

##### ***c. Community and Outside Agencies Reports:***

***i. Aging Together:*** Chris Miller, Director, was present and provided an overview of services offered by Aging Together; feels the process of aging is one we all do together; we all work together and can help to improve the quality of life for all parties involved; recognized the County as an important stakeholder that greatly supports the work being done by the agency; mementos were provided (paid with grant funding) to all members; the agency collaborates with other entities to provide assistance to families, caregivers, faith community, civic/social organizations, businesses and local governments; staff also seek to identify resources, best practices, research grant opportunities and project management for other organizations, implement collaborative efforts between all parties involved.

The Board thanked Ms. Miller for attending today's session.

***b. Blue Ridge Committee:*** Jim Ballard, Citizen representative, was present and provided a brief overview of how the committee was established; information was also provided regarding issues/concerns currently being addressed; advised the SNP has now entered into a ten (10) year contract with a concessions establishment that has provided gross receipts of 6.6% toward the parks' capital fund; there will be major renovations at Big Meadows **beginning in 2015**; discussions have transpired pertaining to **Chronic Wasting Disease in the white tail deer population found throughout these parts of the State**, and possible ways to slow progression and keep it from entering the park; he also noted there are issues concerning **emerald ash infestation** of trees with fatal results; the park has determined four to five percent (4%-5%) of the forest is now 'ash'. It was also noted

that **thousand** cankers disease is affecting the **American black walnut trees** within the region. In closing, he advised the Superintendent is looking to provide support for the upcoming Hoover Day celebration; the next meeting of the Blue Ridge Committee will be held on October 9, 2014.

Questions from the Board included whether:

- There are any solutions for **emerald ash infestation** or **thousand cankers disease**; and
- Whether the past issue affecting the hemlock trees has been resolved

Mr. Ballard advised that no good solution has been provided for either issue noted today; he also advised there are techniques in place that can be used to try to control infestation; **he also noted that many of the hemlock trees in the region have now died or are in the process of dying.**

Supervisor Weakley thanked Mr. Ballard for his contribution to the Blue Ridge Committee; he also questioned when the parking lot expansion will begin at Old Rag Mountain.

Mr. Ballard advised the expansion will begin later this year; the park is also in the process of working with Mr. Graves (Graves' Mountain Lodge) to reimburse him for a long-term lease arrangement for parking that lodge has provided to the park for several years.

**VDOT:** Mark Nesbit, VDOT, provided a report for review.

***d. Finance Office:***

Chairman Lackey advised that all members have been provided with a copy of all certificates of claims.

***i. Certificate of Claims (Fund 10) General Operations – June 2014***

Supervisor Campbell moved the Board approve the Certificate of Claims (Fund 10) General Operations for June 2014 in the amount of \$734,482.15, seconded by Supervisor Jackson, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

The County Administrator advised that post year claims will be provided for the August workshop session (i.e. cut off for post year is August 31<sup>st</sup>); about 95% of expenditures will be denoted in July post year claims.

***Certificate of Claims (Fund 11) Tourism Enhancement – June FY2014***

Supervisor Jackson moved the Board approve the Certificate of Claims (Fund 11) Tourism Enhancement for June 2014 in the amount of \$1,573.37, seconded by Supervisor McGhee, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

***ii. Certificate of Claims (Fund 40) Debt Service – June FY2014***

Supervisor Jackson moved the Board approve the Certificate of Claims (Fund 40) Debt Service for May FY2014 in the amount of \$896.56, seconded by Supervisor McGhee, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

***iii. Supplemental Requests – June – FY2014***

<b>1. Line of Duty Act</b>	<b>35700-2311; 240106</b>	<b>LODA Payments</b>	<b>\$ 560.00</b>
<b>2. Line of Duty Act</b>	<b>35700-2311; 240106</b>	<b>LODA Payments</b>	<b>\$ 560.00</b>
<b>3. Sheriff Misc. Grants</b>	<b>31200-3166; 180301</b>	<b>ICAC Grant from Dept of State. Police</b>	<b>\$1,490.00</b>
<b>4. Sheriff Misc. Grants</b>	<b>31200-8103; 180301</b>	<b>ICAC Grant from Dept of State Police</b>	<b>\$4,064.99</b>
<b>5. Sheriff Misc. Grants</b>	<b>31200-5230; 180301</b>	<b>ICAC Grant from Dept. of State Police</b>	<b>\$ 299.99</b>
<b>6. Sheriff Misc. Grants</b>	<b>31200-5897; 180301</b>	<b>ICAC Grant from Dept. of State Police</b>	<b>\$5,055.77</b>
<b>7. Reimb. Of Salary</b>	<b>31200-1720; 180301</b>	<b>Reimbursement of Salary</b>	<b>\$1,590.00</b>
<b>8. Misc. Grants</b>	<b>31401-5897; 240107</b>	<b>Wireless Educ. Program 24 WEP</b>	<b>\$ 974.76</b>
<b>9..PRA</b>	<b>71100-5690;161201</b>	<b>PRA Youth Prog. March Dep.</b>	<b>\$7,933.70</b>
<b>10.PRA</b>	<b>71100-5612; 161201</b>	<b>PRA Youth Prog. – March Dep.</b>	<b>\$ 3,921.65</b>
		<b>TOTAL:</b>	<b>\$26,450.86</b>

Supervisor McGhee moved the Board approve the supplemental requests for April 2014 in the amount of \$26,450.86, seconded by Supervisor Jackson, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

***5. Minutes #31 through #35***

Chairman Lackey called for any comments pertaining to Minutes #31 through #35.

Supervisor Jackson moved that Minutes #31 through #35 be approved as submitted, seconded by Supervisor Weakley, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Nay
Kevin McGhee	Aye

## 6. Discussions/Actions

- a. Salary Study:** The County Administrator provided a memorandum based on the conclusions of the salary study for FY2015, following several meetings pertaining to this issue. Issues for Board consideration include the following:

- Employee Review Period: During the salary study, the County Administrator had suggested the employee review period be changed from April to November, which will allow department heads the ability to submit any recommendations for employees during the preparations of their departmental budget packet.

Supervisor Jackson moved the Board approve changing the employee review period to November (of each year), seconded by Supervisor Campbell, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

- Pay Scale: The County Administration advised there has been much discussion about the proposed attached pay scale; although the proposed pay scale denotes a change, it doesn't change salaries, and will need to be phased in over the next several years; proposed pay scale has a 'public sector' and a 'general government' scale as a point of reference; he noted the scale is adjusted by 2.5%. It was also noted that most positions are advertised within the grade pay range which is controlled by the amount of funding already budgeted (i.e. range cannot exceed), unless the Board approves any type of an increase. Grade classifications were provided for all employees; current employees will be reclassified on the scale equal to or closest to the grade for their annual salary. Since the Board didn't agree to provide an 'across the board' increase for employees, the current salaries won't necessarily line up with the steps denoted on the proposed pay scale – this will need to be discussed at the upcoming budget sessions and be assessed next year.

Supervisor Campbell expressed concerns with the wording that pertains to 'the closest scale than the current annual salary', as he feels this concept will allow for an automatic increase for some positions.

The County Administrator advised the only salaries that will be adjusted are the ones the Board approves during today's session; he also advised the current employee steps/grades aren't aligned and today's concept can be seen as a 'phasing in' approach.

Chairman Lackey advised it was her understanding the proposed pay scale was a simple reclassification, without any changes being made; she also suggested wording be included in the County's personnel policy that relates to grade levels for positions.

Supervisor Weakley suggested that all job descriptions include whether an employee is 'exempt' or 'non-exempt', along with the ranking for the position (i.e. grade, step, level).

The County Administrator advised the job descriptions will need to be updated, along with information pertaining to grade, step and level; descriptions currently denote whether the position is 'exempt' or 'non-exempt'; today's proposed salary study isn't completed, but today's proposal is a step forward. In closing, he questioned if the Board would like salaries to be dropped or rounded up in order to make the current salaries fall appropriately on the proposed FY2015 pay scale.

Supervisor Weakley moved the Board approve the pay scale for FY2015 as presented, seconded by Supervisor Jackson:

Supervisor Campbell noted he was against today's action and feels the Board should perform more work before adopting the pay scale for FY2015 as provided, and would like to see complete job descriptions, salary ranges for each position provided for discussion during next year's budget process.

Chairman Lackey questioned if the language in the proposed pay scale could be changed to denote that 'current employees will be reclassified to the pay scale equal to their current annual salary.'

Supervisor Jackson advised the Board can postpone any type of action indefinitely, but nothing will be accomplished by doing so.

Supervisor Weakley clarified an excerpt of the proposal that pertains to the fact that new hires shall be hired within the new scale, not to exceed the FY2015 budget and that the Board will have to approve any proposed increases.

Supervisor McGhee questioned if 'grade and scale' should be changed to 'grade and step.'

Current employees will be reclassified to the grade and step equal to their current annual salary.

Supervisor Campbell feels the proposed changes will cause an automatic increase in some of the salaries.

With the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Nay
Kevin McGhee	Aye

- **Leave Accrual Plan:** The County Administrator advised there has been discussion to reduce the amount of leave time provided to new employees (i.e. vacation/sick days combined) as noted in the County's personnel policy; the proposed change will not affect current employees, but all new hires from the time of passage forward (excluding law enforcement); a brief overview was provided regarding the current leave plan vs. today's proposed plan, and will produce a savings for the County.

Supervisor Jackson was in favor of today's proposal as presented.

Supervisor Campbell verbalized concerns about the leave pay out (i.e. 240) hours and doesn't feel that employees should be allowed to carry over more than 240 hours per year; also feels that vacation days should be combined with sick leave and compensatory time.

Chairman Lackey noted that although the above referenced point is valid, today's discussion pertains to leave pay for new hires only, and suggested this be discussed during a future workshop session.

Supervisor McGhee feels today's proposal to reduce leave to more than four (4) days per year for new hires.

Supervisor Campbell suggested the Board implement a compromise and approve that new hires will accumulate four (4) days of leave only until the Board devises a new plan.

Supervisor Campbell moved the County pass approving four (4) days of leave during the first year for new hires until July 2015.

*\*Motion died for the lack of a second\**

Supervisor McGhee suggested the Board discuss concerns verbalized by Supervisor Campbell during a workshop session, as he looks at today's proposal as a 'leave accrual plan.'

Supervisor McGhee moved the Board accept the 'leave accrual plan' as outlined in the memorandum dated August 12, 2014, seconded by Supervisor Jackson:

Supervisor Campbell suggested the Board meet with the Sheriff in order to assess whether his departmental leave plan would be a better option; he also suggested no employee leave be carried over and that employees get paid for unused leave at the end of each calendar year.

Chairman Lackey suggested the Board completely review the County's personnel policy; the Board will also have to provide the County Administrator with some guidelines for new hires at the present time.

With the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Nay
Kevin McGhee	Aye

- **Salary adjustments:** The County Administrator provided a list of seven (7) positions to be considered for a salary increase; \$100,000.00 was budgeted in the FY2015 budget year to cover this expense; if adjustments are approved by the Board, they will be effective September 1, 2014; total cost of adjustments will be \$14,095.00 [for ten (10) months] – approximate annual cost will be \$16,914.00 [for twelve (12) month], which is approximately \$89,905.00 under budget in FY2014.

*i. Assistant Commonwealth Attorney: Salary Adjustment: New annual: \$66,453*

Supervisor Jackson moved the Board approve the salary adjustment for the Assistant Commonwealth Attorney totaling \$66,453.00, seconded by Supervisor McGhee:

Supervisor Campbell read an excerpt from prior minutes (Meeting #22 – April 15, 2014) that noted the following:

*"The County Administrator explained that any salary increases noted within the FY2015 budget were arranged and agreed upon during the time of hire for some employees (Finance Department; PRA Manager, County Administrator) totaling \$24,426.00). He also noted the increase for the PRA Manager was done through the PRA's departmental budget after savings were noted in other line item categories" and that "the SRO (School Resource Officer) position is partially funded by the State and school system and is on a decreasing scale (that will require more local monies over a period of years)."*

*In closing, he noted that it was his perception that \$100,000.00 would be used to conduct a salary study only.*

Chairman Lackey clarified that the Board allocated \$100,000.00 to be used as the Board continued to work on the salary analysis and to assess whether adjustments would be made which would be used to offset any approved adjustments.

The County Administrator advised that \$100,000.00 was set aside for a salary study and/or for salary adjustments if warranted.

Chairman Lackey further advised when the discussion was held regarding this issue, it was agreed there would be no 'across the board' raises, which was the

determination from the beginning, as there was a significant increase in the healthcare costs. In closing, it was determined that employees would be getting the equivalent of an increase in the additional monies being paid to offset healthcare costs.

With the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Nay
Robert Campbell	Nay
Kevin McGhee	Aye

*ii. Finance Director: Salary Adjustment (6-month review): New annual: \$55,631*

Supervisor McGhee moved the approve the salary adjustment for the Finance Director of \$55,631.00, seconded by Supervisor Jackson, with the following vote

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Nay
Robert Campbell	Nay
Kevin McGhee	Aye

*iii. Sr. Animal Control Offices & Shelter Manager: Salary Adjustment: New annual: \$40,954*

Supervisor McGhee moved the Board approve the salary adjustment for the Sr. Animal Control/Shelter Manager totaling \$40,954.00, seconded by Supervisor Weakley:

Supervisor Campbell advised that although he does feel the proposal adjustment is warranted, his stance is the same on all proposed increases, as he feels the raises should've been initiated during the budget process to take effect July 1<sup>st</sup>. In closing, he advised his comments are in no way a reflection on any of the individuals filling the positions being proposed for adjustments.

Supervisor Weakley advised that after reviewing the salary study, this particular position stood out to be a gross inequity; however, he questioned whether this increase reflects a clarity in title for the position, as the position includes several duties (i.e. inspections, adoptions, calls, court representation, etc.). In closing, he felt this position was overlooked by a prior Board when there was a decision not to fill a past vacancy; therefore, he feels this adjustment is appropriate and warranted.

The County Administrator explained the proposed adjustment doesn't really change anything from the current duties, as the position has been performing the duties noted for quite some time; over time, the duties did change from how things were done in the past and the title was changed to "Senior Animal Control Officer" with the addition of "Shelter Manager".

With the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye

Jonathon Weakley	Aye
Robert Campbell	Nay
Kevin McGhee	Aye

The County Administrator advised a short list was identified of about eleven (11) individuals that had initially been recommended to receive an increase that was greater than 2.5%; the list provided today represents most of the positions, as there were a few the Board decided not to take action on at this time.

Supervisor Weakley advised the discussion on the salary study doesn't end at tonight's session.

Chairman Lackey reiterated that tonight's process will be ongoing in order to evaluate and make adjustments as appropriate, based on further discussions and research.

Supervisor Jackson moved the Board approve the following four (4) proposed adjustments as presented:

- iv. *Deputy Treasurer III: Salary Adjustment: New Annual \$37,632*
- v. *Deputy Commissioner III: Salary Adjustment: New Annual \$35,825*
- vi. *Human Resources Specialist: Salary Adjustment: New Annual: \$31,634*
- vii. *Administrative Specialist/Permit Technician: Salary Adjustment: New Annual: \$30,142*

Seconded by Supervisor McGhee, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Nay
Robert Campbell	Nay
Kevin McGhee	Aye

Supervisor Campbell advised the total amount of funding for today's increase isn't a terrible loss.

Supervisor McGhee clarified that it was his understanding the Board would allocate \$100,000.00 to be targeted for adjustments for the County's most valued resource; he hopes the Board can continue to help more employees through this process, and agrees with the assessment method demonstrated by the County Administrator on targeted positions.

***b. Task Force Lease:***

The County Administrator advised the task force appears interested in the proposal; their organization should be taking a vote on the proposal by August 28<sup>th</sup>; if accepted, a lease agreement will be presented for consideration by the all parties involved; also met with the Game Commission and advised of alternate County space they could possibly move into; lease agreement between the County and Commission was established in 2000 for \$100.00 per month in rent – if the task force agrees to relocate, the Commission will need thirty (30) days-notice to vacate.

Supervisor Campbell advised it was his understanding the Board previously agreed to authorize the County Administrator to proceed with competing the rental agreement with the task force.

The County Administrator clarified that he can participate in negotiation efforts, but the Board will need to authorize a Resolution in order to rent County space.

In closing, it was noted the County Attorney and County Administrator will continue to move forward on the proposed agreement.

***c. Polling Location:***

Jody Shelatz, and Bonita Burr, Madison Electoral Board, and Diana Eanes, Registrar, were present for tonight's session; it was noted the electoral board has reviewed Beth Car Baptist Church and have been approved to utilize their facility for the November 2014 election process; rent has been negotiated for \$100.00 on election day; an evaluation has been implemented which noted an issue with a doorknob – the Church has agreed to remedy this issue prior to election day. The time frame for publication of the change in a voting location was provided – a public hearing will be scheduled for September 3<sup>rd</sup>.

The County Administrator advised the Joint Meeting normally scheduled for September 3<sup>rd</sup> has been postponed.

The County Attorney advised the Ordinance and notice of publication has been prepared and are ready for advertisement. In closing, he advised the Board will need to schedule a meeting on September 4<sup>th</sup> in order to hold the public hearing.

Supervisor Jackson moved the Board schedule a public hearing on September 4, 2014 at 7:00 p.m. for the purpose of discussing the relocation of the polling placed for the Town of Madison, seconded by Supervisor Campbell, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

***d. Madison County's Post Office/Brightwood Post Office***

The County Administrator advised there was previous discussion about the proposed closing of the Brightwood Post Office; a summary of findings was provided to the Board regarding postal locations throughout the County, and the proposed postal plan; data was provided regarding the notices sent by the State and survey results and noted the proposed change in hours/operation will be effective January 10, 2015; it was suggested the County ask representatives to provide assistance on this matter; also suggested if the County can offer a rational approach on population criteria and service centers, it may be best to close some of the proposed locations that will offer two (2) hours of service and keep three (3) to four (4) sites open that

will offer six (6) to eight (8) hours of operation instead or other variations of service hours.

Concerns from the Board were as follows:

- Supervisor Jackson proposed the Board look to perhaps hold a town hall meeting to receive input from the citizens on this matter after the public hearing scheduled for September 4<sup>th</sup>.
- Supervisor McGhee advised the post offices need to function.
- Chairman Lackey advised the proposal for the location to operate for a limited amount of hours per day isn't a very good business plan, as the ones designated to be open for only two (2) hours may well be closed in the future.
- Supervisor Weakley advised some of the postal locations were consolidated; he questioned whether Madison could serve other areas that are situated close to Orange; also questioned if the Reva location could be shared with Brightwood.
- Supervisor Campbell advised that most small locations in America do have a post office; he questioned whether some of the smaller offices could be manned by volunteers; also feels that 'rural America' is slowly being done away with.

The County Administrator advised there has been some success in overturning these types of changes; the public can provide input and may receive some reasonable results.

It was suggested that additional information be attained and that perhaps the postmasters could be asked to attend; however, the County Administrator advised these individuals do work for the post office and it's unclear as to whether they're allowed to speak publicly on the matter.

The County Administrator advised the citizens can be asked to speak and provide input on the matter.

It was also noted that local legislators (Scott, Hurt, and Hangar) could possibly have an impact and could be asked to attend a session; each member is aware of the concerns and have already worked with other communities on this matter.

It was also noted the citizens can write letters or submit emails to the Board if they're unable to attend any scheduled meetings, or provide a petition to protest the changes being proposed.

The County Administrator advised he will compile a list of various issues that may be of concern if the proposed changes are initiated (i.e. issuance of post office boxes, picking up and/or mailing packages) and will post some of the data to the County's website.

Chairman Lackey suspended the agenda to move onto the public comment opportunity.

***\*6:00 p.m. Public Comment: Will occur as close to 6:00 p.m. as possible. Speakers are asked to identify themselves (name and address) and keep their comments under five minutes per speaker. Written comments are accepted and recorded into the minutes.***

Chairman Lackey opened the floor for public comment.

The following citizens provided public comment:

- *Ann Ferguson: Comments pertaining to proposed renovations to the administrative center, the auditorium, WMB, and proposed change in the polling place; questioned whether the Board is violating its sworn obligation to the citizens.*

Supervisor Weakley advised the roof project (administrative center) is a part of the CIP project which is separate from the \$200,000.00 (set aside for the project) and call for project costs to remain within the funding that has been allocated for the purpose; also noted the County is out of compliance in meeting the needs of the Registrar (i.e. space requirements, security, etc.); the plans for the auditorium will call for the space to be converted to office space; the seating at the WMC courtroom will provide additional space that what's actually in place at the current auditorium.

Chairman Lackey advised the action of the Board to replace the roof at the administrative center has been in place for quite some time; plans call for the auditorium to be converted into future office space; there are no plans in place to pour any concrete and no plans to move forward without the expertise of professionals (i.e. engineer, architect, electrical).

Supervisor Campbell advised that pricing on materials has been received; to the best of his knowledge pricing is still needed from the contractor before any work is started.

Supervisor Jackson feels there is a misconception that the Board makes decisions on the spur of the moment without assessing the issues; full deliberations are provided for each decision made by the Board in order to move the County forward in a positive direction; upgrades need to be continued in order to keep the buildings in shape; taxes are of constant concern, as nobody wants to raise taxes.

- *Reuben Woodward: Commented on why citizens don't attend the meetings; proposed closure of the Brightwood post office; proposed salary adjustment.*

#### ***e. Early Head start Center***

The County Administrator received an email from Skyline CAP to assist with a letter of support for the proposed Early Head start Center in order to receive grant funding for the facility.

Supervisor Campbell moved the Board authorize the County Administrator to work with Skyline CAP to provide the language for a letter of support for the Early Head start Center, seconded by Supervisor Jackson, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

The County Administrator advised the proposed program will be funded with federal dollars and will involve no cost to the localities involved.

**7. Closed Session – None**

**8. Information/Correspondence (if any)**

**Hoover Day:** The County Administrator reminded the Board of the upcoming Hoover Day event scheduled for Saturday, August 16<sup>th</sup> at 10:00 a.m. at Hoover Ridge.

**Taste of the Mountains:** The County Administrator reminded the Board of the Taste of the Mountains Festival scheduled for Saturday, August 30<sup>th</sup>.

**9. Adjournment:**

With no further action being required, on motion of Supervisor Jackson, seconded by Supervisor Campbell, Chairman Lackey adjourn tonight’s meeting, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

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Doris G. Lackey, Chairman  
Madison County Board of Supervisors

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Ernest C. Hoch, Clerk of the Board

Adopted on: September 9, 2014

Copies: Doris G. Lackey, R. Clay Jackson, Jonathon Weakley, Robert Campbell, Kevin McGhee, V. R. Shackelford, III & Constitutional Officers

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**Regular Meeting”**  
**Madison County Board of Supervisors**  
**Tuesday, August 12, 2014 at 4:00 p.m.**  
**County Administration Building, Auditorium**  
**414 N Main Street, Madison, Virginia 22727**



**Agenda Items**

- 1) Call to Order
- 2) *Pledge of Allegiance & Moment of Silence*
- 3) Determine Presence of a Quorum/Adopt Agenda
4. Monthly Reports
  - a. Department Reports
    - b. Constitutional Officers
    - c. Committee & Outside Agencies Reports
      - i. Aging Together, Chris Miller
      - ii. Blue Ridge Committee, Jim Ballard
  - d. Finance
    - i. Certificate of Claims (Fund 10) General Operations FY2014 - June
    - ii. Certificate of Claims (Fund 11) Tourism Enhancement FY2014 - June
    - iii. Certificate of claims (Fund 40) Debt Service FY2014 - June
    - iv. Supplemental Requests – General Operations FY2014 - June
5. Minutes:
  - a. #31 through #35
6. Discussions/Actions:
  - a. Salary Study
  - b. Task Force Lease Update
  - c. Madison Polling Location Change
  - d. Madison County’s Post Office/Brightwood Post Office
  - e. Early Head start Center

*\*6:00 p.m.: Public Comment will occur as close to 6:00 p.m. as possible. Speakers are asked to identify themselves (name and address) and keep their comments to under five (5) minutes per speaker. Written comments shall be accepted and recorded into the minutes.*

7. Information/Correspondence (if any)
8. Closed Session (if necessary)
9. Adjournment

**\*ADDITIONS DENOTED IN ROYAL BLUE WITH YELLOW HIGHLIGHT\***