

**MEETING #29 – April 30**

At a Workshop Meeting of the Madison County Board of Supervisors on April 30, 2012 at 2:00 p.m. in the Madison County Fire Hall located at 1223 N. Main Street:

PRESENT: J. Dave Allen, Chairman  
Doris G. Lackey, Vice-Chairman  
Jerry J. Butler, Member  
Pete J. Elliott, Member  
Jonathon Weakley, Member  
V. R. Shackelford, III, County Attorney  
Ernie Hoch, County Administrator  
Teresa Miller, Finance Director  
Jacqueline S. Frye, Clerk of the Board

**1. Regular Meeting Agenda**

Chairman Allen called the meeting to order and noted that all members are present and a quorum was established.

**2. Pledge of Allegiance & Moment of Silence**

The Board of Supervisors commenced their meeting with the Pledge of Allegiance and a moment of silence.

**3. Adoption of Agenda**

Chairman Allen advised that an item be added as “bb” to discuss the June Regular Meeting day, as one Board member has a conflict and this will need to be addressed. Also, at the request of Mr. Dean and Mr. Price, they would like “Item J” to be follow discussions about the June Regular Meeting date.

After discussion, on motion of Supervisor Lackey, seconded by Supervisor Butler, the Board adopted today’s Agenda as amended, with the following vote recorded:

J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye
Jonathon Weakley	Aye

a. Financial Review

i. General Operations Claims (none)

ii. Capital Improvement (January 2012-FY2012)



Chairman Allen advised that the capital improvement claim is the one that needed to be corrected.

Ms. Miller advised there was a typographical error.

### iii. Supplemental Appropriations (May 2012-FY2012)

Ms. Miller advised explained the supplemental appropriations being presented and that the technology grant (Compensation Board) is for the Clerk's Office (i.e. computers); also, the first two supplements for the youth program through the recreation authority were for deposits and the other item is for the sign program (i.e. banners around the fence). In closing, the other is for insurance proceeds for the hockey rink and it was the decision of the recreation authority to use the funds; therefore, the County has to appropriate these funds to their line item so they may spend it; also a reimbursement was received by the Building Official from another locality for training and Mr. Smith would like these funds to be re-appropriated to his departmental budget.

Supervisor Butler asked if reimbursements were received, are they usually put back into a department or to the general fund, to which Ms. Miller advised that if a department has expended the money out of their department, then, yes....it can be returned to their budget for future spending.

Chairman Allen asked if the Board was in agreement to place Item 4a, ii and iii on the Consent Agenda for the May Regular Meeting.

Supervisor Butler advised that he would prefer the above items be listed separately.

Chairman Allen asked if there was any objection to Supervisor Butler's request.

Supervisor Elliott advised that he had no problems with the request, to which Supervisor Lackey concurred.

After discussion, it was denoted that the above referenced items would be placed on the Regular Agenda.

Chairman Allen advised that Supervisor Weakley will be late; however, since the Board moved the June Regular Meeting Date from June 12<sup>th</sup> (June Primary) to June 13<sup>th</sup>, it wasn't known that the family will have plans to be out of town on the morning of June 13<sup>th</sup>; however, Supervisor Weakley advised that he will return to Madison County for the meeting. In closing, Chairman Allen asked if the Board would like to discuss changing the date to avoid Supervisor Weakley having to make a return trip early.

Supervisor Lackey advised that the May Workshop Session actually falls on Memorial Day (May 28<sup>th</sup>). In closing, she advised that the by-laws denote the Board can meet the following business day.



Chairman Allen advised that in the past, the Board has either rescheduled or cancelled workshop sessions that fall in a holiday; however, it is the pleasure of the Board and the decision can also be made at the May Regular Meeting.

Supervisor Butler suggested the meeting be scheduled on May 29<sup>th</sup>, to which all members that were present were in agreement with.

Ms. Frye advised that she will check with Mr. Fray to see if the fire hall is available.

Chairman Allen suggested the Board list the fire hall as the preliminary location; however, if the building isn't available, the conference room at the War Memorial Building is now available.

\*Supervisor Weakley arrived at (2:10 p.m.)\*

Supervisor Weakley arrived and Chairman Allen provided an update on the discussion;

Supervisor Weakley explained the conflict in place for him and asked the Board to select a different date; however, if it suits the majority of members, he will make it work.

Chairman Allen suggested June 5<sup>th</sup>; however, the County Attorney advised that he will be on vacation at that time.

The County Attorney advised that the Planning Commission has also asked that a discussion take place on some of their Ordinances at the Joint Meeting on June 6<sup>th</sup>. In closing, he questioned whether the Board wanted him to be present when the discussion was held on Shotwell Road and the zoning issues.

After discussion, the Board members suggested the County Attorney be present.

Supervisor Elliott suggested the recommendations being brought forth by the Planning Commission be discussed at a workshop session prior to a public hearing being held, as there are some things in place that he doesn't agree with.

The County Attorney suggested the above referenced issues be discussed at the Joint Meeting in July which will afford the Board time to adequately review the recommendations.

Supervisor Lackey asked if the issue could be discussed at the upcoming Joint Meeting.

Supervisor Butler advised that the discussions pertain to concerns that were addressed previously.

Supervisor Elliott advised that the Planning Commission has voted to accept their recommendations and they must be brought before the Board as well; therefore, he'd like to discuss them before any type of action is taken.



Chairman Allen advised the above referenced issues are something that the County Attorney should be present for, especially when it involves Ordinances; therefore, he agreed that discussions be held during the May workshop session.

Chairman Allen asked if the Board desired to have the County Attorney present during the public hearing on Shotwell Road.

The County Attorney also advised that he will be absent on May 29<sup>th</sup> for the workshop session.

Chairman Allen advised that he feels the Board can discuss issues at the workshop in lieu of the absence of the County Attorney.

Supervisor Lackey suggested the County Attorney be present.

Supervisor Weakley suggested the June Regular Meeting be scheduled for June 11<sup>th</sup> or June 18<sup>th</sup>.

After discussion, it was the consensus of the Board to schedule the June Regular Meeting on Monday, June 11<sup>th</sup> at 3:00 p.m. and 7:00 p.m., and the public hearing on Shotwell Road will be scheduled for the 7:00 p.m. session along with appropriation of the FY2012-2013 Budget.

Supervisor Lackey asked if a public hearing will also be held on the Ordinances, to which Chairman Allen advised it will not.

Chairman Allen clarified that the May workshop session will be on Tuesday, May 29<sup>th</sup> at 2:00 p.m. (preliminary location will be the firehouse) and the June Regular Meeting will be on Monday, June 11<sup>th</sup> at 3:00 p.m. and 7:00 p.m., and the Board will look at having the public hearing on the Ordinances possibly in July.

Mrs. Frye advised that she will check with Mr. Fray to see if the firehouse is available and advise.

Chairman Allen advised that the conference room at the War Memorial Building is now available since tax season is over.

The County Attorney advised that the Planning Commission will probably discuss an alternate date for their July meeting since it falls on a holiday.

Supervisor Lackey advised that she will be out of town during the first week of July 2012.

b. Minutes #12 through #26

Chairman Allen asked if all members have had an opportunity to review the above referenced sets of minutes.



Supervisor Lackey questioned a statement on Minutes #25 that was listed as follows:

- i. Paragraph that indicates the Superintendent told the Board that \$900,000.00 wasn't going to be enough to allow for raises and VRS mandates for school employees' which she doesn't recall and suggested this be reviewed;
- ii. The County Attorney advised that prior minutes show there was a Resolution being prepared by Lisa Robertson, former County Administrator and Eddie Dean, former Board member, for centralized accounting.

Ms. Frye advised this was done, adopted and on file.

Ms. Miller concurred that it was adopted and never implemented.

Supervisor Lackey questioned whether this could be revisited.

Supervisor Elliott asked if all these minutes were saved.

Ms. Frye advised that she was able to go back and save all the recordings from minutes recorded in 2012 but nothing more.

Chairman Allen advised that an external hard drive is being used at the current time.

Supervisor Lackey questioned how long the recordings will be kept.

Chairman Allen advised that an assessment will be needed regarding how much space will be needed and there hasn't yet been a determination as to how long the recordings will be kept. In closing, he advised in the past, if information was stored on a hard drive, the information didn't last more than ten (10) years.

The County Attorney apologized as he hasn't yet investigated the above referenced request; he will investigate to see if there is any state requirement.

Chairman Allen asked if the Board was agreeable to list Minutes #12 through #26 on the Consent Agenda.

Supervisor Butler advised he wasn't in favor of listing the aforementioned minutes #12 through #26, with the exception of Minutes #25, on the Consent Agenda, as he would prefer to take action on them separately.

Chairman Allen explained the bylaws adopted by the Board regarding how the Consent Agenda will make the 'vote a little more efficient; therefore, he questioned whether the Board will need to revisit the guidelines pertaining to a Consent Agenda, as discussed during a previous session.



Supervisor Butler questioned that the last discussion involved showing votes as “aye” or “nay”, to which Chairman Allen advised that the Consent Agenda does.

Supervisor Butler advised that he’d like to see action taken on each specific item as it wouldn’t take any longer to take action.

Supervisor Lackey advised there are fourteen (14) sets of minutes to act on and all members have received them; this is an opportunity to discuss them and she presumes if there isn’t a problem, it would be viable to streamline action as a group.

Supervisor Weakley advised agreement either way; however, he was in favor of taking action on a bulk of items.

Supervisor Elliott advised he had no concerns on the minutes being placed on the Consent Agenda, but did have concerns regarding items being listed that pertain to dollar amounts.

Chairman Allen advised that the Board will follow Supervisor Butler’s request.

Supervisor Lackey advised that she felt the reason the Board proceeded with a Consent Agenda was to get things out of the way that weren’t controversial in order to allow the Board additional time to deliberate on other issues at hand.

Supervisor Butler explained that he wasn’t in favor of using a Consent Agenda, as he doesn’t feel there is a problem with voting on issues at the regular meeting that have been discussed at the workshop session.

In closing, Chairman Allen suggested the Board move forward with today’s suggestion to take action on itemized items and reassess the process later, if necessary.

#### c. Germanna Community College (Presentation by Dr. David Sam)

Chairman Allen advised that a presentation will be given by Dr. David Sam of the Germanna Community College.

Dr. David Sam of the Germanna Community College was present and welcomed the County’s representatives, Ann Tidball, Patricia Crow and Dr. Russell James for also being present.

Dr. Sam proceeded to provide highlights from his presentation regarding:

- \* Enrollment trends rate (50%);
- \* Headcount enrollment by jurisdiction;’
- \* Economic impact (from a student perspective);



\*Investment analysis (from a social/taxpayer perspective);

\*Economic growth trends;

\*Number of full-time employees by County;

\*Economic growth and challenges;

\*Budget challenges and reinvestment;

\* EMS program;

\*Workforce Program;

Dr. Sam also advised that a ribbon cutting ceremony is scheduled in Fredericksburg, Virginia on Friday, May 11, 2012 at 1:00 p.m.

Currently, there are 7,800 students enrolled for the fall program at the Daniel Technology Center and they are currently in search of a permanent location for a center in Stafford, Virginia and Caroline County. In closing, he advised they are hoping to have something in place along Route 29 to offer high speed internet to be utilized by students and older residents.

Supervisor Lackey questioned whether there was much dual enrollment from Madison County High School and whether an adult education program was in the works.

Dr. Sam indicated there was much dual enrollment and there about one hundred (100) students in at least one (1) dual enrollment class. Also, the college is always looking at ways to increase such enrollment and dual enrollment is implemented at the high school where a high school teacher (fully accredited as a Professor) is attained to be responsible for such classes (i.e. Master's Degree). Additional barriers in place are related to cost in the partnership which affords the parents a lower rate than what it would be for enrollment during the summer months. Also, there are thoughts of having a fundraiser in an attempt to assist teachers with getting the eighteen (18) hours of credit.

Supervisor Lackey questioned if an internet system was developed along Route 29, will there be any chance that adult educational classes will be held.

Dr. Sam advised having an adult educational program in the future is 'a dream' right now and not a plan; however, once it is determined what the need is and what type of monies can be contributed, a better answer will be available. In closing, he feels this aspect is possible; however, the initial thinking was to develop a telecommuting center for students and adults who can't get a good internet connection within the home setting.



Chairman Allen thanked Dr. Sam, Mr. James, Mrs. Tidball and Ms. Crowe for all they do for the citizens of Madison County.

d. Shenandoah National Park (Fee Waiver Request [Old Rag Mt. Parking Lot])

Chairman Allen advised that the concerns regarding Shenandoah National Park will be discussed at the May Joint Meeting; Brian Daniel will be present to provide input.

e. Madison County Courthouse (Elevator Maintenance Agreement)

Ms. Miller advised this issue was discussed during the last meeting; the information was sent to Supervisor Elliott and the County Administrator. This document is the maintenance contract on the elevator located at the courthouse. Furthermore, she stated that a driver needed to be replaced and the contract cost is \$490.00 per month - the service tech who repaired the driver on the elevator in place told Roger Berry, Facilities Manager, that there is nothing in the contract that excludes drivers and highly recommended the County move forward with the contract rather than pursuing another contract that does exclude drivers. Additionally, the contract was reviewed by the technician and Mr. Berry and neither found anything that excludes drivers. Furthermore, the existing driver went bad within four (4) years and very well may again; also, the contract includes more than applying grease and oil.

The County Administrator advised that he hasn't reviewed the contract and questioned whether any other elevator maintenance companies were sought to compare prices.

Supervisor Elliott advised this technique was 'sole source.'

The County Administrator advised the company does annual inspections on cables and regular maintenance – the contract is for five (5) years and is automatically renewable with an annual cost of \$5,880.00.

Supervisor Lackey questioned if the amount was a bit expensive for a maintenance contract.

The County Administrator advised that companies look at these types of contracts as being an 'insurance policy' of sorts; however, if another proposal is cheaper, then a comparison could be made. In closing, he advised the contract will basically insurance service to the elevator.

Supervisor Elliott advised that the elevator isn't of good quality and he feels there will continue to be problems.

Chairman Allen suggested the aforementioned issue is something the County Administrator can handle from this point forward, to which the members all agreed.



f. Madison County Chamber of Commerce (Request to use County Property for TOTM Festival)

Chairman Allen advised the Board has a request from the Chamber of Commerce to use County property for the upcoming Taste of the Mountains Festival, which has been done for the past several years.

Supervisor Butler asked if this was the first time this request has been made.

Ms. Frye advised this is done annually, but in the past, a County Administrator was in place to approve the request – the request was already placed on the agenda prior to Mr. Hoch arriving.

g. Town Hall Meetings

Chairman Allen advised the Board discussed holding town hall meetings for the citizens; he is all for scheduling a session and seeing ‘who doesn’t’ show up.

Supervisor Butler questioned if these meetings are held, will the entire Board be in place.

Chairman Allen suggested the Board follow the past procedure of having two (2) members in place. Also, Tonya Taylor, School Board Member, has asked that the school board members also be included, which he has no problems with. In closing, he questioned whether the Board wants to do this individually, or move forward with it as a Board project.

Supervisor Elliott advised that if the project is taken on individually (i.e. two [2] members at a time), all concerns may not be brought forth; however, if the entire Board is on hand, all members will heard all comments.

Supervisor Butler suggested if the sessions involve the full Board, perhaps the sessions could be held in various locations (i.e. Etlan, Brightwood, etc.).

Chairman Allen advised if a meeting spot can be found in the various communities, he was in favor of the aforementioned suggestion. In closing, he advised the meetings will need to be publicized.

Supervisor Lackey advised that precincts are County districts and there are places in which sessions can be held.

Supervisor Butler suggested the meetings be held quarterly at first and assess things.

Supervisor Weakley suggested the school board members also be present at the meetings.



Chairman Allen asked all members to review their calendars and decide on a time at the Joint Meeting on Wednesday.

Supervisor Elliott also suggested that if the Board moves forward with town hall meetings, he would like to answer citizens' questions (if possible) during these meetings rather than get back with the citizens.

Chairman Allen advised that town hall meetings are very different from a public hearing session.

The County Administrator advised the Board that he is able to set up town hall meetings as well and if the sessions were set up under these guidelines, it may be easier and Board members could attend at their leisure – citizens can vent their questions, there can be interaction, and the County Administrator can report back to the Board. In closing, he advised that he'd be glad to meet with any citizens and/or group who would be willing to meet to discuss issues; however, he will check with the County Attorney as to whether this will change the process of notification since the meeting will be set by the County Administrator rather than the Madison County Board of Supervisors.

Chairman Allen advised that when there is discussion involving the full Board, minutes must be taken of the proceedings.

#### h. Sheriff's Department (Judicial Department [Court Security])

Erik Weaver, Sheriff, was present and advised the issue today was to be handled during the last Board meeting, but wasn't and he has to leave for another appointment.

Ms. Miller advised that the Sheriff approached Supervisor Butler (instead of her) to advise that he is running out of money in the court security line item; it was supposed to be on last month's agenda but was omitted and he believes it has already been taken care of. Additionally, the Board received the email to advise of the budget process, as the County doesn't re-appropriate monies back into the Sheriff's Department because part of the \$48,000.00 of revenue collection in court security is to offset the part-time/over-time money for court security. Also, it has been the practice of the Board that if there is a severe case involving the Courthouse, the Board will have to appropriate more money to that specific line item. Furthermore, she recommended the Board approve a \$25,000.00 move from the contingency fund into the court security line item.....wait until the end of the fiscal year (June 30, 2012) and see if there are any additional monies owed which can be replaced at that time. In closing, she advised there may be some cost savings between the two departments (i.e. judicial and law enforcement), and the Board may end up not having to move any additional monies. Also, the Board is dipping into the contingency fund quite a bit (i.e. comprehensive services) and will also need to supplement EMS because of additional holidays the Governor allocated to staff – she will probably have to move about \$14,000.00.



Ms. Miller advised that the County Administrator is able to sign off now that he is in place.

Chairman Allen wanted to clarify whether any action will be needed from the Board, to which Ms. Miller advised wasn't necessary.

Supervisor Butler suggested the County revisit the line items denoted in the Sheriff's Department; the Board took \$10,000.00 from the law enforcement budget and placed it in the contingency fund; however, with the overtime, it's all law enforcement and he would like to know:

- i. The overtime for court security;
- ii. The overtime for highway safety;
- iii. The rest of the overtime is for deputy personnel operations;

Now, everything is all together and he'd like to have the aforementioned line items reinstated within the Sheriff's departmental budget.

Chairman Allen stated the Board has an approved budget now and this can be discussed at the June regular meeting, if necessary.

Supervisor Butler advised there are funds in the overtime line item; he suggested \$10,000.00 be withdrawn and place \$7,000.00 into another line item.

Ms. Miller advised this technique was done during the last fiscal year after the Board approved/appropriated the budget; the Sheriff came to Ms. Robertson, former County Administrator, and requested for an administrative move, and this doesn't have to be done by action of the Board, if the budget isn't actually being increased or increasing the line item. When the Sheriff got his budget request for the New Year, these particular line items were broken out; apparently he did request it return to the former method, but the Board's liaison didn't advise the Finance Director of the request; therefore, it was never implemented.

Supervisor Lackey asked for clarification that the actual records are already in place.

Chairman Allen advised if this issue can be dealt with administratively, then the Board will not need to take any form of action.

Supervisor Butler verbalized concerns regarding the fact that the Sheriff has asked for budget adjustments, as he has been operating with those line items for about three (3) years and all of a sudden they were taken away; now, he has to figure where the funding will come from when there is overtime involved. In closing, he suggesting reinstating the former method will allow the Sheriff to see exactly what funding is available and also provide for easier management of his departmental budget overall, as



he should be allowed to operate his departmental budget in the manner that's best for him.

Supervisor Weakley advised that he'd also like to see the breakdown, as this was something he had to ask the Sheriff to explain when they met. In closing, the Sheriff advised he was asked to group the categories together, and the Sheriff also advised that he discovered some entities were paying for law enforcement services they received for functions/events.

Ms. Miller advised that highway safety must be offset to what the grant allows.

Supervisor Butler advised that highway safety also includes extra police equipment, to which Ms. Miller explained there is a highway safety line item for the actual person and another highway safety line item in the 'grant part' for whatever was supposed to be covered by the grant. In closing, she advised the County doesn't co-mingle operations with expenditures and that the grant must be 'broken down' so she and Chief Jenkins can track the expenditures.

Supervisor Butler advised that Chief Jenkins indicated he was having difficulty with the highway safety line item and he suggested they be addressed.

Supervisor Elliott advised there was some confusion about what was voted on regarding the shooting range; recently, local law enforcement had to utilize Culpeper's shooting range because the Sheriff's Department couldn't use the local range on a particular day – he finds it to be a real problem that law enforcement had to fuel two (2) law enforcement vehicles to travel to Culpeper to use their range when there is one locally. In closing, he thought the special use permit was to allow the Sheriff to use the range for certain hours during the week, with the exception of holidays and weekends.

Chairman Allen advised that the County Administrator looked into that issue.

The County Administrator advised there has been about three (3) different generations of this:

- i) Original agreement;
- ii) Modified agreement;
- iii) Current agreement;

The current agreement, which is least restrictive, implies that the range can be used Tuesday through Saturday with the hours mentioned; however, the part that is restricted is the notification, as it indicates "whenever the Sheriff intends to use the range, he has to give surrounding residents at least a week's (7 days) notice"; the problem that arose last week was the fact that the announcement was rather sudden and he wanted to use the range on Friday – he asked Mrs. Frye on Wednesday or



Thursday to get notification out to the residents by mail for about fifty (50) people who reside within 3,000 feet of the firing range. In closing, the agreement states a week's notice and we have to deal with how this can be handled in the future in order to let the residents know within the appropriate amount of time.

Supervisor Elliott asked if there was something the Board could do in order to simplify the process; he understands the action taken was in accordance with the guidelines in place.

The County Attorney advised that he had a chance to review the comments submitted by the County Administrator, and advised the only way to change the days and hours of operation at the shooting range will be to request an amendment to the special use permit. In closing, he suggested the Sheriff submit a letter to request an amendment.

Supervisor Weakley questioned whether the request was for training.

Supervisor Butler advised the problem that arose is due to the fact that when a deputy is hired, he can't carry a weapon until he qualifies at the shooting range; therefore, the Sheriff was trying to get a deputy qualified so he could report for duty the next day. In closing, he and Lisa Robertson, former County Administrator, had worked out an agreement (prior to the special use permit application was in place) that during an emergency situation, the Sheriff could use the range without notification to the neighbors, but when he reviewed the special use permit, it denoted the shooting range couldn't be used on Monday and there was nothing in there about emergencies; therefore, the County Administrator is essentially 'hamstrung.' Also, on Monday and Tuesday, the deputies are free...Wednesday, Thursday and Friday are court days – there is also a tactical team that would like to train once per month so they can adjust to working together at any local gathering, but in order to do this, firing must be done on Monday or Tuesday and the special use permit prohibits usage of the shooting range on Monday. In closing, he doesn't think the Sheriff had any input when the special use permit was sought, as it only involved the former County Administrator.

Supervisor Elliott advised that in the past, many people had a key to the gate and they abused the use of the shooting range, but this is under control now.

Chairman Allen asked the County Attorney for clarification that non-usage on Mondays was due to most holidays falling on a Monday.

The County Attorney advised there were complaints from neighbors in the area in the past.

Supervisor Weakley questioned the boundaries, to which Mr. Finks advised there were issues regarding lead at the site.



The County Administrator advised that the special use permit does indicate that all holidays are excluded.

Ms. Miller advised that the former County Administrator actually worked with former deputy, Donnie Michael (retired), to get all the aspects in order. In closing, she advised that Deputy Michael assisted with the selection of days, times, and conditions for the usage of the shooting range.

Supervisor Elliott questioned if it would be difficult to include a clause to cover 'occasional emergencies.'

Chairman Allen advised that any changes the Board wished to incorporate will need to go through the public hearing process.

After discussion, the Board advised the County Attorney to get with the Sheriff to work on seeking to resolve this issue.

i. Hoover Ridge (Planting of Trees)

Chairman Allen advised the issue of planting trees around the pond at Hoover Ridge was brought up during the last month, which he did visit and was surprised. Also, information was sent to all Board members for review. It appears that in March 2010, (to the best of his recollection), there was never any mention of 'the pond'; the diagrams that were sent out showed the area in which the trees were planted; the application that went to the Virginia Department of Forestry dated March 22, 2010, according to the document created on March 22, 2010, the Board approved the project on March 9, 2010; therefore, he assumed the written application wasn't in existence at the time the Board approved the plan. Regardless, the application that went to the Virginia Department of Forestry does mention 'planting of trees around the pond' and was signed by the former County Administrator. In closing, the aforementioned details are the facts of the matter; however, the Board will need to decide a further course of action.

Supervisor Elliott advised that the Board never saw the document and it was never explained to the Board there would be any trees planted around the pond, nor was there ever any discussion about the document.

Supervisor Lackey questioned what was actually approved on March 9<sup>th</sup>.

Supervisor Butler advised that the Board approved the planting of seedlings per the diagram that were provided.

Chairman Allen stated that Adam Downing and Jack Kauffman were certainly acting in good faith that they had every authority to plan those trees there (by the pond) because they had the former County Administrator's signature on the application saying they could move forward.



Supervisor Elliott feels that if the trees remain, the pond may as well be filled in because the trees will eventually overshadow the pond; also, the fence may as well be removed, as the trees will eventually overtake the fence. In closing, he knows the pond isn't a huge fishing lake, but a small child may want to throw a fishing rod into the pond to catch a little brim, it can now be done; however, if the trees remain, this will be impossible, and the trees will totally destroy the feature.

Supervisor Weakley advised that he went to the site and saw how the trees were planted in rows; he questioned what kind of trees there are.

Supervisor Lackey stated that she went to the site and the trees are only on one (1) side of the pond; the grant states that 'it's ecologically and environmentally sound' and they received grant funding because the endeavor was thought to be a good plan. In closing, she suggested the Board just 'let it lie.'

Supervisor Elliott advised that each year those trees will grow and lose their leaves; it will not take long for the leaves to overtake the pond.

Supervisor Lackey suggested the County 'timber it' if it becomes a problem.

Chairman Allen argued that Mr. Downing and Mr. Kauffman did have permission (not from the Board), but they did have permission.

Supervisor Weakley suggested the trees remain for now and act if it becomes an issue.

Supervisor Butler advised there are six (6) Christmas trees planted at Hoover Ridge – he's unsure if permission was given, but Mr. Berry was advised to place them out there and they're looking very nice out there. In closing, he advised he was in favor of leaving the trees where they are; however, if there's going to be a problem with mowing, perhaps they can be thinned out a little and replanted elsewhere.

Chairman Allen asked if it was the consensus of the Board to ask Mr. Downing and Mr. Kauffman to attend a meeting to discuss the issue or investigate the possibility of moving some of the trees.

Supervisor Butler questioned whether all of the trees will be moved or just a few, as he feels it should be relatively easy to relocate them now since they haven't been in place very long.

Supervisor Weakley advised the trees are about four feet (4') in height and spaced about five feet (5').

Chairman Allen advised that the Board saw the diagrams but didn't see the grant.

Supervisor Weakley asked if the grant money was used, and whether the County will have to pay monies back.



The County Attorney advised if it's a case where somebody in administration moved forward without the Board's approval, the grant was submitted with the diagram and the representatives from the Virginia Department of Forestry had no reason to believe they couldn't pursue the grant. In closing, he advised that whether anyone would come after the Board if something was removed is doubtful; however, the fine print in the grant would warrant such based on wording that 'if you don't use the grant funds as specified you will be required to reimburse monies.'

Supervisor Weakley questioned the total amount, to which it was advised was about (\$6,220.00).

Supervisor Elliott questioned whether the Board will request the trees be removed.

Chairman Allen advised the consensus of the Board is to leave things alone for now, but ask Jack Kauffman and Adam Downing to possibly attend a Workshop Session to discuss this issue further.

Supervisor Elliott advised this is a perfect example of why things shouldn't be done at Hoover Ridge without a plan; 'we need to look at this, as all these trees were planted in an area that's denoted as a 'basketball court', as just presented by members of the recreation authority. In closing, he advised that trees have also been planted along the 'swell' at the property.

Chairman Allen advised that the County Administrator will get in touch with Mr. Downing and Mr. Kauffman and report back to the Board.

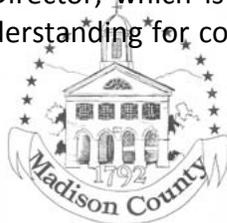
Supervisor Butler advised that the grant specifies "and trees" and doesn't specify how many, so at least two (2) trees will qualify.

The County Administrator advised that he will review the grant, speak with Mr. Downing and Mr. Kauffman and report back to the Board.

#### j. Park & Recreation Authority

Supervisor Weakley advised there are at Eddie Dean and J.T. Price are present on behalf of the Parks & Recreation Authority to discuss some issues of concerns.

Supervisor Weakley indicated the reason he asked the Board to discuss the recreation authority was due to the fact that he didn't have a full understanding of the roles/responsibilities of the authority; recently a county employee asked to move certain equipment at Hoover Ridge and he questioned whether the direction should come from regarding the request. In reading the bylaws and information provided, there was an organization chart provided that denoted the flow of authority comes from the Madison County Board of Supervisors through the County Administrator down to a previous Director, which is no longer applicable. In closing, he wanted to provide a better understanding for county employees' knowledge regarding direction; he doesn't



want to deter volunteers who currently serve on the authority, but wants to clarify things as to whether equipment can be moved, loaned out, and placement at the site.

Supervisor Weakley also advised that the building being constructed at Hoover Ridge is a storage building and not a concession stand as Supervisor Elliott had thought; also, the lumber was donated and the item was constructed in the area in which the lumber was dropped off. In closing, he asked the other members for their preference on things regarding requests to county employees and whether coordinating efforts need to be in place in lieu of a Director.

Supervisor Lackey questioned the policies and procedures and whether these have been put into place within the past five (5) years; she also questioned the policy/procedure manual dated from 2000 and the reorganization of the authority. In closing, she questioned the 'powers of a park authority' and the reference number 15.2; however, when she reviewed the other documents presented, they referenced 15.1.

The County Attorney advised that the correct code section is 15.2 and that things were re-codified at some point.

Supervisor Lackey stated the wording indicates the 'recreation authority may acquire, purchase, lease, construct, re-construct, improve, extend, operate and maintain the parks within one or more participating localities – they can regulate the uses of all lands and facilities under the control of the authority, issue revenue bonds and revenue refunding bonds to the authority, exercise their rights to acquire property for the construction, improvement, maintenance and operation, etc.' In closing, she asked what are the powers of the local recreation authority.

The County Attorney advised that the aforementioned wording is contained in the enabling statute and doesn't mean the local recreation authority will do the aforementioned things. In closing, he advised that he hasn't reviewed the documents presented.

Chairman Allen advised there is a Resolution in today's notebooks to denote when the authority was formed.

Supervisor Butler advised there is nothing wrong with the recreation authority; however, he feels with the two (2) new members, the authority is on a better trajectory to improve the bylaws, agreements between the authority and the County, and then proposed that J.T. Price and Eddie Dean be allowed to explain what the authority is looking at with regard to updating everything and working out agreements with the Board. In closing, he feels the bylaws are only for information to give the Board an idea of what's in place now – perhaps these can be improved, as he hasn't had an opportunity to fully read the documentation.



Chairman Allen stated one issue is what the recreation authority sees and second, there is a question from Supervisor Weakley regarding clarification between the interaction with the County and the authority and the responsibilities between both entities.

Supervisor Elliott feels with today's situation, there are members on the recreation authority that are aware of what they need from the County and he doesn't feel the Madison County Board of Supervisors should be making decision about 'who uses a lawnmower', but feels if the members today feel they need something particular from the County, and not place more duties on the County Administrator, but someone needs to coordinate the needs. In closing, if he sees someone driving the County tractor, he will ask the County Administrator; therefore, he feels communication should be directed between the authority, County Administrator and facilities staff.

Supervisor Weakley stated that the aforementioned suggestion aligns with the organization chart that has been presented. In closing, he advised that Mr. Dean has ideas that he'd like to present today as well.

Supervisor Lackey verbalized the importance of making sure that Roger Berry, Facilities Manger, is made aware of what will be expected of him, as he does work for the County.

Chairman Allen wanted to clarify the consensus of the Board that the County Administrator will be the one the recreation authority consults with concerns rather than coming to the Board.

Mr. Dean stated at the last meeting, the recreation authority motioned to approve him to come before the Madison County Board of Supervisors to present the authority's concept of a master plan for Hoover Ridge, which he provided to the Board members for review. Also, he provided a page with detailed pricing along with a diagram to show other things for Phase III as well as Phase I and Phase II.

Mr. Dean advised that the recreation authority would like to implement a fundraising campaign by asking 1,000 citizens to pledge at least \$100.00 a year for two (2), three (3), five (5), ten (10), twenty-five (25) years, or whatever they are willing to commit – if this fundraising event can get into place – members of the Board will probably also be asked to donate on a personal level. When looking at the suggestion to hold a sports tournament here, this will bring in folks who will eat here, purchase fuel, shop around, and possibly spend the night in Madison County – one weekend of a tournament will be well worth it. In closing, he feels the aforementioned techniques will enable the County to start fully utilizing Hoover Ridge to a much greater degree of commitment.

Mr. Dean also reiterated that most kids playing in a tournament are usually accompanied by parents, grandparents and other extended family members, who will also bring revenue into the County. In closing, he suggested the recreation authority have some 'say' in the matter of Hoover Ridge as the authority would like the Board to approve the master concept plan that is being presented and authorize the authority to



implement the plan. If the authority has someone who desires to donate \$10,000,000.00 to build an auditorium or other good suggestion, the authority will need to attend the Board's next meeting to seek permission to move forward, if requested items are contained in the master concept plan. Furthermore, there is budgeted funding for parks and recreation and he believes if the authority is going to attempt to raise funds and manage the facility, then the authority should be allowed to have some input, which may require a study be performed. Also, it may be necessary for 'personnel' to be excluded, but he feels there is a need to assess today's concerns. In closing, he advised that today's request is about asked for the Madison County Board of Supervisors' support, to adopt the master concept plan as presented, and to allow the authority the permission to implement the concept plan based on the information provided. Lastly, the authority members aren't here to ask the Board for any County funding, but may ask each member individually for financial support – there will probably be some discussion later regarding utilities, water and sewer, as he feels this will be a commitment that the Madison County Board of Supervisors should be involved in.

Mr. Dean advised that in his opinion, if the authority doesn't attain at least 1,000 citizens to pledge financial support and it only ends up being 500, the five (5) year plan denoted on today's documentation will become a ten (10) year plan, unless the authority is able to find someone willing to give a very generous donation. Also, during his recent interview, he advised the Board the potential for Hoover Ridge is unlimited – if the County doesn't get started, the potential will always be unlimited, but the reality will be the fact there will be little to nothing at the property. In closing, he urged the Board to grant the recreation authority the opportunity to see what can be done, along with the support to manage the operations.

Chairman Allen questioned whether there was any concept regarding the number of EDU's that will be needed at the site for sewer.

Mr. Dean advised that he didn't have this information, but it was on his 'to do' list; however, he does believe that at least twelve (12) are at the property.

Chairman Allen advised he believes there are eighteen (18) EDU's at the property and some are reserved for the high school; he wondered if it would be worth exploring the possibility of using a septic system at the site.

Mr. Dean advised that he wasn't sure the Madison Health Department would be in favor of approving a septic system at the property; also, he was unsure whether the County would want to tie up the required amount of land needed for a septic system. In closing, he feels if the County starts installing a septic system on the property, it will need to be extremely large; also, the issue regarding the school is probably ten (10) to twenty (20) years in the future and it is very uncertain what the sewer system will consist of in the future; therefore, he suggested the EDU's be used instead of letting



then sit there for over ten (10) years. Also, if a project as big as a school will be implemented, by that time, the cost of a few EDU's will not make that huge a factor.

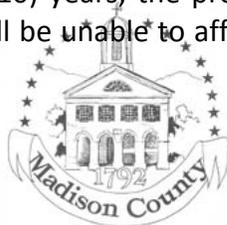
Supervisor Weakley questioned the area designated as the "Carpenter Pavilion" and when this will be initiated and in which phase.

Mr. Dean advised the authority will probably look at the area near the existing farmer's market or the 'barn' area; however, he feels there are safety issues regarding the barn, but feels it may be appropriate to use the pavilion to replace the barn (as suggested by a Virginia Tech student), which should've been denoted on today's documentation that was provided to the Board. In closing, he advised that he is the President of the Carpenter Foundation, and the entity will meet tomorrow and he anticipates about \$4,000.000 to \$5,000.00 will be added to the foundation shortly, and will probably continue as an annual contribution.

Supervisor Lackey congratulated the recreation authority and feels today's request is a good start on a much needed project (i.e. master plan for Hoover Ridge); however, it appears that most of the attention is being focused on sports, which is also in place in the local schools - the County's population is getting older and a community center needs to serve the seniors, young adults, in addition to younger individuals. In her opinion, before the Board adopts any type of a master concept plan, there should be a determination as to how a project of this type will serve all the citizens of Madison County. In closing, she feels that more detailed research is needed in (in behalf of the Board and recreation authority) in order to assess the 'pulse' of the citizens to see what they'd like - also, before adoption, it would be beneficial to hold community meetings and solicitation of ideas/opinions in order to gain a broader set of objectives, as the citizens will be asked to fund the project(s) - this may delay the project for a few more months, but today's document isn't a fully developed master plan, but a sketch; there should also be more research on the issue concerning sewer, water, how much will be needed, where it will come from, the cost, and whether an alternative sewer plan can be implemented at the property.

Supervisor Butler agreed that today's plan is a good starting point; today's ideas aren't 'fixed in stone'; he agrees with the idea to attain community input, as some citizens have asked for a park for young children during the day because the school grounds can't be used during the day or night; he feels there is a need to have areas for all citizens (i.e. young and old) and a sports area to fit in well; he also mentioned a venture that was implemented by the Stafford County Parks & Recreation Authority where all the above referenced functions were built into an endeavor; however, Madison County has to start somewhere and as long as there is some flexibility in knowing where everything will go, he feels the plan can start being implemented.

Supervisor Elliott advised if the County doesn't use the EDU's at Hoover Ridge within the next ten (10) years, the property will more than likely end up being sold because the County will be unable to afford the taxes; therefore, he feels the EDU's aren't the issue



and they are already in place and will only need a pump in place. Also, he feels today's concept plan is a great start and would love to see a community at the site someday. In closing, he feels if Mr. Dean and Mr. Price (on behalf of the recreation authority) want to go forth and raise the money, the Board should allow them to initiate this. Also, he feels comfortable that a plan has been drafted and the recreation authority will not be at the site and 'throwing stuff in the ground....sticking up building in any place' and today's plan shows detailed diagrams of where the authority would like to position projects. Additionally, the authority may decide to return to the Board to advised they'd like to implement a change, which he feels comfortable with; he also advised that the recreation authority has funding appropriated to them by the County – the County takes care of the funding as it is deposited – in his opinion, he feels the authority can handle their own money and the County shouldn't manage their money.....'if they want to do things, they should, but if they run out, the County doesn't have anymore....'

Supervisor Weakley advised he feels today's documentation presents a visualization and he was in favor of Supervisor Lackey's suggestion to receive community feedback in order to attain citizen donations and possibly offer them to review a drawing of the proposed projects. Also, he was late today because of an DEQ inspection and he advised that there may be future issues in Madison regarding sewer concerns, as EDU's are valuable to be used NOW, rather than to wait until later; therefore, he is in favor of using the EDU's now and a pavilion.

Supervisor Butler advised that he'd like to see the property retained as County property and not as belonging to the Parks & Recreation Authority. Also, he'd like to see there be some designation as to what projects are being solicited for community funding, and also at project the funds are being solicited for. In closing, he'd also like the recreation authority to have a firm idea of where things will be situated prior to construction, as well as the amount of cost (County will not be contributing funding), as the authority has their own funds. Although he has no issues as to where the authority would like to place items, he feels today's plan will be a good starting point – once construction is implementing, he like the Board to be involved when it gets to the point that utilities will be put into place at Hoover Ridge as well as the proposed cost and what the authority is willing to contribute. Furthermore, he'd like the Board to 'get out of the business' of overseeing maintenance of park and recreation items and allow the authority to handle their own fundraising and funds, and possibly see them utilize their own personnel – they are an 'authority' just like the Central Virginia Regional Jail and how they relate to state statutes.

Mr. Dean agreed with Supervisor Lackey in regards to her comment about what's listing in today's plan to denote projects for the fields that have already been started, as this is where the next step will be to make these fields available for use. Also, he denoted the following specifics of today's plan:

- a) Item 7 says 'playground';



- b) There are no basketball courts outdoors in Madison County so this part of the plan does address younger folks;
- c) Item 4 denotes 'walking trails, cross country life trail', this is the cross country course now being used (5K course) and changing this course to a 'life trail' means it will consist of a station for exercise and other various things along the trail (an intent to offer some things other than teen sports);
- d) Phase III denotes 'tennis courts' which will be something for folks other than teens.
- e) There has also been some discussion about putting in a driving range and a putting green;
- f) A large amount of funding is going to be needed and the recreation authority is trying to get facilities in place which are now only partially in order;
- g) There is also the possibility of moving the hockey rink to the property and put a new surface in place;
- h) The item on the plan denoted as 'TV' (between the ball fields), is a natural place for a press box as most facilities are designed (to include a concession stand and restaurant);
- i) The black areas on the plan denote parking (which is rather difficult now);
- j) Item "R" stands for storage and maintenance lot (he feels it's unwise to store tractors and mowers in the red barn) and suggested all equipment be moved to the back of the property instead;

Mr. Dean feels the authority needs to get started on some things now – there will be time to decide on water/sewer at a later time, as most of the items listed are things that can still take place without water/sewer on the premises. In closing, he advised that the recreation authority is open to having everyone involved in this endeavor and encouraged all citizens to make their requests known.

Supervisor Elliott asked if the recreation authority would be interested in assuming all financial aspects and management of Hoover Ridge.

Mr. Dean advised that he will be happy to bring the aforementioned issue before the recreation authority for future discussion, as he feels this is something the authority will need to discuss as a group and not be based on an individual member.

Chairman Allen advised the County did advertise for citizens to become involved with the Parks & Recreation Authority, but very few came forth; the Board has given the community the opportunity to become involved.



Supervisor Lackey believes the citizens have the perception that parks and recreation activities are for 'teen sports' at Hoover Ridge, along with the farmer's market.

Chairman Allen stated there has been a group of dedicated people who have gone to Hoover Ridge and donated numerous volunteer hours and they are making things happen – the majority of what is seen here is the concept of those volunteers, which he feels is a good step in letting the citizens be made aware of what can happen. In closing, he isn't in favor of 'stopping the process', as things will never be 100% right. Also, the Board has discussed this issue for at least three (3) years and he feels the process needs to get moving, as there are people willing to move forward and they are asking the Madison County Board of Supervisors to make a commitment.

Mr. Dean stated he feels the recreation authority will more than likely return this time next year to discuss changes.

Supervisor Elliott advised that what the recreation authority is looking to do within the first year isn't really consisting of building anything, except changing some fields, possibly getting some electricity to the barn, and there is a lot of time to work on things that can be built in; however, he feels that by approving the first phase will merely be a starting point only and not a lot of building out.

Chairman Allen advised that generally, the Board indicated today's concept is what should've been done in the past, and has basically authorized the fencing and fields. In closing, he suggested this should be viewed as a 'work in progress.'

Supervisor Weakley advised that he visited Fluvanna County and that today's plan is basically identical to what's in place in that area; there's a lot that can be done that doesn't cost much money (i.e. dug out, enclosed areas, metal roofing, play areas, etc.) – he encouraged others to go see the area if they'd like.

Mr. Dean advised that tournaments will bring in enough funding to maintain the facility; however, permission will be needed from the Madison County Board of Supervisors in order for the recreation authority to proceed with a fundraising event. In closing, he advised that an annual re-evaluation will be in place, as he doesn't feel anything requesting to be done is something that will be torn down in the future or refute the ability to expand.

Mr. Dean stated if the requested work is done and a school is later constructed at the site, there will be a need to implement the areas being discussed today. In closing, he suggested that before the County determine Hoover Ridge as being the best location for a school, something will need to be put into place to accommodate transportation in the area and he doesn't think there will be much assistance from VDOT.



Supervisor Weakley stated there has been some comment about a proposed easement on O'Neal's Road, and if so, where is it denoted on today's map.

Mr. Dean stated the area denoted as "O" (in the right corner of the map) is fifteen (15) feet.

Bill Campbell stated there has been mention about the road system and feels it should remain as it is, and that utilities will probably run along the road and the EDU's can be attached to the sewer line.

Chairman Allen feels the discussion is getting away from the general concept; Mr. Dean is working on getting approval for the recreation authority to move forward with development based on what's being presented today; therefore, this Board will have to make a commitment before any type of fundraising can be implemented by the recreation authority. In closing, nothing can be done until funds are raised and the County doesn't have any funds to appropriate.

Chairman Allen questioned the commitment from the recreation authority towards the County.

Mr. Dean advised the recreation authority will do everything possible to get the projects listed on track, and will also be responsible to get approval before anything is put into place. In closing, the recreation authority will also take an active role in overseeing the projects.

Supervisor Elliott asked if the recreation authority would be interesting in assuming its finances, management and the hiring of personnel – the Board will no longer be responsible.

Mr. Dean stated the recreation authority will be more than happy to discuss the aforementioned concerns, as he feels this is something that will need to be determined by the entire authority rather than an independent member. In closing, he feels this will be a positive step in regards to fundraising.

Chairman Allen questioned if the recreation authority is looking to become its own financial entity and be responsible for auditing and feels associated with this aspect.

Mr. Dean advised there are a number of things that he and Mr. Price aren't able to commit to on behalf of the recreation authority today; however, the recreation authority is interested in looking at today's suggestions.

Chairman Allen questioned if Supervisor Elliott was suggested the recreation authority be removed completely from the County's budget or only managing their finances.



Supervisor Elliott advised just managing their assets and remain within the County's budget.

Mr. Dean indicated he didn't feel the recreation authority wanted to go to an 'independent authority', but similar to the manner in which the County funds the rescue squad and fire company.

Mr. Price advised that the recreation authority was 'insulated' in the past with a Director in place, and now that things have changed, the recreation authority has had to make an adjustment.

Supervisor Lackey advised that once the recreation authority starts raising money, there will have to be some careful accounting.

Mr. Dean advised that the aforementioned technique is already in place; all funds are deposited directly with the County and passed back as it currently is.

Supervisor Lackey questioned that if the Board approves the proposal as presented in concept, then fundraising can begin immediately; she also questioned whether there was enough detail in place to move forward in lieu of the items that will need to be further discussed by the recreation authority.

Mr. Dean advised he'd like to look beyond the first years; if the recreation authority is successful with fundraising, more items can be done earlier than anticipated; therefore, the recreation authority would also be looking to have some flexibility.

Ernie Hoch, County Administrator, was present and advised that he has been to Hoover Ridge and feels it's a 'diamond in the ruff' – there is a nice foundation at the site and he feels this property has limitless possibilities for expansion. Also, he feels both parties are talking about the same things (i.e. walking trails) and there is a core function for sports teams, as well as an opportunity to develop a community center and expand the farmer's market concept in an effort to bring the citizens together (young and old). In closing, he advised that he'd like to review the bylaws and discuss this with the County Attorney regarding this. Additionally, there is mention that the authority would acquire funds and develop things, as well as be responsible based on the articles of incorporation that are in place. In closing, he feels the Board's oversight is one of originally granting the authority the permission to do all these things and also has the right to 'pull back' at any time; however, it looks as though there are a lot of powers granted to the recreation authority and The Board's responsibility to provide oversight and support the endeavor; therefore, both entities will have to work as a team. In talking with Mr. Dean today, it seems the endeavor is on the right track in order to move to the next level.

Chairman Allen advised he feels the issue that's holding the recreation authority back on today's endeavor is the fact that the Madison County Board of Supervisors



has reserved exclusive authority over the Hoover Ridge property and the recreation authority cannot move forward without permission.

Supervisor Butler concurred endorsing the comment regarding authorization; however, he feels that once something is started, there may not be plans to stop. However, he feels that every agreement/contract usually has a stipulation that indicates if either party decides to pull out, at least sixty (60) days notice should be provided. Furthermore, he doesn't want to relinquish the recreation authority on County property where today's projects will be positioned; the recreation authority also has property at the American Legion and Middle River, and nothing has been done with the properties – he'd also like to see some improvement/action taken on the aforementioned properties as well. In closing, he doesn't have any problems with moving forward with today's plan as presented for either one (1) to two (2) years or beyond – if it's discovered that things aren't going as well as anticipated, he recommends the Board or recreation authority make recommendations for changes in whatever direction the community desires to go.

Supervisor Elliott suggested the recreation authority stick with the plan and return to the Board if any changes are brought forth.

Chairman Allen stated the recreation authority isn't looking to build much on the property, but implement some improvements, installing utilities, and additional parking – there's nothing that can't be 'undone' if it isn't acceptable. Furthermore, with regards to the term, folks were asked to commit a funding amount to support the Boy's and Girl's Club upon its initiation and most were for three (3) years – after the third year of inception, donations tapered off and the entity was able to raise funds in another manner; therefore, he feels people will fulfill their financial commitments in the event the Board authorizes the authority to move forward with their fundraising campaign. In closing, he feels the recreation authority will probably return within two (2) years to implement changes.

Supervisor Elliott feels the recreation authority has supporters now who donate and know exactly what's needed; when there is a new set of kids to come forth, this means new parents.

Chairman Allen advised the donor base will be people with children who are looking to support events their kids are involved in. In closing, he advised the Board as an entity will not donate, but most of us will donate if we want to see something in place for the children, which will bring forth a large donor base. Lastly, he feels that what is being proposed today will probably bring forth more funding than what's anticipated.

Supervisor Weakley also suggested a wooden sign be erected to denote the campaign for citizens to see, which will start conversation within the community,



and/or a board to denote the campaign drive and goal, which he feels will be promising.

Supervisor Weakley verbalized commitment unless the County Attorney and County Administrator see anything in the authority's bylaws to suggest otherwise.

Supervisor Lackey asked 'what does commit mean', to which Chairman Allen advised will consist of the Madison County Board of Supervisors granting the Parks & Recreation Authority to proceed with the projects they have identified in writing today in the diagram as presented.

Chairman Allen asked if the Board was in agreement to act on this concept plan during the upcoming Joint Meeting on Wednesday, May 2<sup>nd</sup>, to which the members agreed.

In closing, Chairman Allen advised that the Board will have an answer for the recreation authority next week.

Mr. Dean advised that the recreation authority will be looking for fifty (50) people to serve as team leaders and will be more than happy to list the Board members as team leaders.

Supervisor Lackey asked the County Attorney if he sees any problems.

The County Attorney advised that he didn't see any issues and will get with the County Administrator to prepare a Resolution for Wednesday evening based on the articles of incorporation.

Chairman Allen thanked Mr. Dean and Mr. Price for attending today's session.

k. Emergency Medical Services (Request Coverage from MEMS [Volunteer Rescue Squad])

Lewis Jenkins, Director of Emergency Medical Services, advised that since the last meeting, Eleanor Ishmael has announced she will be leaving the end of this week; Jeremy Holland, active part-time, has resigned; and the volunteers have asked paid EMS to start assisting them on Monday nights as well for a short period of time. Furthermore, he has two (2) people in class and coverage will probably continue through September 2012.

Mr. Jenkins advised the County Administrator that he'd like to hire a part-time person to replace Ms. Ishmael – this request will effect the bottom line (of his departmental budget), and things will be very close. In closing, he advised that he did request some additional funding and will keep the Board abreast of any future changes.



Chairman Allen advised that Mr. Jenkins mentioned a few weeks ago was that he thought he was going to have more part-time positions than allocated, and had one (1) full-time position that he wanted to make part-time on a temporary basis; these aspects don't change anything from the Board's perspective; however, he suggested the Board handle these requests in a manner so as not to violate any federal laws as denoted in the fair labor standards act or jeopardize the full-time position. Also, he'd like to know if any Board members will have any difficulty if Mr. Jenkins just goes ahead with his request as long as it doesn't affect his staffing requirements or departmental budget.

After discussion, Supervisor Weakley, Supervisor Butler and Supervisor Elliott advised they were ok with the aforementioned request.

Chairman Allen advised that Board action should be given if a full-time position is converted to a part-time position; however this is only temporary as the individual Mr. Jenkins is planning to hire will return to school within a couple of months.

Mr. Jenkins advised he will begin the process of interviewing for full-time at a later time.

Chairman Allen stated during the last month or so, another issue was brought forth regarding the agreement between the volunteers and the County; negotiations were implemented with the volunteers to change the agreement to denote that two (2) County staff in place will be decreased to one (1) employee in order to charge for services. The County Attorney provided one proposal, which the volunteers weren't in favor and the Chairman drafted a proposal after review by the County Attorney. To date, Wayne Jones and Steve Grayson agreed on the document, but will need to bring it before the business meeting and attain approval from the entire squad; therefore, it will probably be mid May before anything is heard. In closing, the Chairman advised that if the Board agrees, he'd like to sign off on the agreement and get a recorded vote at the next regular board meeting.

The County Attorney explained that from the time period from when the County enters into the agreement with the Volunteer Rescue Squad to when they actually set up their own cost recovery program, one (1) paid EMS person in the squad ambulance would equate to County coverage and the County would submit the vouchers for cost recovery; however, once the rescue squad has set up its own mechanism, it would go back to County coverage if there were two (2) County personnel (or more) on the call.

Chairman Allen advised the rescue squad asked for an additional fifty (50) hours of coverage a month, this was significant and with their budget being very tight, they wanted to be able to claim the hours in an attempt to try to offset some of the expenses incurred.



## **5. Information and Correspondence (if any)**

Supervisor Lackey advised she received a call from a citizen regarding a property near her home that is being used as a dumpsite (along Route 231 out beyond Williamsburg Pike); she drove to the site today to take a look, and the citizen was correct. The area is a slight pull off and has all types of old and new garbage deposited there and appears to have been going on for several months; she is unsure who is responsible for enforcement of 'no dumping' – this site is a health problem and a terrible eyesore.

Supervisor Butler advised that the Sheriff's Office has handled this type of detail in the past when it became a problem – some of the bags were picked up (in the past) in an attempt to identify names and/or addresses. In closing, he suggested the Sheriff's Department be asked to investigate.

Supervisor Lackey described the location of the debris (off Williamsburg Pike) that's located off Route 231 on property that's 'for sale.'

Chairman Allen also suggested the Sheriff be asked to look once the exact location has been pinpointed.

Supervisor Weakley advised that he plans to contact Mr. Cabbage regarding the six year road improvement plan and the fact that it basically incorporates three (3) roads; however, he noticed off Hoover Road, there are several portions being resurfaced (Route 607), to which Chairman Allen advised is being covered by maintenance funds.

## **6. Adjournment:**

With no further action being required, on motion of Supervisor Lackey, seconded by Supervisor Weakley, Chairman Allen adjourned the meeting, with the following vote recorded:

J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye
Jonathon Weakley	Aye

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J. Dave Allen, Chairman  
Madison County Board of Supervisors

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Jacqueline S. Frye, Clerk to the Board  
Adopted on: June 11, 2012



Copies: J. Dave Allen, Doris G. Lackey, Jerry J. Butler, Pete J. Elliott, Jonathon Weakley,  
V. R. Shackelford, III & Constitutional Officers

