

MEETING #2 – January 14

At a Regular Meeting of the Madison County Board of Supervisors on January 14, 2014 at 4:00 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: Doris G. Lackey, Chair
R. Clay Jackson, Vice-Chair
Jonathon Weakley, Member
Robert Campbell, Member
Kevin McGhee, Member
Ernest C. Hoch, County Administrator
V. R. Shackelford, III, County Attorney
Phillip Tartaglia, Finance Director
Jacqueline S. Frye, Deputy Clerk

1. Regular Meeting Agenda

Chairman Lackey called the meeting to order and noted that all members are present and a quorum was established.

2. Pledge of Allegiance & Moment of Silence

The Board of Supervisors commenced their meeting with the Pledge of Allegiance and a moment of silence.

3. Adopt Agenda

Chairman Lackey called for any additions, deletions, or corrections to today's Agenda.

Supervisor Jackson moved that today's Agenda be adopted as presented, seconded by Supervisor McGhee, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

4. Monthly Reports

a. Department Heads (if necessary)

None.

b. Constitutional Officers (if necessary)

None.

c. VDOT (if necessary)

Mark Nesbit, Warrenton Residency Manager, was present along with John Lynch, Department Administrator and Maxwell Carpenter, Maintenance Manager; a monthly report was provided for review; he also added information pertaining to:

- a) Resurfacing contracts
- b) Preventative maintenance
- c) Plant Mix

A copy of route information will be forwarded to the County Administrator for review.

He also advised that VDOT is in the process of working on the 2015 maintenance program (i.e. resurfacing/maintenance); a coordination meeting will begin in February 2014 to begin the ground work for the Six Year Secondary Road Improvement Plan – there is a slight increase in proposed revenue.

Concerns were verbalized by the Board pertaining to:

- a) Citizen Input
- b) A hotline for citizens to call to report road concerns/issues

Mr. Nesbit advised that citizens may call “1 (800) FOR ROAD” to report road issues; this information will be denoted on the County’s website for informational purposes.

d. School Superintendent (if necessary)

i. Fiber Grant: The County Administrator advised that a request was submitted on 12/10/13; grant funds being made available by the State totaling \$125,000.00 is to upgrade school security; will call for \$25,000.00 as a local funding match; these funds will allow connectivity between the school system and the dispatch center to have the ability to turn on cameras at the school (under direction of the Sheriff) and record a live feed. The grant calls for all funding to be spent by March 3, 2014; the grant will allow high speed internet connection at the elementary school and allow for an upgraded connection at the E911 Center.

The school system is requesting the County appropriate \$25,000.00 to be used as a match to the proposed grant for the school security equipment.

Concerns were verbalized by the Board as to whether the grant funding will be enough to cover the costs associated with the upgrade; it was also questioned as to the costs to move forward with a visitor badge system.

Mr. Ryan, School Technology, advised that no pricing has been sought for the badge identification system, but there has been focus on how to implement a means where individuals will be unable to enter the front door and walk upstairs without anyone being aware.

Concerns were also verbalized by the Board as to whether today's proposal will present any overlap within the proposed CIP projects;

The County Administrator advised that he has discussed this concern with the Superintendent; he is researching to see if some of these funds can be used to promote security access; the total purchase package is roughly \$125,000.00 (reimbursable)—there may be some funds available after all the cameras are in place along with servers and back up equipment/software. The funding denoted in the CIP is relatively limited with a total of \$92,000.00 – the school system is looking at ways to maximize the grant money which can only be spent on security upgrades; they are looking to be potentially live by March 3, 2014.

The County Administrator also advised that in order for the school system to balance last year's budget, they agreed to \$324,512.00 of 'roll-over' funds to be applied to this year's budget (approximately \$361,402.00 was rolled over into the County's general fund); there was also additional revenue received from the State totaling about \$200,000.00, which hasn't been budgeted or appropriated; the County discussed the fact that if there was excessive amounts still in place, the County would consider future appropriations for said money from the general fund.

Supervisor Weakley moved the County appropriate \$25,000.00 from the contingency fund to support the safety security grant for the Madison County School System, seconded by Supervisor Campbell, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

ii. Fund Appropriation: The County Administrator advised the Madison County School System has also requested:

- a) \$1,890.00 (County of Madison Lottery Proceeds)
- b) \$34,139.38 (Madison Capital Schools Project Fund)
- c) \$39,009.25 (Madison County Textbook Fund)

The first two (2) items relate to a pledge the Madison County School Board made last year to the CIP project where they pledged \$247,760.00 – these monies came in when there was additional work to the bathrooms that have now been completed. In order to balance their CIP, they'd like to take \$34,100.00 from the

capital fund and \$1,843.05 from the lottery fund (total \$35,943.05) – the amounts they’re requesting includes interest in the above referenced accounts and is less than what they’ve initially requested; they’re also requesting to move money from the textbook fund so they may purchase textbooks.

Supervisor Jackson moved the County appropriate \$1,843.05 from the Madison Lottery Proceeds Fund and \$34,100.00 from the Madison Capital Schools Project Fund to the School CIP Fund, seconded by Supervisor Weakley,

The County Administrator advised the above referenced request will balance out the initial request the Madison County School System made toward the CIP.

With the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

Supervisor Jackson moved the Board appropriate \$39,009.25 from the Madison County Textbook Fund for the purchase of textbooks, seconded by Supervisor McGhee, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

f. Finance Office

i. Certificate of Claims – General Operations (November 2013 – FY2014)

Chairman Lackey asked if there were any questions pertaining to the Certificate of Claims for General Operations (November 2013 – FY2014).

The County Administrator explained there are several monetary contributions the County makes to various organizations - these payments are made either on a quarterly, bi-annual, semi-annual or annual basis and are generally made during November-December when tax revenues are received.

Supervisor Jackson moved the Board approve the Certificate of Claims (Fund 10) - November 2013 – FY2014, totaling \$588,198.37 as submitted, seconded by Supervisor Weakley/

Chairman Lackey advised the claims are generally reviewed during the workshop session.

Supervisor Campbell asked if it would be possible to review the bills at the workshop prior to payment being made.

The County Administrator advised that all payments are tied to the budget; all invoices are approved by Department head, County Administrator or Finance Director s prior to payment being made; in the past bills were being paid twice per week – bills are now being paid twice monthly. The school system pays their bills once monthly, which is a procedure the Board can discuss and implement if desired. Concerns brought forth by previous Boards pertained to possible increase in utility bills and posting location.

With the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

ii. Certificate of Claims (Fund 11) Tourism Enhancement (November 2013 – FY2014)

Chairman Lackey asked if there were any concerns regarding the Certificate of Claims for Tourism Enhancement (Fund 11) – November 2013 – FY2014.

Supervisor McGhee moved the Certificate of Claims (Fund 11) - Tourism Enhancement for November 2013 – FY2014 totaling \$2,780.00 be approved as submitted, seconded by Supervisor Jackson, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

iii. Certificate of Claims- Debt Service (Fund 40) for November 2013 – FY2014) - None

iv. Supplemental Requests – General Operations for November 2013 – FY2014

Chairman Lackey asked if there were any concerns pertaining to the supplemental requests for November 2013 – FY2014.

1. Sheriff	#31200-1720; 180301	Reimbursement Gang Task Force	\$3,577.50
2. Sheriff	#31200-1730; 240111	HWY Safety Grant	\$4,861.13
3. Sheriff	#31200-1712; 180301	Insurance Claim – Workmen’s Comp.	\$1,953.15
4. Juvenile Detention.	#33402-3830; 240102	VA Dept. Juvenile Justice	\$1,646.00
5. Line of Duty Act	#35700-2311; 240106	LODA Payments	\$1,036.00

6. Line of Duty Act	#35700-2311; 240106	LODA Payments	\$ 560.00
7. Facilities	#43200-3165; 180301	Reimbursement	\$2,527.50
8. Facilities	#43200-3310; 180921	Kemper Mansion Steps	\$1,000.00
9. Parks & Recreation	#71100-8223; 180903	PRA Hoover Ridge Proj. (Nov. Dep.)	\$3,950.00
10. Parks & Recreation	#71100-5690; 161201	PRA Youth Prog. (Nov. Dep.)	\$6,787.11
11. Parks & Recreation	#71100;5691; 161201	PRA Other Pmts. (Nov. Dep.)	\$ 975.00
12. Water Qual. Mgt. Prog.	#82200-5646; 240107	Stormwater	\$1,755.93
Total:			\$30,629.32

Concerns were verbalized regarding:

- a) Request pertaining to the Kemper Mansion steps;
- b) Reimbursement to Facilities

The County Administrator advised the steps at the mansion were rotting through; funding was utilized from the Facilities departmental budget for the repairs; members of the Madison County Historical Society agreed to reimburse the County \$1,000.00 for the expense the County incurred. In closing, he advised there is an agreement in place and the County does perform maintenance; however, the reimbursement wasn't a requirement of the society.

Supervisor Jackson moved the Supplemental Requests for November 2013 – FY2014 totaling \$30,629.32 be approved as submitted, seconded by Supervisor Campbell, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

i. Certificate of Claims - General Operations (Fund 10) [December 2013-FY2014]

Chairman Lackey called for questions on the Certificate of Claims for December 2013-FY2014.

Concerns verbalized by the Board pertained to:

- a) An increase in payments during the month of December;
- b) Expenses pertaining to NADA subscriptions

The County Administrator advised there are many agencies that receive quarterly funding from the County during the month of December after tax revenue payments have been received.

Gale Harris, Commissioner, was present and advised the NADA subscriptions are what her office utilizes to assess valuation of personal vehicles within the County.

Supervisor Jackson moved the Certificate of Claims – General Operations [December 2013 – FY2014], totaling \$830,299.31, be approved as submitted, seconded by Supervisor Campbell, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

ii. Certificate of Claims – Tourism Enhancement (Fund 11) [December 2013 – FY2014]

Supervisor Jackson moved the Certificate of Claims –Tourism Enhancement (Fund 11) for December 2013-FY2014 totaling \$1,684.69 be approved as presented, seconded by Supervisor McGhee, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

iii. Certificate of Claims – Debt Service (Fund 40) [December 2013 – FY2014]

Supervisor Jackson moved the Certificate of Claims – Debt Service (Fund 40) for December 2013 – FY2014, totaling \$384,400.00 be approved as submitted, seconded by Supervisor Weakley, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

iv. Supplemental Requests [December 2013 – FY2014]

1. Sheriff	31200-1720; 180301	Insurance Claim – Workman’s Comp.	\$ 651.05
2. Sheriff	31200-1720; 180301	Insurance Claim – Workman’s Comp.	\$ 651.05
3. Sheriff	31200-1720; 180301	Insurance Claim – Workman’s Comp.	\$ 651.05
4. Sheriff	31200-1720; 180301	Insurance Claim – Workman’s Comp.	\$ 651.05
5. Emergency Services	31400-5820; 180916	Insurance Claim – Vehicle	\$ 60.00
6. Line of Duty Act	35700-2311; 240106	LODA Payments	\$ 560.00

7.	Line of Duty Act	35700-2311; 240106	LODA Payments	\$ 560.00
8.	Parks & Recreation 71100-8223; 180903		PRA Hoover Ridge – December Deposits	\$ 2,400.00
9.	Parks & Recreation 71100-5690; 161201		PRA Youth Programs – December Deposits	\$17,081.83
10.	Parks & Recreation 71100-5691; 161201		PRA Other Payments – December Deposits	<u>\$ 5,036.00</u>
TOTAL:				\$28,302.03

Supervisor McGhee moved the Supplemental Requests – General Operations for December 2013- FY2014, to totaling \$28,302.03 be approved as submitted.

Concerns were verbalized pertaining to the workman’s compensation claims for the Sheriff’s Department, to which the Sheriff advised would be complete within the next six (6) months.

Seconded by Supervisor Jackson, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

v. Appropriate: Four For Life Money to the Rescue Squad

The County Administrator advised funds were received from the State and weren’t allocated to the Madison County Volunteer Rescue Squad in the amount of \$14,016.08, and will now need to be allocated to the rescue squad; this money is budgeted and rolled into the County’s general fund; the amount indicated will need to be taken from the County’s contingency fund.

The Finance Director advised this issue was an oversight on his part.

Supervisor Weakley moved the Board move \$14,016.08 from the County’s contingency fund and allocate it to the Madison County Volunteer Rescue Squad, seconded by Supervisor Jackson, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

h. Minutes #38 through #42

As per the advice of the County Attorney, due to there being three (3) new members, the existing Chairman elect is authorized to second a motion to approve today’s minutes – the three (3) new members will need to “abstain” from voting.

Supervisor On motion of Supervisor Weakley, seconded by Chairman Lackey, Minutes #38 through #42 are approved as submitted, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Abstain
Jonathon Weakley	Aye
Robert Campbell	Abstain
Kevin McGhee	Abstain

Chairman Lackey advised the Board will hold a public comment section at 6:00 p.m.

5. Consent Agenda:

None.

6. Discussion/Action Items:

a. Storm water Ordinance Review

i. Culpeper Soil & Water MOU: The County Administrator advised the Board will need to submit a draft storm water ordinance based on language required by the State; the County will also need to address the proposed fee schedule and future best management practices for storm water. The County will need to inspect any proposed ponds construction for catching sedimentation on a five-year basis and annually check paperwork (effective July 1, 2014) – residents will be responsible to pay the County a fee for said inspections being conducted.

The proposed storm water regulations will require that information will be included on a homeowner's deed and they will be responsible for paying the County for inspections done on said property. Currently, there are bills being discussed in Richmond pertaining to modifications, delay and other issues regarding the proposed Ordinance; the deadline to implement the proposed regulations is July 1, 2014. A draft Ordinance has been provided for review by the Board; additional details will need to be discussed at the upcoming workshop pertaining to the proposed fee schedule (provided tonight for review) and structure of existing fees; the overall fee will be assessed based on the amount of acreage being disturbed; the proposed draft Ordinance will be submitted to DEQ tomorrow; County will need to have an Ordinance in place by May 15, 2014.

The County Attorney advised there has been discussion to:

- a) Schedule a public hearing on April 2, 2014
- b) Consider adoption on April 8, 2014
- c) To possibly hold a combined public hearing to discuss the Storm Water Ordinance and the Flood Plain Ordinance

The County Attorney advised that Mr. Daniel handles storm water issues and Betty Grayson, Zoning Administrator, is responsible for enforcement of the Flood Plain Ordinance; both issues will need to be addressed by the County.

Ms. Grayson advised a visit is scheduled every seven (7) years; the representatives usually advise of changes within the State and the County has to comply with the updates.

It was also advised that Delegate Scott is preparing a bill that will not require individual homeowners be responsible for complying after five (5) years.

The County Administrator advised that an engineer will also be needed to develop the proposed plan which will impose additional costs to any potential homeowners in the County.

Mr. Daniel advised the storm water program will be in effect as of July 1, 2014 if the General Assembly passes the current bill pertaining to this issue; fees will be assessed upon the amount of acreage disturbed to build a home. The Culpeper Soil & Water Conservation District has received some grant funding that can be used to hire additional part-time staff to assist with additional duties that will be involved with management of the storm water program; he feels that an agreement will be attained where the individual can assist the localities.

Mr. Daniel advised the MOU provided tonight for the Board is the same as what's been in place for a while; the State will require the MOU to specifically explain the VSMP Program; another MOU will be done between the County and the Culpeper Soil & Water Conservation District to meet the State's VSMP requirements.

Supervisor Weakley moved the Board approve the Memorandum of Understanding of the agreement for storm water services between the Culpeper Soil & Water and Madison County, Virginia, seconded by Supervisor Jackson.

Supervisor Weakley thanked Mr. Daniel and all others involved for their efforts with the storm water management program.

With the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

The County Administrator advised the Board will need to discuss the proposed fee schedule at an upcoming workshop and also be prepared to manage based on the outcome from the meetings in Richmond.

b. 911 Center Grant Review:

Robert Finks, Director of Emergency Communications, was present to provide an overview of the EMD (emergency medical dispatch) Grant; if someone calls the 911 Center for emergency medical assistance (i.e. step by step instructions), this grant will allow the dispatchers to provide such instructions for CPR, how to stop bleeding, etc., that can actually help preserve life until EMS personnel can arrive on the scene. It has

been proven in different localities that this special assistance does work and has saved numerous lives in the State of Virginia; other dispatch centers are now utilizing this grant and it has now been made available to the County. The amount required to install the system is \$52,898.15 – 42,318.53 has been approved, which leaves a balance of \$10,579.63. This equipment is computerized and will display a screen of questions for the dispatchers to follow along with additional step by step instructions that can be provided to assist the caller. There will be an ongoing expense associated with the equipment in the amount of \$4,400.00 annually (i.e. maintenance/upgrades/online training, certification). In closing, he advised the system has been proven to save lives; he feels if \$4,400.00 being spent assist in saving one life, it will be well worth it; several surrounding localities are currently using this system – the system has been in use in several surrounding localities for the past ten (10) years.

The County Administrator advised the requested funding will be taken from the County's contingency fund; a spreadsheet was provided that showed the balance and funding remaining to date.

Supervisor Jackson moved the Board award \$10,593.63 to be used to enhance the 911 Dispatch Upgrade, seconded by Supervisor Campbell, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

The County Administrator advised there is an additional grant for E911 enhancement which will eventually be a mandated requirement in the future; the proposed grant will total \$150,000.00 – additional local funds may be needed and can be discussed during the upcoming budget process.

Mr. Finks also advised of next generation 911 equipment that will allow individuals to utilize text messaging, pictures and live streaming; the State of Virginia is pushing forward to implement the steps for the new equipment; the existing equipment is unable to accept any of the aforementioned forms of data; the grant received is a two (2) year grant.

In lieu of questions as to whether the County will have to implement another equipment upgrade, Mr. Finks advised the County's current equipment is up to date.

c. Consider to Support the Commissioner of Revenue 2014 Legislative Agenda

The County Administrator advised tonight's document is the legislative agenda submitted by the Commissioner of Revenue Association for enhancement; the Board is being asked to write a letter of support of the proposed 2014 legislative recommendations.

Gale Harris, Commissioner, was present and advised the association is asked the General Assembly to fund the constitutional offices as they did before all the budgetary

cuts and allocate raises to the Constitutional employees when State employees are allocated a raise. In closing, she advised the suggestion pertaining to career development has been included in the proposed budget. In closing, it's the hope of the Commissioner's Association that the General Assembly return to funding the Constitutional Offices as was in the past (i.e. 50/50 between the State and locality).

Supervisor Weakley questioned the issue of parity and whether the localities will be required to pick up a portion of any proposed salary requests imposed by the State.

Ms. Harris feels that any proposed increases will be done by the compensation board; currently, constitutional employees are considered to be 'State employees' and it's the hope this will change in the future.

Supervisor Jackson moved the Board authorize the County Administrator to draft a letter of support of the Commissioner of Revenue Association's 2014 Legislative Agenda, seconded by Supervisor McGhee, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

d. Madison County Planning Commission – Appointments

The County Administrator advised a letter was received from Betty Grayson, Zoning Administrator regarding the three (3) commission members whose terms will soon be expiring; all incumbents (J. Daniel Crigler, Nan Coppedge, Phillip Brockman) are willing to be reappointed if the Board so desires.

Supervisor Campbell suggested this issue be discussed at the upcoming January workshop.

The County Administrator advised these individuals need to be reappointed before the end of January 2014 in order for the Commission to meet in February 2014.

Supervisor Jackson moved the Board reappoint J. Daniel Crigler, Nan Coppedge and Phillip Brockman to the Madison County Planning Commission for an additional four (4) year term, seconded by Supervisor Weakley, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

e. Community Policy and Management Team Appointments

The County Administrator advised the Community Planning & Assessment Team is going through some audits; in review of the bylaws/statues, there is mention if a requirement that these boards are actually appointed by the Board of Supervisors on an annual basis,

which hasn't been done in the past; he asked the Board to approve the individuals designated on the CPMT Board to serve the County.

Valerie Ward, Director, was present and advised there is currently no parent representative in place on the CPMT; there has been discussion and it is deemed this individual should have a higher level of expertise in the area of funding, budget and financial aspects as opposed to someone who only deals with cases on a client level; although there has never been a parent to participate at this level, member agencies have been looking to possibly nominate someone or perhaps advertise to fill the vacancy, although no consensus has been attained to date.

Supervisor Jackson moved the Board approve the Community Planning & Management Team be approved as presented, seconded by Supervisor Campbell, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

****6:00 p.m. – Public Comment Opportunity****

Chairman Lackey opened the floor for public comment. With no comments being brought forth, the session was closed.

f. Thomas Jefferson Area Criminal Justice Board Appointments

g. Rappahannock-Rapidan Community Services Board Appointment

Supervisor Weakley suggested the County advertise for the two (2) above Board appointments.

Supervisor Campbell advised that Mr. Steve Hoffman has advised he'd be willing to serve on the Thomas Jefferson Area Criminal Justice Board.

Chairman Lackey advised the RRCSB has some new requirements in place, based on the letter received from Mr. Duncan.

These items will be added to the January workshop session.

h. Consider Requiring Monthly or Quarterly Reports from Committees and Boards, Requiring an 'in person' presentation semi-annually

The County Administrator questioned whether the Board would like to consider establishing a policy to require committee and board representatives to attend meetings and provide a report at specific times during the year (i.e. quarterly, monthly, annually, etc.) as some committees/board do provide a report and some do not.

i. Upcoming Economic/Tourism Summit 2-13-14

The County Administrator advised the summit is scheduled for February 13, 2014; will involve speakers and group sessions; the genesis of the summit started with the

discussions pertaining to the entrance to the park; the Superintendent would like to implement better communications with the County, as our locality has never capitalized on the assets contained in the SNP. Another meeting brought forth suggestions to have a speaker attend the summit who is familiar with urban planning, gateway communities and how the relationships between parks and surrounding communities can mutually get along and help one another. It's anticipated the meeting will engage folks to look at:

- Tourism
- The effects of tourism on the county
- How to keep our County rural and economical
- How to attract folks and business here that will be a right fit without over stressing the beauty of the area

j. Budget Calendar Review

The County Administrator reminded the Board of the budget review calendar; budget workshop sessions scheduled set for Tuesday, January 22nd, Wednesday, January 23rd and Friday, January 24th in the Thrift Road conference room.

After discussion, it was the consensus of the Board to hold the sessions each day at 9:00 a.m. to 3:00 p.m.

It was also advised the dates may expand, depending on what will need to be discussed; a preliminary budget will be presented to the Board at the February regular meeting; an additional budget work session will be held on February 12, 2013 from 9:00 a.m. to 3:00 p.m. at the Thrift Road Office; the public hearing on the budget will be held at 7:00 p.m. at the April regular meeting. It was also advised, on the recommendation of the County Attorney that the Board prepare to act on April 22, 2014 instead of April 15, 2014 in order to adopt the budget and establish a tax rate.

The Treasurer was present and strongly suggested approval be done on April 22, 2014, as this will allow sufficient time for her department and the Commissioner of Revenue Office to get information in place so tax bills can be printed and mailed out in a timely manner to the citizens.

The County Attorney advised the budget will be approved in April – appropriation can be implemented at the June joint meeting, if desirable.

The County Administrator will draft a meeting calendar for review and advisement;

k. Personnel Changes – Adjustments and Reviews (Closed Session)

7. Closed Session,

a. On motion of Supervisor Jackson, seconded by Supervisor Weakley, the Board moved to convene in a closed session, pursuant to Virginia Code Section 2.2-3711(A)(1), personnel matters – wage adjustment, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye

Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

b. Motion to Reconvene In Open Session

On motion of Supervisor Jackson, seconded by Supervisor Weakley, the Board reconvened in open session, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

c. Motion to Certify Compliance:

On motion of Supervisor Jackson, seconded by Supervisor Weakley, the Board certified by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Section 2.2-3711 (A)(1), and only matters that were identified in the motion to convene in a closed session were heard, discussed or considered in the closed meeting, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

8. Action (if any following closed session)

As a result of closed session, Supervisor Jackson moved the Board approve the salary adjustments for the **E911** Day Supervisor, Night Supervisor and Training Coordinator, seconded by Supervisor Campbell.

After discussion, Supervisor Jackson amended his motion that the Assistant Director, Training Coordinator receive a salary increase of \$979.00 with a total salary of \$40,178.00 and the Day Supervisor receive a salary increase of \$2,580.00 with a total salary of \$36,424.00, seconded by Supervisor Campbell, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

9. Board of Supervisor's Reports: Meetings Attended in Past Month

Supervisor Weakley: Madison County School Board; Social Services

Robert Campbell: VACO Supervisor's Forum

R. Clay Jackson: VACO Supervisor's Forum

Kevin McGhee: Thomas Jefferson EMS Council

10. Information/Correspondence (if any)

Chairman Lackey advised the Madison County School Board has advised they'd like to have a joint meeting between both governing Boards (i.e. Chair, Vice-Chair, County Administrator) to meet to discuss the process; a suggested date is Thursday, January 30, 2014 at the Thrift Road Office and will be hosted by a facilitator.

a. CIP Loan Funding: The County Administrator advised the \$2,500,000.00 line of credit has been approved; he and the County Attorney will be working to complete the final contract documents; a resolution will need to be approved at the February regular meeting; the lender did agree that the County can draw down \$500,000.00 for two (2) years.

b. County Property Listing: The County Administrator provided a listing of all County property and the location of said property for review.

c. Citizen Inquiry: The County Administrator advised a call from a business owner (Martin's Automotive) concerning when work will be done on Shifflett's Corner Road; this road is listed in the Six Year Road Improvement Plan; VDOT has been performing regular maintenance to date.

d. Sheriff's Vehicles: The County Administrator advised the Sheriff has received the new vehicles; currently, he's experience problems with vehicles in the existing fleet (i.e. blown engine) and he questioned whether repairs should be done for a vehicle with high mileage; this issue will be discussed during the budgetary sessions; a listing was drafted which will include mileage and a plan. In closing, he advised the Board could appropriate remaining funding for the purchase of used vehicles. The Board was asked whether the surplus vehicles can be sold - funds can be applied toward the purchase of additional used vehicles.

The County Administrator will have all departments track maintenance in their individual departments; there needs to be a means to perhaps develop a maintenance policy and establish some type of procurement procedures.

e. Security measures: The County Administrator advised that all issues pertaining to security repairs (i.e. doors, cameras, etc) have been fixed and are working appropriately; radar guns have been ordered. A list of Sheriff's vehicles will be provided for review at the January workshop session.

f. Reduced fees: The County Administrator received a call from Mrs. Campbell regarding her request to develop a small lodging operation at her home; she has asked for reduced variance fees; information will be provided for discussion at the upcoming workshop for discussion/exploration.

g. Scheduled storm water meeting: The County Administrator advised the storm water meeting will be held on Thursday, January 23, 2014 at 7:00 p.m.; a representative from DEQ will also be present; Supervisor Weakley has also been asked to attend, if possible.

The County Administrator advised that draft budget numbers should be received from the school tomorrow; there's a proposed increase of three percent (3%) in VRS (\$300,000.00); the school system is proposing a two percent (2%) salary increase (\$200,000.00).

h. Electronic Auditor's Report: The County Administrator provided an electronic copy of a draft auditor's report; a hard copy will be provided if requested.

i. Town/County Water Supply Report: The County Administrator provided a copy of the Town/County Water Quality Report (State mandated report); the County's plan was approved as presented and the current supply meets all requirements.

j. Coyote's: The County Administrator provided a copy of information discussions about coyotes in the County; documentation denotes the State doesn't recommend a bounty be in place and have agreed to attend a future meeting to discuss the issue pertaining to coyotes.

11. Adjournment

With no further action being required, on motion of Supervisor Jackson, seconded by Supervisor Weakley, Chairman Lackey adjourned the meeting, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

Doris G. Lackey, Chairman
Madison County Board of Supervisors

Ernest C. Hoch, Clerk of the Board

Adopted on: March 11, 2014

Copies: Doris G. Lackey, R. Clay Jackson, Jonathon Weakley, Robert Campbell, Kevin McGhee, V. R. Shackelford, III & Constitutional Officers



Agenda

"Regular Meeting"

Madison County Board of Supervisors
 Tuesday, January 14, 2014: at 4:00 p.m.
 County Administration Building, Auditorium
 414 N Main Street, Madison, Virginia 22727

Agenda Items

- 1) Call to Order
 - 2) Pledge of Allegiance & Moment of Silence
 - 3) Determine Presence of a Quorum / Adopt agenda
 - 4) Monthly Reports
 - a. Department Reports
 - b. VDOT Report
 - c. Constitutional Officers
 - d. School System
 - i. Fiber Grant
 - ii. Lottery fund appropriations
 - e. Finance Office
 - i. Certificate of Claims (Fund 10) General Operations (Nov & Dec)
 - ii. Certificate of Claims (Fund 11) Tourism Enhancement (Nov & Dec)
 - iii. Certificate of Claims (Fund 40) Debt Service (Nov & Dec)
 - iv. Supplemental Requests General Operations (Nov & Dec)
 - f. Four For Life
 - g. Minutes #38 to #42
 - 5) Consent Agenda (if any)
- 6:00 p.m. Public comment:** Will occur as close to 6:00 p.m. as possible. Speakers are asked to identify themselves (name and address) and keep their comments to under five minutes per speaker. Written comments shall be accepted and recorded into the minutes.
- 6) Discussions / Actions
 - a. Storm water ordinance review
 - b. 911 center grant review
 - c. Consideration to support the Commissioner of Revenue 2014 legislative agenda
 - d. Planning Commission, appointments
 - e. Thomas Jefferson Area Criminal Justice Board, consider appointments
 - f. Rappahannock-Rapidan Community Service Board, consider appointment

g. Consider requiring monthly or quarterly reports from committees and in person

h. Upcoming Economic/Tourism Summit 2-13-14

i. Personnel Changes, adjustments and reviews

7) Closed Session, if required

8) Actions, if any following closed session

9) Board of Supervisors Reports: Meetings Attended in Past Month

10) Information and or correspondence

11) Adjournment

Wed, May 15, 2013

Page 1

Commonwealth of Virginia

EDI Remittance Detail

Total Amount: 87,510.27

Deposit Date: 05/16/2013

Trace Number T2490033

Agy No	Amount	Offset Amount	Invoice Number	Invoice Date	Customer Number	Voucher Number	Description
161	10,158.70	0.00	MAY			16131592	MONTHLY DEBT SETOFF *
161	63,335.49	0.00				51613799	LOCAL SALES TAX
Tot 161	73,494.19						
601	14,016.08	0.00	4FORLIFE	05/10/2013		51702439	FY12.4 FOR LIFE FUNDS
Tot 601	14,016.08						

* Receipt with DSO approval.

on record *cl/b*

XPRT BROWSE PRINTOUT
 Module [FINNGT] Screen [RECEIPT BROWSE]
 MADISON COUNTY
 Executed By: ptaglia

Page: 1
 Date: 01/09/14
 Time: 16:31:23

FISCAL RECEIPT DATE MONTH ENTRY DATE JOURNAL ID
 RECEIVED FROM ACC ACCOUNT CODE

FISCAL RECEIPT DATE	MONTH	ENTRY DATE	JOURNAL ID	TRANS BANK ID	AMOUNT	SOURCE USER REFERENCE	CONTROL
2013-05-16	5	2013-05-16	EMS 4 LIFE	1 MM-WACHOVIA	\$ 14,016.08	lmb	05/16/2013
	1	10-240202		10-104			

ACCOUNT TYPE TOTAL: 3
 AMOUNT TOTAL: \$ 14,016.08
 RECORD COUNT: 1