

## MEETING #46 – September 9

At a Regular Meeting of the Madison County Board of Supervisors on September 9, 2014 at 4:00 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: Doris G. Lackey, Chairman  
R. Clay Jackson, Vice-Chairman  
Jonathon Weakley, Member  
Robert Campbell, Member  
Kevin McGhee, Member  
Ernest C. Hoch, County Administrator  
V. R. Shackelford, III, County Attorney  
Leo Tayamen, Finance Director  
Jacqueline S. Frye, Deputy Clerk

*\*Supervisor McGhee arrived at 4:05 p.m.*

### 1. Regular Meeting Agenda

Chairman Lackey called the meeting to order and noted that all members are present.

### 2. Pledge of Allegiance & Moment of Silence

The Board of Supervisors commenced their meeting with the Pledge of Allegiance and a moment of silence.

### 3. Adopt Agenda

Chairman Lackey called for the addition of Item b-1 (under Constitutional Officer) and move Item 6-k (Plow & Hearth Recognition) after Item c-ii (Senior Center) as it also relates to the senior center.

Supervisor Campbell asked to add an item to 'discussion' on Meeting #38 held on August 4<sup>th</sup> about the Board going into closed session.

Chairman Lackey advised this item can be taken up during the section on Minutes.

Supervisor Campbell called for the above item to be added as Item 6-n for discussion.

Supervisor Jackson moved the Board adopt today's Agenda as amended, seconded by Supervisor Campbell, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye

Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

#### **4. Monthly Reports**

##### ***a. Department Heads (if necessary)***

##### ***i. EMD Update – Robert Finks, Lewis Jenkins:***

Robert Finks, Director of Emergency Communications, was present and provided an update on the EMD course and other specialized courses; thanked Lewis Jenkins, Director of Emergency Medical Services, for his assistance.

##### ***ii. Madison Emergency Preparedness Expo – Carl Pumphrey***

Carl Pumphrey, Director of Emergency Preparedness, was present and provided an overview of the expo scheduled for Saturday, September 13<sup>th</sup> at the Madison Firehouse; the event is being sponsored by a VA Tech grant received through FEMA.

##### ***iii. Animal Control Department – Graduation of Annette Dodson, ACO***

Greg Cave, ACO, was present to advise that Annette Dodson, ACO, has completed 120 hours of animal control training which involved learning regulations pertaining to animal cruelty investigations, abuse, case preparations, equipment training, etc.

Annette Dodson, ACO, was present and advised that she enjoyed the training that she received; this training will be very useful in helping the fulfill duties pertaining to her job.

##### ***iv. Building Department – Recertification of Ginger Tyler***

Wes Smith, Building Official, was present and advised that Ginger Tyler, Building Inspector recently completed requirements accepted through the Virginia Department of Housing & Development; she currently has an active status as a residential combination inspection and an amusement advise inspector.

##### ***v. Facilities Department Update***

The County Administrator provided an update on the bid request for snow removal, the roof bid and the storage building (total cost to date is \$20,000.00 including materials and labor).

Questions from the Board included the following:

- Whether a full report of man hours and actual time spent clearing is complete.

A full report (i.e. man hours, actual time spent clearing the site) will be provided to the Board once the project is complete.

Further projects that have been addressed include the methane gas system (landfill), courtroom (addition of a camera); WMB (painting the replaced doors); Old ABC Building (minor construction); Commonwealth Attorney's Office (basement).

Questions from the Board included the following:

- Whether any specifications and scope of work has been prepared for review, and that nothing has been provided to the Board prior to the advertisement.

Chairman Lackey questioned the methane gas issue at the landfill, to which the County Administrator explained involved the piping for the gas mitigation system; these pipes have now been buried beneath ground instead of being above ground.

***b. Constitutional Officers:***

The Sheriff advised a meeting was held with school personnel and VDOT; a change has been implemented to the existing traffic pattern in order to remedy the traffic issue.

***c. School Board***

Jim Nelson, Madison County School Board, was present and provided an update on the construction project at the high school; accolades were provided to various school and county personnel, students ; he advised that school did open on time despite the heavy construction schedule that was in place; offered accolades to the Superintendent, the Project Manager, and the Superintendent from Blair Construction Co., Inc., and the County Building Official. He also thanked school personnel, students and parents that helped move all items back into place after the construction was completed. In closing, he thanked the County for the financial support and advised that Phase II of the project will continue.

It was noted the County took a tour of the project a few weeks ago; Mr. Nelson urged the County to take another tour and suggested contact be made with Liz Patterson, Clerk of the Madison County School Board.

Supervisor Campbell concurred with accolades provided to the Project Manager (Mr. John Barrett) and feels the success of the project is due to him being on site daily to work with the construction team.

It was also noted the representatives from Blair Construction Co., Inc., demonstrated an excellent work ethic.

***d. Committee & Outside Agencies Reports***

***i. Skyline CAP – Kim Frye Smith:***

Kim Smith, Executive Director, and Carty Yowell, Finance Officer, were present and thanked the County for its support.

Ms. Frye advised that the grant application for the Early Head Start Program was a joint endeavor; although Madison County didn't fall within the critical area, it was

noted that the area does have a need for critical educational assistance for low income children; an annual needs assessment is done each year with a critical need being found for affordable daycare. The current program serves three and four year old children enrolled in the Head Start Program; program serves children living in Greene, Madison, Orange and Rappahannock Counties. The program currently serves 38 children in Madison County.

Mr. Yowell advised the grant application was submitted on August 19<sup>th</sup>; a decision should be made by December 1<sup>st</sup>; the program will provide services for 72 children between 3 classes and will consist of 48 instructional weeks per school year (8:10 a.m. to 3:18 p.m.); there's \$500,000.00 in grant funding being made available (from the State); letters of support have also been submitted on behalf of Skyline CAP. In closing, he provided information on Skyline CAP's start up budget, input on new hires, starting salaries, and that the program will provide educational benefits for participating parents.

***ii. Senior Center – Shirley Workman***

Shirley Workman, Manager, was present and provided an overview of services offered to seniors by the Madison Senior Center (i.e. meals, transportation, etc.); input was provided on the success of the thrift shop (The Nest Egg) and the extensive support provided by local volunteers, local churches and Plow & Hearth; assistance has also been provided (by special application) to build home ramps and perform electrical work for specific individuals; current project will call for a fundraiser (September 21<sup>st</sup>) in an effort to receive available grant funding.

Ms. Workman advised the current transportation program has contracted with the Jaunt Program and will take individuals to Culpeper and Charlottesville weekly (Tuesday, Wednesday, Thursday) three times a day for a small fee. Private donations will be accepted in an attempt to save the Foothills Express as well. In closing, she thanked the County for supporting the senior center here.

Chairman Lackey asked the Board to think about making a donation to the Foothills Express transportation system in order to help them with the grant opportunity.

Ms. Workman advised the deadline to raise the money will be September 2015, although efforts will begin immediately.

***iii. Plow & Hearth Recognition for Contributions to the Early Learning Center***

Chairman Lackey advised Plow & Hearth has assisted the senior center and has also donated a great amount of equipment (i.e. furniture, toys, etc.) to the Early Learning Center.

***d. Finance Office:***

Chairman Lackey advised that all members have been provided with a copy of all certificates of claims.

**i. Payment Schedules**

The County Administrator advised that a payment schedule has been provided, as requested during a prior meeting, to show all the revenue payments the County provides to specific entities (i.e. monthly, quarterly, biannually, annually).

**ii. Certificate of Claims - General Fund (Fund 10) FY2014 July**

Supervisor McGhee moved the Board approve the Certificate of Claims (Fund 10) General Operations for July 2014 in the amount of \$941,135.29, seconded by Supervisor Campbell, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

**iii. Certificate of Claims (Fund 11) - Tourism Enhancement FY2014 - July**

Supervisor Jackson moved the Board approve the Certificate of Claims (Fund 10) Tourism Enhancement for July 2014 in the amount of \$7,303.12, seconded by Supervisor McGhee, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

**iv. Certificate of Claims (Fund 40) - Debt Service FY2014 - July - None****v. Supplemental Requests - General Operations - July 2014 FY2014 - None****vi. Certificate of Claims (Fund 10)- General Operations for FY Ended, June 30, 2014 Post Year Month 13 - July**

Supervisor Campbell moved the Board approve the Certificate of Claims (Fund 10) General Operations for Post Year - July 2014, in the amount of \$233,155.95, seconded by Supervisor Jackson, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

**vii. Certificate of Claims (Fund 40) - Debt Service for FY2014 - Ended June 30, 2014 Post Year Month 13 (None)****viii. Certificate of Claims (Fund 11) - Tourism Enhancement for FY End, June 30, 2014 Post Year Month 13 (None)****ix. Supplemental Requests - General Operations FY2014 Month 13 - July**

<b>1. Fire Program Funds</b>	<b>32200-5641; 240201 Fire Programs Fund</b>	<b>\$4,280.00</b>
<b>2. Sheriff</b>	<b>31200-1720; 180301 Blue Ridge Narcotics Gang Task</b>	<b><u>\$1,590.00</u></b>
	<b>TOTAL:</b>	<b>\$5,870.00</b>

Supervisor Jackson moved the Board approve the Supplemental Requests – Post Year July FY2014 in the amount of \$5,870.00, seconded by Supervisor Weakley, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

**5.. Minutes:**

**a. #36 through #42**

Chairman Lackey called for any comments pertaining to Minutes #36 through #42; Minutes #41 and #42 were from the joint meeting as presented by the Madison County School Board.

Supervisor Campbell moved that Minutes #36 and #37 be approved as submitted, seconded by Supervisor Jackson, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

Supervisor Campbell requested to discuss issues pertaining to Minutes #38 regarding the closed session.

Chairman Lackey advised the discussion on concerns, as requested by Supervisor Campbell will be discussed later today, as it pertains to the process and not the actual minutes.

Supervisor Campbell advised disagreement (Minutes #38) in reference to the closed session, and felt the session should've been open to the public.

Supervisor Jackson moved that Minutes #38 be approved as submitted, seconded by Supervisor McGhee, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Nay
Kevin McGhee	Aye

Supervisor Campbell verbalized his standard concerns regarding abbreviated minutes. Supervisor McGhee moved that minutes #39 and #40 be approved as submitted, seconded by Supervisor Jackson, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Nay
Kevin McGhee	Aye

Supervisor Jackson moved that Minutes #41 and #42 (Joint Meeting with the Madison County School Board) be approved as prepared by the Madison County School Board, seconded by Supervisor Weakley, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

Chairman Lackey suggested the Board move forward with recording joint meetings and reconciling them with the draft provided by the Madison County School Board instead of approving what the school system provides. In closing, she suggested the Board review the draft provided from the last joint session for discussion at the September workshop session.

*\*6:00 p.m.: Public Comment will occur as close to ~~7:00 p.m.~~ 6:00 p.m. as possible. Speakers are asked to identify themselves (name and address) and keep their comments to under five (5) minutes per speaker. Written comments shall be accepted and recorded into the minutes.*

Chairman Lackey opened the floor for public comment.

The following citizens provided public comment:

Kim Smith: Questioned when a draft budget for FY2016 will be made available; she also asked for performance metrics (i.e. calls made, answered, population served) printed within the budget to include number of employees and FTE's in order to provide clarification of what's being provided for the money being requested; also suggested the County provide some written justification of funding being requested by departments and agencies.

Anne Ferguson: Spoke on behalf of the County library regarding the recent newspaper headline; also verbalized concerns about whether the County will meet the matching amount in order for State funding to remain in place; asked about costs for the renovations to the County auditorium and whether there is an estimate of funding that will be needed to perform the work; she suggested the County

support the library, forget about renovating space, as the County already has sufficient space.

Chairman Lackey advised the County has increased its contribution to the local library and is currently within compliance based on the proposed five-year plan presented by the local library.

Supervisor Weakley advised there have been no hard numbers for facilities relocation to date; comments have been made in the past that the scope of moving is to bring the County into compliance for providing space for the Registrar’s Office.

Robert Legge: Advised the dogwood tree at the Courthouse and War Memorial Building are in need of pruning; also spoke on the issue of the inmate that died at the Central Virginia Regional Jail; expressed disappointment that the jail Superintendent verbalized that he wasn’t concerned about the public’s perception on the issue, and feels this is very disgraceful; he suggested the County look into this matter.

With no further comments being verbalized, Chairman Lackey closed the public comment opportunity.

**6. Discussions/Actions**

***a. RRCSB FY15 Program Plan & Resolution #2014-10 [To Receive RRCSB FY2014 Performance Contract with the Department of Behavioral Health Developmental Services & Area Plan for Aging Services***

The County Administrator advised that a presentation was provided by Brian Duncan, Executive Director, of the RRCSB during the last workshop session; action will be needed on Resolution #2014-10 as presented.

Supervisor Campbell moved the Board approve Resolution #2014-10 [To Receive RRCSB FY2015 Performance Contract with the Department of Behavioral Health Developmental Services & Area Plan for Aging Services] as presented, seconded by Supervisor Jackson:

Chairman Lackey questioned whether there has been any notification (from the RRCSB) of any proposed cuts/reductions to their agency budget or budget shortfalls, to which the County Administrator indicated nothing has been advised that will affect the RRCSB or the County, but that most reductions have resulted from the State for state agencies only.

With the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

***b. Erosion & Sedimentation, Bond Release – Pat’s Florist***

Supervisor Jackson moved the Board approve the bond release request for Pat’s Florist, totaling \$6,700.00, as recommended by Brian Daniel, Erosion & Sedimentation Technician, seconded by Supervisor Weakley, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

***c. Department of Social Services, Resolution – Linda Gigel***

Chairman Lackey advised the Board decided to provide a Resolution of appreciation to acknowledge the recent retirement of Ms. Linda Gigel from the Department of Social Services.

The Board thanked Ms. Gigel for her many years of service to the citizens of Madison County, Virginia.

***d. Post Office Update***

The County Administrator advised that following the recent public meeting on the proposed closing of post offices in Madison County, a draft letter for Mr. Dennis Voorhees has been provided for review and advisement by the Board, that he’d like to mail as soon as possible. In closing, he proposed the Board schedule an informal public hearing on September 25<sup>th</sup> at 7:00 p.m. and invite postal representatives and our elected legislators to attend.

Supervisor Weakley expressed concerns about citizens that receive prescription medications through the mail, and suggested this idea be incorporated into the draft letter.

It was questioned if the meeting should be held at the WMB due to there being more space, to which it was noted should be discussed with the Judge prior to scheduling.

Erik Weaver, Sheriff, was present and noted that September 25<sup>th</sup> is a schedule court date.

Supervisor Jackson moved the Board schedule a public hearing on the post office issue on September 25<sup>th</sup> at 7:00 p.m., seconded by Supervisor Weakley, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

***e. FOIA Changes***

The County Administrator advised the proposed changes to the FOIA fee schedule were discussed at the August workshop session (i.e. per page, color/black & white, paper size, storage media).

Supervisor Campbell suggested the fee be based on the least expensive employee salary.

The County Administrator also advised that thumb drives will be provided by the County for a fee.

Supervisor Jackson moved the Board approved the proposed FOIA fee schedule, seconded by Supervisor Weakley, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

***f. November Regular Meeting Date Change Due to Veteran's Day Holiday***

The County Administrator advised that Veteran's Day falls on the November Regular Meeting date; the Board's bylaws does provided for an adjustment in the meeting date that can be advertised; he suggested the meeting be scheduled for November 12, 2014.

Supervisor Campbell moved the Board move the November Regular Meeting to Wednesday, November 12, 2014 at 4:00 p.m., seconded by Supervisor McGhee, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

***g. Donation of Surplus Cages to Madison-Greene Humane Society***

The County Administrator advised the Madison-Greene Humane Society has contacted the County to ask for surplus cages; these cages were removed from the shelter site during a past construction project. In closing, he advised the organization regularly assists with getting animals adopted from Madison County, and suggested this request be granted.

Supervisor Campbell moved the Board approve the request by the Madison-Greene Humane Society to receive surplus cages from Madison County, seconded by Supervisor Jackson, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye

Robert Campbell	Aye
Kevin McGhee	Aye

***h. Appropriation of Funds to School CIP***

The County Administrator provided a spreadsheet for the school's CIP project; a brief overview was provided regarding the contract and funding allocated; sixty-five percent (65%) of the job has been completed. Currently, there is \$888,000.00 is remaining for the CIP, which isn't felt to be enough. In closing, he advised this issue has been discussed with the County Attorney, and therefore, suggested the Board budget and appropriate \$400,000.00 to the CIP and agree to schedule a public hearing (in October) in order to increase the FY2015 budget.

The County Administrator advised the school system has reported the project is within budget and haven't tapped into the contingency that is available in addition to the \$10,500,000.00. Thus far, \$19,000.00 has been spent in addition to the funding provided to Blair Construction Co., Inc. In closing, he advised the next check will be forwarded in October 2014; it was also noted the past month's invoices totaled \$1,100,000.00 – although \$888,000.00 may be enough, it's felt that additional monies may be needed.

Supervisor Campbell advised there is sufficient funding within the County treasury (earmarked within the County budget) to fund additional funding that may be needed.

Issues of concern presented by the Board focused on:

The remaining funds (in the CIP)

The total amount that may be needed in FY2016

No documentation has been provided to show exactly how much funding will be readily needed

Whether the County should wait until the public hearing and attain a definitive funding amount

Supervisor Campbell advised the CIP Committee does sign off on the bills after they've been reviewed and approved by the Project Manager.

The County Administrator advised the proposed appropriation of \$400,000.00 would be a portion of the additional one percent (1%) to the County's FY2015 budget.

Supervisor Jackson moved the Board budget and appropriate for FY2015, \$400,000.00 to the school's budget, seconded by Supervisor McGhee, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Abstain
Kevin McGhee	Aye

The County Administrator advised the Board will need to approve to hold a public hearing on October 14<sup>th</sup> during the October Regular Meeting.

After discussion, it was the consensus of the Board to authorize a public hearing at the October 2014 Regular Meeting.

Supervisor Weakley questioned whether it would be appropriate for the County Administrator to provide information on this matter for the public.

After discussion, it was suggested a statement be discussed during the September workshop session.

Supervisor Campbell questioned the warranty on the units being installed, to which the County Administrator advised could be discussed during the CIP Committee meetings.

***i. Budget Planning FY2016***

The County Administrator provided a budget calendar for the FY2016 budget process for review and advisement; he suggested the Board determine whether any changes will be needed; many of the dates are tied to when input can be made available.

Chairman Lackey suggested that copies of all supporting budgetary documents (from departments and agencies) be provided to the Board for review during the upcoming budget process.

The County Administrator asked the Board to consider moving forward with a two year budget for FY2017, as the State and many localities have moved to this concept; he feels this can be accomplished with the new software and can be implemented during the next year.

***j. Snow Removal Request MESA, Early Learning Center***

The County Administrator advised that MESA has asked for assistance to cover costs associated with snow removal of their parking lot; he advised the County does have equipment to accomplish this task, should the Board desire to do so. In the event there is an extensive snow (10 inches or more), he suggested MESA have a backup plan in place.

Comments from the Board included the following:

Supervisor Campbell advised he wasn't in favor of the County making a commitment, nor was he in favor of providing any additional funding and feels the request will result in additional costs.

The County Administrator advised the costs will be minimal.

Supervisor Jackson questioned whether there would be a possibility to draft an agreement or a funding match.

Chairman Lackey suggested MESA be advised the limit will be up to four inches, which can be removed by County staff.

Supervisor Weakley verbalized concerns that many organizations do provide a service to the County; however, he doesn't want the County to end up being responsible for removing snow at other business locations here.

Supervisor McGhee suggested the County not get into a predicament that would interfere with County services. In closing, he suggested the Board trust the Facilities Director and the County Administrator to use their best judgment to do what time permits.

After discussion, the County Administrator advised he will discuss today's request with Mr. Storey and advise the County will provide snow removal during the first year for five to six inches only.

***k. Taste of the Mountains - Waive Fee for Trash***

The County Administrator advised that a request wasn't provided by the Chamber prior to the event for a fee waiver of trash removal by a hauler; a copy of the weigh ticket totaling \$83.85 was provided, for which the Chamber is requesting to be waived.

Supervisor Campbell moved the Board approve the Chamber's request to waive the fee of \$83.85, seconded by Supervisor Jackson, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

***l. Task Force Lease - Approval of County Administrator to Sign Lease***

The County Administrator provided a copy of a lease for the task force that has been reviewed by the County Attorney and provided to the task force for review; he requested the Board determine whether to authorize him to sign the agreement on behalf of the County, subject to final approval.

Supervisor Campbell moved the Board to authorize the County Administrator to sign the lease agreement between the Madison County Board of Supervisors and the Blue Ridge Narcotics and Task Force Division, seconded by Supervisor Weakley:

The County Administrator advised the County will cover the costs to install the wall; the investigators will remain in the building and will work directly with the task force.

With the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

**m. Schedule – Public Hearing for Moving Madison Polling Location to Beth Car Church for 2015 – Possible Date October 14, 2014**

The County Administrator advised a public hearing will be needed in order to move the polling location to Beth Car Baptist Church; the notice will need to be advertised for two weeks.

Supervisor Campbell moved the Board schedule a public hearing on October 14, 2014 in order to move the Madison polling location to the Beth Car Baptist Church, seconded by Supervisor Jackson, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

**n. Closed Session (August 4<sup>th</sup> Meeting)**

Supervisor Campbell verbalized concerns during the meeting held on August 4th, during which time there was a closed session; he also referred to an email received from the County Administrator in regards to questions that had been personally directed toward County department heads and employees instead of being directly presented to the County Administrator instead. As a result of the email, the Board decided to enter into a closed session, at which time, against his wishes, to discuss him being in violation of the Board’s bylaws, that he hadn’t done (as verified by section 7.1 of the bylaws. *He also referred to an issue involving the transient occupancy tax and letters he received from the Commissioner of the Revenue, and feels the Board had an illegal closed session.*

***Chairman Lackey called Supervisor Campbell ‘out of order’ for departing from the subject of the closed session to a discussion of the TOT fund.***

Supervisor Weakley advised there were several other citizens that received the same letter as being discussed by Supervisor Campbell.

Chairman Lackey advised the County Attorney was present and provided input to the Board on how best to enter into the closed session being discussed on the night of August 4<sup>th</sup>.

**7. Information/Correspondence (if any) – None**

**8. Adjournment:**

*With no further action being required.* On motion of Supervisor McGhee, seconded by Supervisor Jackson, Chairman Lackey adjourn tonight’s meeting, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

Doris G. Lackey, Chairman  
Madison County Board of Supervisors

Ernest C. Hoch, Clerk of the Board

Adopted on: September 9, 2014

Copies: Doris G. Lackey, R. Clay Jackson, Jonathon Weakley, Robert Campbell,  
Kevin McGhee, V. R. Shackelford, III & Constitutional Officers

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**Adopted on September 9, 2014:**

- a. Resolution #2014-10 [To Receive RRCSB FY2014 Performance Contract with the Department of Behavioral Health Developmental Services & Area Plan for Aging Services]
- b. Resolution [Linda Gigel]

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**Amended Agenda**  
**Regular Meeting**  
 Madison County Board of Supervisors  
 Tuesday, September 9, 2014 at 4:00 p.m.  
 County Administration Building, Auditorium  
 414 N Main Street, Madison, Virginia 22727



**Agenda Items**

- 1) Call to Order
- 2) ***Pledge of Allegiance & Moment of Silence***
- 3) Determine Presence of a Quorum/Adopt Agenda
- 4. Monthly Reports
  - a. Department Reports
    - i. EMD Update – Robert Finks, Lewis Jenkins
    - ii. ***Madison Emergency Preparedness Expo – Carl Pumphrey***
    - iii. Animal Control Department – Graduation of Annette Dodson, ACO
    - iv. Building Department – Recertification of Ginger Tyler
    - v. Facilities Department Updaes
  - b. Constitutional Officers
  - c. School Board
  - d. Committee & Outside Agencies Reports
    - i. Skyline CAP, Kim Frye Smith
    - ii. Senior Center, Shirley Workman
    - iii. ***Plow & Hearth Recognition for Contributions to the Early Learning Center***
- d. Finance

*i. Payment Schedules*

*ii. Certificate of Claims (Fund 10) General Operations FY2014 - July*

*iii. Certificate of Claims (Fund 11) Tourism Enhancement FY2014 - July*

*iv. Certificate of Claims (Fund 40) Debt Service FY2014 - July*

*v. Supplemental Requests – General Operations FY2014 - July*

*vi. Certificate of Claims (Fund 10) – General Operations for FY Ended, June 30, 2014 – Post Year Month 13 – July*

*viii. Certificate of Claims (Fund 40) – Debt Service for FY 2014 – Ended July 2014 Post Year*

*ix. Supplemental Requests – General Operations – FY2014 Month 13 – July (None)*

**5. Minutes:**

**a. #36 through #42**

*\*6:00 p.m.: Public Comment will occur as close to ~~7:00~~ 6:00 p.m. as possible. Speakers are asked to identify themselves (name and address) and keep their comments to under five (5) minutes per speaker. Written comments shall be accepted and recorded into the minutes.*

**6. Discussions/Actions:**

**a. RRCSB Program Plan & Resolution #2014-10 [To Receive RRCSB FY2015 Performance Contract With the Department of Behavioral Health Developmental Services & Area Plan for Aging Services**

**b. Erosion & Sedimentation, Bond Release – Pat’s Florist**

**c. Department of Social Services, Resolution – Linda Gigel**

**d. Post Office Update**

**e. FOIA Changes**

**f. November Regular Meeting Date Change Due to Veteran’s Day Holiday**

**g. Donation of Surplus Cages to Madison-Greene Humane Society**

**h. Appropriation of funds to School CIP**

**i. Budget Planning FY2016**

**j. Snow Removal Request, MESA, Early Learning Center**

**~~k. Plow & Hearth recognition for contributions to the Early Learning Center (Moved to Item 4-d-iii)~~**

**k.l. Taste of the Mountains, Waive fee for trash**

**l. ~~m.~~ Task Force Lease, Approval of County Administrator to sign lease**

**m. Schedule, Public Hearing for moving Madison Polling Location to Beth Car for 2015. Possible date October 14, 2014**

**~~n. Closed Session~~**

**7. Information/Correspondence (if any)**

**8. Adjournment**

**AMENDMENTS DENOTED IN ROYAL BLUE WITH YELLOW HIGHLIGHT**