**MEETING #53 – November 12**

At a Regular Meeting of the Madison County Board of Supervisors on November 12, 2014 at 4:00 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: Doris G. Lackey, Chairman
R. Clay Jackson, Vice-Chairman
Jonathon Weakley, Member
Robert Campbell, Member
Kevin McGhee, Member
Ernest C. Hoch, County Administrator
V. R. Shackelford, III, County Attorney
Leo Tayamen, Finance Director
Jacqueline S. Frye, Deputy Clerk

**1. Regular Meeting Agenda**

Chairman Lackey called the meeting to order; a quorum is present.

***2. Pledge of Allegiance & Moment of Silence***

The Board of Supervisors commenced their meeting with the Pledge of Allegiance and a moment of silence.

## 3. Adopt Agenda

Supervisor Jackson moved the Board approve the Agenda with the addition of Item 4-a-1 (Blue Ridge Committee) and moving Item 7 (Closed Session) to the end of today's Agenda, seconded by Supervisor McGhee. *Ayes: Lackey, Jackson, Weakley, McGhee. Nays: Campbell.*

**4. Monthly Reports**

***a. Department Heads (if necessary)***

***1. Building Report:*** Wes Smith, Building Official, was present to introduce Matthew Aylor as the new Building Permit Technician.

***2. Blue Ridge Committee:*** Bruce Bowman, County Representative on the Blue Ridge Committee, was present to provide highlights of the recent meeting and an update of activities in the Shenandoah National Park.

***b. Constitutional Officers:*** None.

***c. Finance Office:***

***i. FY2015 Claims***

***1. General Operations (Fund 10) General Fund FY2014 – September***

Supervisor Campbell moved the Board approve the Certificate of Claims (Fund 10) General Operations for September 2014 in the amount of $917,491.39, seconded by Supervisor Jackson. *Ayes: Lackey, Jackson, Weakley, Campbell, McGhee. Nays: (0).*

***2. Certificate of Claims (Fund 11) Tourism Enhancement FY2014 – September***

Supervisor Jackson moved the Board approve the Certificate of Claims (Fund 11) Tourism Enhancement for September 2014 in the amount of $2,611.56, seconded by Supervisor McGhee. *Ayes: Lackey, Jackson, Weakley, McGhee. Nays: Campbell.*

***3. Certificate of Claims (Fund 40) Debt Service FY2015 – September***

Supervisor Jackson moved the Board approve the Certificate of Claims (Fund 40) Debt Service for September FY2014 in the amount of $1,029.99, seconded by Supervisor Weakley. *Ayes: Lackey, Jackson, Weakley, McGhee. Nays: Campbell.*

***4. Supplemental Requests – General Operations FY2015 – August***

| | | |
|---|---|---|
| Animal Control Facility | 35103-5640;180915 Donations for Spay/Neuter- Animal Control | $ 310.00 |
| Sheriff | 31200-5702;180301 Salary – Deborah Turch – Admin. Assistant | $ 1,590.00 |

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| | | | |
|---|---|---|---|
| Ext. & Cont'd Grants | 83500-5703;240107 | Project Grant 14-069 – from CBRFAC | $12,750.00 |
| Line of Duty Act (LODA) | 35700-5704;240106 | Law Enforcement – LODA | $ 1,120.00 |
| PRA | 71200-5704;161205 | PRA Youth Programs – Cheerleading | $ 192.33 |
| PRA | 71200-5705;161207 | PRA Youth Programs – Football | $ 154.38 |
| PRA | 71200-5707;161227 | PRA Youth Programs – Soccer | $ 6,477.88 |
| PRA | 71200-5727;161228 | PRA Youth Programs – Jazz | $ 200.00 |
| PRA | 71200-5729;161205 | PRA Youth Programs – Camps | $ 50.00 |
| PRA | 71200-5725;161207 | PRA Youth Programs – Church Softball | $ 1,180.00 |
| PRA | 71200-5734;161227 | PRA Youth Programs – Travel Baseball | $ 978.00 |
| | | **TOTAL SUPPLEMENTS:** | **$25,002.59** |

Supervisor Jackson moved the Board approve Supplemental Requests for September FY2014 totaling $16,973.74, seconded by Supervisor Weakley. *Ayes: Lackey, Jackson, Weakley, Campbell, McGhee. Nays: (0).*

***5. Minutes #43 & #46 - #50***

Supervisor Jackson moved the Board approve Minutes #43 and #46 through #50 as presented, seconded by Supervisor McGhee. *Ayes: Lackey, Jackson, Weakley, McGhee. Nays: Campbell.*

**6. Discussions/Actions**

***a. Economic Development Announcement:*** A copy of the Governor's letter was displayed regarding Plow & Hearth's proposed expansion with Viva Terra. As an 'in-kind' tax incentive, the Board was asked to consider waiving all building/permit fees that may be associated with the proposed expansion.

Supervisor McGhee moved the Board waive all building/permit feels flow Plow & Hearth, Inc., seconded by Supervisor Jackson. *Ayes: Lackey, Jackson, Weakley, McGhee. Nays: Campbell.*

***b. School Board Appropriations of Federal Grant:*** Supervisor Jackson moved the Board approve the school board grant appropriation in the amount of $10,000.00, seconded by Supervisor Campbell.

Supervisor Jackson moved to amend his motion to include the appropriate the aforementioned monies into 'category function 1000', seconded by Supervisor Campbell. *Ayes: Lackey, Jackson, Weakley, McGhee, Campbell. Nays: (0)*

***c. Parks & Recreation – Appropriations of FY2014 Fund Balance:*** Supervisor McGhee moved the Board reappopriate $49,605.08 to the PRA categories as indicated on the sheet provided, seconded by Supervisor Jackson. *Ayes: Lackey, Jackson, Weakley, McGhee, Campbell. Nays: (0)*

***d. Tire Recycling Day:*** The County Administrator advised the Recycling Committee will provide an official recommendation to the Board at the December 2014 Regular Meeting.

***e. Celebrate Shenandoah Committee Request:*** A letter was provided from the Shenandoah Committee Chair to request the County donate $500.00 in support of the strategic plan; it was noted this contribution could be taken from the TOT Fund, contingent upon approval by the TOT Committee.

Supervisor Weakley moved the Board contribute $500.00 to the "Celebrate Shenandoah Committee for the strategic plan, contingent upon approval by the TOT Committee, seconded by Supervisor McGhee. *Ayes: Lackey, Jackson, Weakley, Campbell, McGhee. Nays: (0)*

***f. Tourism & Economic Development & the Madison Chamber:*** The County Administrator suggested the Board approve "The Plan" to consolidate tourism, economic development and the chamber, hiring of part-time staff, and expanding/improving the existing visitor's center. A draft memorandum of understanding (between the Chamber and County) and job description were also provided for review and advisement. In closing, it was noted the Board will need to determine whether to approve the plan and establish a start date and authorize final review of the MOU (by the County Administrator and County Attorney).

Donna DeJarnette of the Madison Chamber of Commerce was present and advised the Chamber was in full support of today's proposal.

- ***The Plan:*** Supervisor Campbell moved the Board approve the "The Plan" as presented (to include the job description for Tourism/Economic Development/Madison Chamber), seconded by Supervisor Jackson. *Ayes: Lackey, Jackson, Weakley, Campbell, McGhee. Nays: (0)*

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- ***Start Date:*** Supervisor Jackson moved the Board approve a start date of January 1, 2015, seconded by Supervisor Weakley. *Ayes: Lackey, Jackson, Weakley, Campbell, McGhee. Ayes: (0)*

After discussion, it was the consensus of the Board to request a final MOU be provided during the December Regular Meeting; any further discussion will be considered during the November Workshop Session; further comments should be provided to the County Attorney for review and/or inclusion.

Supervisor Campbell Called for a ten (10) minute recess, seconded by Supervisor Jackson. *Ayes: Lackey, Jackson, Weakley, Campbell, McGhee. Nays: (0)*

Chairman Lackey reconvened the meeting.

****Public Comment Opportunity****

Chairman Lackey opened the floor for public comment:

The following citizen(s) provided comments:

- Eleanor Montgomery (County website & publications in local newspaper)
- Bill Walthall (Concerns regarding County spending)

**8. The Good of the Order**
Each member took five (5) minutes to verbalize concerns not noted on today's Agenda.

**9. Information/Correspondence**

*a. Public Hearings: Tuesday, December 9th at 7:00 p.m.*

*i. Public Hearing on County Noise Ordinance*

*ii.Public Hearing on Changing the Madison Polling Location*

The County Attorney advised that exemption 3-b was added (to the Noise Ordinance) at the suggestion of the Sheriff.

After discussion, it was noted that no action will be taken on the Ordinances the night of the public hearing, but at the next Board meeting.

*b. Other:* The County administrator advised that:

- The FY2016 County budget process will begin this Friday.
- Employee Evaluations are currently underway for County employees.

***7. Closed Session***

***a. Closed Session:***
*On motion of Supervisor Jackson, seconded by Supervisor Weakley, the Board moved to convene in a closed session, pursuant to Virginia Code Section 2.2-3711(A)(1) pertaining to personnel issues, specifically involving employee discipline. Ayes: Lackey, Jackson, Weakley, Campbell, McGhee. Nays: (0).*

***b. Motion to Reconvene In Open Session***
*On motion of Supervisor Jackson, seconded by Supervisor Weakley, the Board reconvened in open session. Ayes: Lackey, Jackson, Weakley, Campbell, McGhee. Nays: (0)*

***c. Motion to Certify Compliance:***
*On motion of Supervisor Jackson, seconded by Supervisor Campbell, the Board certified by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Section 2.2-3711 (A) (1), and only matters that were identified in the motion to convene in a closed session were heard, discussed or considered in the closed meeting. Ayes: Lackey, Jackson, Weakley, Campbell, McGhee. Nays: (0).*

**10. Adjournment:**
With no further action being required, on motion of Supervisor Jackson, seconded by Supervisor Campbell, Chairman Lackey adjourn tonight's meeting. *Ayes: Lackey, Jackson, Weakley, Campbell, McGhee. Nays: (0).*

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Doris G. Lackey, Chairman
Madison County Board of Supervisors

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Ernest C. Hoch, Clerk of the Board
Adopted on: December 9, 2014
Copies: Doris G. Lackey, R. Clay Jackson, Jonathon Weakley, Robert Campbell, Kevin McGhee, V. R. Shackelford, III, Constitutional Officers

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**Regular Meeting Agenda**
**Madison County Board of Supervisors**
**Wednesday, November 12, 2014 at 4:00 p.m.**
**County Administration Building, Auditorium**
**414 N Main Street, Madison, Virginia 22727**

**Agenda Items**

**1)** Call to Order
***2) Pledge of Allegiance & Moment of Silence***
**3) Determine Presence of a Quorum/Adopt Agenda**
**4. Monthly Reports**
**a. Department Reports**
*i.Building Department*
*a-1Blue Ridge Committee*
**b. Constitutional Officers**
**c. Finance**
***i. FY2015 Claims***
*1. General Operations (Fund 10) General Fund FY2014 – September*
*2. Certificate of Claims (Fund 11) – Tourism FY2015 – September*
*3. Certificate of Claims (Fund 40) – Debt Service FY2015 – August*
*4. Supplemental Requests – General Operations – FY2015 – September*
**5. Minutes: a. #43 & #46 through #50**
**6. Discussions/Actions:**
*a. Economic Development Announcement*
*b. School Board Appropriations of Federal Grant*
*c. Parks & Recreation – Appropriations of FY2014 Fund Balance*
*d. Tire Recycling Day*
*e. Celebrate Shenandoah Committee Request*
*f. Tourism & Economic Development & the Madison Chamber*
****6:00 p.m.: Public Comment will occur as close to 6:00 p.m. as possible. Speakers are asked to identify themselves (name and address) and keep their comments to under five (5) minutes per speaker. Written comments shall be accepted and recorded into the minutes.***
~~***7. Closed Session***~~
**8. The Good of the Order**
**9. Information/Correspondence**
*a. Public Hearings: Tuesday, December 9th at 7:00 p.m.*
*i. Public Hearing on County Noise Ordinance*
*ii.Public Hearing on Changing the Madison Polling Location*
*b. Other*
***7. Closed Session***
**10. Adjournment**

***DELETION(S) DENOTED IN BLACK WITH YELLOW HIGHLIGHT AND ~~STRIKETHROUGH~~**
**AMENDMENTS DENOTED IN ROYAL BLUE WITH YELLOW HIGHLIGHT***

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