

MEETING #16 – March 25

At a Workshop Meeting of the Madison County Board of Supervisors on Monday, March 25, 2013 at 2:00 p.m. in the Thrift Road Complex located at 302 Thrift Road:

PRESENT: J. Dave Allen, Chairman
Doris G. Lackey, Vice-Chair
Jerry J. Butler, Member
Pete J. Elliott, Member
Jonathon Weakley, Member
Ernie Hoch, County Administrator
V. R. Shackelford, III, County Attorney
Phillip Tartaglia, Finance Director
Jacqueline S. Frye, Clerk of the Board

1. Workshop Meeting Agenda:

Chairman Allen called the meeting to order and noted that all members are present and a quorum was established.

2. Pledge of Allegiance & Moment of Silence

The Board of Supervisors commenced their meeting with the Pledge of Allegiance and a moment of silence.

3. Adopt Agenda:

Chairman Allen advised that in lieu of emails pertaining the replacement of the County Administrator’s vehicle, this item can be discussed today as Item 4-g.

Chairman Allen called for further additions, deletions or corrections to today’s Agenda.

On motion of Supervisor Lackey, seconded by Supervisor Weakley, the Board adopted the Agenda as amended, with the following vote recorded:

J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye
Jonathon Weakley	Aye

4. Agenda Items:

a. Financial Review:

The Finance Director advised the documents have been completed and copies will need to be made.



Chairman Allen suggested these items will be added to the April Regular Meeting for discussion.

- i. Certificate of Claims [General Operations (February 2013 – FY2013)]
- ii. Certificate of Claims [Debt Service (February 2013 – FY2013)]
- iii. Certificate of Claims [Tourism Enhancement (February 2013 – FY2013)]
- iv. Supplemental Requests – General Operations (if any)

b. Minutes #9 through #14:

Chairman Allen asked if there were any questions pertaining to the above sets of minutes.

Supervisor Lackey advised that she has a couple of questions pertaining to Meeting #14; clarification will be needed on the discussion about the storm water management charges.

Chairman Allen suggested any changes be sent to all members for review and advisement.

The County Administrator advised he will provide input on the percentage.

c. Rappahannock Rapidan Community Services Board (Brian Duncan)

Brian Duncan, Executive Director, was present to provide an outline pertaining to the FY2014 supplemental request (\$75,723.00); supplemental funding was sought from all localities within the region; there are concerns about the amount of time to gain access to non-emergent outpatient mental health services; an explanation of the time frame involved was presented – it was also advised that some patients seek alternative options as opposed to enduring the waiting period to attain services from the RRCSB; state and federal monies are being targeted for emergency responses for adults and children – funding for routine care is almost non-existent; services from the RRCSB are usually sought by those individuals with no other means to attain care; feedback is being sought from the localities so as not to compromise services to anyone in need; feedback from the localities has revolved around what services they can expect from the RRCSB for funding that is being provided.

The Board questioned whether efforts will be made to contract services through other providers instead of hiring additional staff through the RRCSB, and that the transports to the Culpeper emergency room called for two (2) deputies to be out of service from the County.

Mr. Duncan advised that although contracting outside services wouldn't be the RRCSB's first option, many local social services offices have sought outside assistance rather than to wait on the RRCSB; the region is required to respond to requests for emergency services within two (2) hours which has been well exceeded; alternatives are in place, but problems do arise; also, if a child is in need of services, it's suggested the parents or a legal guardian provide transport, if at all possible.



d. Tourism Committee Update (Tracy Williams-Gardner)

Tracy Williams-Gardner, Tourism Director, was present to provide an update on the Tourism Committee and the marketing campaign efforts that are being planned to promote tourism in the County; a copy of the brochure and a new logo were provided for review; currently, there is \$92,000.00 in the tourism line item.

Concerns were verbalized as to whether the County can help with researching signage.

Ms. Gardner provided information she was aware of pertaining to signage; she also asked if the lot off Route 29 South (Across from Brightwood Farms) could be used as an entrance to the park.

The County Administrator referred to a spot along Route 29 South (near the Prince Michel Winery) that would allow for a good visual spot for signage, if acceptable to VDOT.

e. FY2014 Budget Review

The County Administrator provided an update on the FY2014 budget; an overview was also provided on the jail's finding request (\$54,577.00 less); highlights were provided for other departmental areas (i.e. Sheriff's Department; Contingency Fund, etc.); adjustments were made in the contingency fund (to include net changes to the proposed budget) which shows an increase; there is dedicated funding in the contingency fund for the new software package, the relocation of County offices, the new law enforcement vehicles (with a slight increase denoted), leave pay-out [Sheriff's Department], and for the donation to the rescue squad.

Departments and topics discussed during today's session included:

- Sheriff's Department
- County Employees (Salary Increase/Healthcare)
- Commonwealth Attorney
- E911
- EMS
- Animal Shelter
- Transfer Station
- Facilities/Maintenance
- Telecommunications
- Germanna Community College
- Debt Service
- Waste Collection Disposal (Recycling)

The ad will be published this week for the budget public hearing scheduled for April 9, 2013; a publication will also be sent to advertise the meeting to finalize the budget and tax rate – the meeting will need to be scheduled on Monday, April 22nd or Tuesday, April 23rd.



After discussion, it was the consensus of the Board to schedule the meeting to adopt the FY2014 Budget and Tax Rate for 2013 on Tuesday, April 23, 2013 at 7:00 p.m. in the auditorium (414 N. Main Street).

Revenue numbers in today's proposed FY2014 budget are the same as last year; numbers provided by the Commissioner of the Revenue indicated the equalized rate may need to be set at sixty-six cents (.66) which would reduce County revenue by about \$50,000.00; once the Board of Equalization has provided their final report of numbers, an adjustment will be made before the final meeting is held to establish the tax rate; today's calculations are based on level revenue from last year.

The current FY2014 Budget has \$250,000.00 earmarked for the capital fund and \$465,000.00 in the contingency fund; an adjustment will cause a change in the contingency amount; if the tax rate is increased, the additional funds can be placed in either of the aforementioned funding line items.

The County Attorney advised that a rate will need to be advertised – the County can adopt as tax rate lower than what is advertised, but not higher. He also advised questioned whether there will be any changes in the personal property rate, machinery-tools and merchant's capital.

After discussion, it was the consensus of the Board to advertise the tax rate at sixty-eight cents (.68) with no further changes in the other taxable categories (i.e. personal property, merchant's capital, and machinery-tools).

The County Administrator reported the school system has agreed to level funding and the purchase of one (1) bus (\$90,000.00), which will be funded through savings of \$325,000.00 (resulting from staff reductions) at the end of the year; they also plan to purchase buses next year; plans call for an allocation of ten percent (10%) for healthcare insurance and a two percent (2%) salary increase to school employees.

Chairman Allen advised the Board will need to enter into a closed session and will return to discuss the remaining Agenda Items – action will be needed following the closed session.

5. Closed Session:

a. Closed Session:

On motion of Supervisor Butler, second by Supervisor Weakley, the Board convened in a closed session, pursuant to Virginia code Section 2.2-3711(A)(7), consultation with legal counsel, pertaining to actual or potential litigation, with the following vote recorded:

J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye
Jonathon Weakley	Aye



b. Return to Open Session:

On motion of Supervisor Butler, seconded by Supervisor Lackey, the Board moved to reconvene in open session, with the following vote recorded:

J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye
Jonathon Weakley	Aye

c. Motion to Certify:

On motion of Supervisor Butler, seconded by Supervisor Weakley, the Board moved to certify by roll call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code 2.2-3711(A)(7), and only matters that were identified in the motion to convene in a closed session were heard, discussed or considered in the closed meeting, with the following vote recorded:

J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye
Jonathon Weakley	Aye

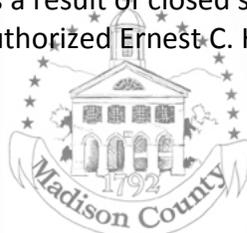
On motion of Supervisor Lackey, seconded by Supervisor Weakley, the Board moved to suspend the rule of the Madison County Board of Supervisors to take action on the proposed settlement with Hanover Insurance Company and Warren G. Flynn Construction Company, Inc., due to the nature of this settlement being time sensitive, with the following vote recorded:

J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye
Jonathon Weakley	Aye

- a. As a result of closed session, on motion of Supervisor Lackey, the Board authorized payment of \$195,729.28 to the Hanover Insurance Company, upon execution of a mutual settlement and release agreement, seconded by Supervisor Weakley, with the following vote recorded:

J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye
Jonathon Weakley	Aye

- b. As a result of closed session, on motion of Supervisor Weakley, the Board authorized Ernest C. Hoch, Madison County Administrator, to execute a mutual



settlement and release agreement on behalf of the Madison County Board of Supervisors for the County of Madison, Virginia, upon approval of the form of said agreement by V. R. Shackelford, III, as Madison County Attorney, seconded by Supervisor Lackey, with the following vote recorded:

J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye
Jonathon Weakley	Aye

- c. As a result of closed session, on motion of Supervisor Lackey, the Board authorized the removal of \$195,729.28 from the Capital CIP Fund to the General Fund for the purpose of settlement with Hanover Insurance Company and Warren G. Flynn Construction Company, Inc., seconded by Supervisor Weakley, with the following vote recorded:

J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye
Jonathon Weakley	Aye

Continuation of Remaining Agenda Items:

f. April Joint Meeting

Chairman Allen advised that due to there being no cases for action, the Madison County Planning Commission will not hold an April Joint Meeting; therefore, he asked if the Board was in favor of cancelling the meeting as well.

After discussion, it was the consensus of the Board to cancel the meeting scheduled for Wednesday, April 3, 2013 at 7:00 p.m.

Supervisor Butler left the meeting session at 4:35 p.m. for another scheduled meeting

The Madison County Planning Commission will not hold an April Joint Meeting, as there are no cases for action.

After discussion, it was the consensus of the Board to cancel the

g. Replacement Vehicle for County Administrator

Chairman Allen advised the current vehicle for the County Administrator's Office was recently damaged.

The County Administrator advised the insurance company has declared the Impala as being totaled; a payout of \$11,700.00 will be issued to the County as a settlement from the insurance company and they did cover the cost of a rental car; Eddin's' Ford has a 2011 Ford Fusion (21,000 miles and still under warranty) that they are willing to sell to



the County for \$17,900.00 (were asking \$21,000.00) – this amount minus the aforementioned payout will cost a total of about \$6,000.00.

Concerns were verbalized as to whether an RFP could be issued to attain bids; the existing procurement policy calls for the County to try to do business with local vendors, if at all possible, and allows this purchase to be implemented as a single source bid (posting of notice for the public) – there were no objections from the Board regarding the County Administrator moving forward with the purchase of the replacement vehicle as previously discussed.

It was advised the Ford truck is currently being used as a ‘fill in’ for the Animal Control Officers and was used by the Sheriff’s Office during inclement weather; the vehicle currently being used by staff at the landfill will be removed from use shortly, along with a truck.

The County Administrator questioned whether vehicles for the Sheriff’s Department can be ordered now, although shipment will not be made until July 2013 – it was suggested (by the County Attorney) that the purchase be made ‘subject to appropriation.’

Concerns were verbalized as to whether the law enforcement vehicle request will be placed out for competitive bid; although it was advised that Eddin’s Ford did beat the State bid price, a minimum of three (3) bids were attained in the past when law enforcement vehicles were purchased.

6. Information/Correspondence (if any):

Shenandoah National Park

The Chairman, Supervisor Elliott, the County Administrator and Mr. James Ballard will meet with the Park Superintendent tomorrow afternoon in Luray, Virginia.

Madison County Parks & Recreation Authority

The PRA has decided to hold workshop meetings the first Monday of each month at 7:00 p.m. at the Clore House; it was suggested that a public meeting notice be placed at the property and in various County offices for the public.

Miscellaneous

Concerns were brought forth regarding the School system’s dissatisfaction with the manner in which appropriations were determined for the replacement of the bleachers; it was suggested the school system bring all invoices before the County when requesting payout.

The Board clarified that the County Administrator has been authorized to spend funding categorically, up to the limit, based on verification (from the school system) that monies were spent.



7. Adjournment:

With no further action being required, on motion of Supervisor Weakley, seconded by Supervisor Lackey, Chairman Allen adjourned the meeting, with the following vote recorded:

J. Dave Allen	Aye
Doris G. Lackey	Aye
Jerry J. Butler	Aye
Pete J. Elliott	Aye
Jonathon Weakley	Aye

J. Dave Allen, Chairman
Madison County Board of Supervisors

Jacqueline S. Frye, Clerk to the Board
Adopted on: June 10, 2013

Copies: J. Dave Allen, Doris G. Lackey, Jerry J. Butler, Pete J. Elliott, Jonathon Weakley, V. R. Shackelford, III & Constitutional Officers

