

MEETING #56– December 22

At a Workshop Session Meeting of the Madison County Board of Supervisors on December 22, 2014 at 6:00 p.m. in the Madison County Fire hall located at 1223 N. Main Street:

PRESENT: Doris G. Lackey, Chair
R. Clay Jackson, Vice-Chair
Jonathon Weakley, Member
Robert W. Campbell, Member
Kevin McGhee, Member
V. R. Shackelford, III, County Attorney
Ernest C. Hoch, County Administrator
Leo Tayamen, Finance Director

ABSENT: Jacqueline S. Frye, Deputy Clerk

Agenda:

1. Call to Order

2. Pledge of Allegiance & Moment of Silence

3. Determine Presence of a Quorum

Chairman Lackey advised that all members are present; a quorum was established

4. Adopt Agenda

Additions to the Agenda include adding an item after the 'closed session' to allow for an 'action item' – suspension of the rules to vote at a workshop session may be needed.

Supervisor Jackson moved the approval of today's Agenda as amended, seconded by Supervisor McGhee. *Ayes: Lackey, Jackson, Weakley, McGhee, Campbell. Nays: (0)*

5. Financial Reports

a. General Operations (Fund 10) - General Fund FY2015 – November

b. Certificate of Claims (Fund 11)- Tourism Enhancement FY2015 – November

c. Certificate of Claims (Fund 40) – Debt Service FY2015 – November

d. Supplemental Requests – General Operations – FY2015 – November

Concerns were verbalized regarding the line of credit for the school system; rollover funding for the PRA; and revenue versus expenditures to date. It was also noted that the last summary provided for the PRA (during a previous meeting) showed all monies for FY2014-FY2015.

6. Minutes:

a. #54 & #55

The following corrections were noted for Minutes #55: a) Vote on Noise Ordinance: **Lackey voted "Nay."**; b) Adoption of Noise Ordinance: Lackey voted "Aye."; c) In regards to Closed Session: McGhee was noted as being **'present'**...this should be noted as **"Absent."**

7. Discussion

a. Computer Training & Electronic Board Packets: The County Administrator provided an overview of the method each member will use to access the internet, County emails, and local files on the new computers; jump drives will be provided for each member and will contain files for each meeting session – separated by County department; and will contain the entire board packet for each meeting session. After discussion, it was suggested that emails could be 'flagged' if desired; a brief overview was also provided regarding the various documents added to each flash drive provided during tonight's meeting.

Information was also provided pertaining to the school CIP project; the process outlined in the MOU was discussed for reference. Discussions also focused on the funding appropriations made (to date) to the school system. It was noted the appropriations are made in order to allow the school system to cover expenditures associated with the current project renovations.

b. Budget Planning: Information provided to the Board consisted of the following:

- County departments, Constitutional Offices and outside agencies have submitted budget documents for review; meetings have been held with most departments to discuss their respective budgetary documents on line-by-line basis.
- Constitutional Offices are independent – their departmental budgets aren't generally modified, but any requested large expenditures are discussed at length.
- Department heads can be asked to attend meetings should the Board so desire.
- It's anticipated that figures on healthcare costs should be received from participating agencies (i.e. jail, social services, and school system) by mid-January.
- Calculations for COLA and/or merit increases for County employees will be provided to the Board for consideration along with a balanced budget for the upcoming work sessions.
- County's proposed share of funding for the jail will be increased by \$520,000.00 over last year's amount; projections estimate a further increase of \$233,000.000 in FY2017.
- Increase in jail funding is being sought to offset costs of hiring/training additional staff and furnishing the new space, and not 'cost neutral' as originally anticipated.
- The facility will not receive revenue for the renovation until the work is complete; localities will have to fund the renovations until that time.

After discussion, it was suggested the Board invite Glenn Aylor, Superintendent, to attend a meeting to provide further input on the issue involving concerns regarding the proposed funding increase. It was also questioned whether other options could be investigated and whether the regional jail's level of revenue is continuing to grow (as previously noted); whether construction could be delayed or phased (over 2-3 years) and whether additional revenue could be sought, and/or if it would be possible for the facility to borrow funding to cover the renovations.

It was noted that borrowing funding to cover operational costs isn't recommended; it appears the jail has some reserve, but there isn't any additional funding in place.

****Public Comment Opportunity****

Chairman Lackey opened the floor for public comment.

The following citizen(s) provided comments:

- Eleanor Montgomery [pertaining to claims (i.e. tourism/TOT and debt service)].

8. Information/Correspondence

Items of information were provided by the following individuals:

- Supervisor Weakley: school renovations project schedule; school calendar; school's proposed budget presentation schedule; Skyline Cap budget request (possible increase for educators).
- Supervisor Campbell: Robert's Rules of Order (pertaining to abstaining from voting).
- Supervisor Jackson: Suggested item be added to the Agenda for joint meeting (with the school board) scheduled for January 29th regarding future school renovation items.
- Supervisor McGhee: Noted that PRA will be requesting an increase in their budget.
- Chairman Lackey: VACO interest forms need to be completed and promptly to the Administrator; review list of 2015 Committee/Board appointments provided – action will be taken at the 2015 Organizational meeting; members were asked to provide input on accomplished goals that have been a significant contribution to the County.

Highlights from FY2014 accomplishments were noted as follows:

- Chairman Lackey: School renovation project; Madison Learning Center; Office of Tourism/Economic Development; plans to work harder with the Piedmont Workforce Network during the upcoming year to provide more assistance to Madisonians who are searching for employment.
- Supervisor Weakley: Investment in school renovation project, new roof at the Sheriff's Office and Administration Center; economic development process; suggested there be future identification of fleet program for vehicles, technology, etc. in an effort to stay ahead.
- Supervisor Jackson: Combined effort to incorporate the Chamber, tourism and economic development; facilities improvements; improved relations (i.e. school system and town council); improved interaction between citizens and the Board; more concerned about what the Board will do in the future; hopes financial planning will be more transparent/progressive with the school system and the jail during the upcoming budget season; thanked the County Administrator for providing insight/information.
- Supervisor McGhee: Asset in recognizing Hoover Day Celebration; Economic Development Summit; Improved signage; Hoover Ridge & PRA initiatives (to include signage and possible dog park); adoption of the Route 29 Corridor Study; upcoming comprehensive plan.
- Supervisor Campbell: Feels the Board has done a fantastic job – all have worked well together.
- County Administrator: Noted all the new businesses that have come forth in the County; many other opportunities are transpiring behind the scenes that will bear fruit in the future.
- The County Attorney: Expressed his desire to work with the Board and to provide sound advice.

The County Administrator provided input on the following items of interest:

- ✓ Storage Building: costs for labor, utility fees; pending fees involve cost of chain link fencing, stone and waterline work.
- ✓ Courthouse Roof: Contract has been awarded to Piedmont Roofing at a cost of \$7,800.00; work will begin after January 1st.
- ✓ War Memorial Building: Doors are in the process of being replaced.

Accolades were also provided concerning the volunteers that man the 'share shack' at the transfer station it was also noted that a volunteer at the Madison Animal Shelter recently received an award from here company and donated an two (2) employee bonus checks to the shelter. It was also noted that the volunteers and part-time shelter staff regularly donate their time to assist with fundraising events, adoption events held at the Culpeper Pet Smart, and also assist with posting adoptable animals on the social media network (i.e. Facebook); Pet Smart also regular donates pet food and other items to the shelter for the pets housed here.

Chairman Lackey called for a five (5) minute break before entering into closed session.

9. Closed Session (Contract Discussion & Personnel Matters)

a. Closed Session:

On motion of Supervisor Jackson, seconded by Supervisor Weakley, the Board moved to convene in a closed session, pursuant to Virginia Code Section 2.2-3711(A)(29), pertaining to possible contract negotiations pertaining to the possible rental of property (by the County of Madison), for the Visitor's Center lease, with the following vote recorded:

<i>Doris G. Lackey</i>	<i>Aye</i>
<i>R. Clay Jackson</i>	<i>Aye</i>
<i>Jonathon Weakley</i>	<i>Aye</i>
<i>Robert Campbell</i>	<i>Aye</i>
<i>Kevin McGhee</i>	<i>Aye</i>

b. Motion to Reconvene In Open Session:

On motion of Supervisor Jackson, seconded by Supervisor McGhee, the Board reconvened in open session, with the following vote recorded:

<i>Doris G. Lackey</i>	<i>Aye</i>
<i>R. Clay Jackson</i>	<i>Aye</i>
<i>Jonathon Weakley</i>	<i>Aye</i>

Robert Campbell	Aye
Kevin McGhee	Aye

c. Motion to Certify Compliance:

On motion of Supervisor Jackson, seconded by Supervisor McGhee, the Board certified by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Section 2.2-3711 (A)(29), and only matters that were identified in the motion to convene in a closed session were heard, discussed or considered in the closed meeting, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

10. Potential Action Item Added to the Agenda

a. Suspension of Rules to vote at a Workshop Session:

After discussion, on motion of Supervisor Jackson, seconded by Supervisor McGhee, the Board suspended the rules to vote at a workshop session. **Ayes: Lackey, Jackson, Weakley, McGhee. Nays: Campbell.**

b. Action as a result of closed session:

Supervisor Jackson moved the Board sign the lease on a month-to-month basis.

Supervisor Jackson amended his motion for the Board to authorize the County Administrator and County Attorney to develop, and the County Administrator, to sign a month-to-month lease on the Economic Development & Tourism Center at 110 N. Main Street beginning January 1, 2015 for \$1,408.38 per month, seconded by Supervisor McGhee. **Ayes: Lackey, Jackson, Weakley, McGhee. Nays: Campbell.**

After discussion, the Board convened in a second closed session.

a. Closed Session:

On motion of Supervisor Jackson, seconded by Supervisor McGhee, the Board moved to convene in a closed session, pursuant to Virginia Code Section 2.2-3711(A)(1), pertaining to personnel issues, for two (2) separate Departments, with the following with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

b. Motion to Reconvene In Open Session

On motion of Supervisor Jackson, seconded by Supervisor McGhee, the Board reconvened in open session, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

c. Motion to Certify Compliance:

On motion of Supervisor Jackson, seconded by Supervisor McGhee, the Board certified by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Section 2.2-3711 (A)(1), and only matters that were identified in the motion to convene in a closed session were heard, discussed or considered in the closed meeting, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

11. Adjournment

With no further action being required by the Board, on motion of Supervisor McGhee, seconded by Supervisor Weakley, Chairman Lackey adjourned the meeting. *Ayes: Lackey, Jackson, Weakley, Campbell, McGhee. Nays: (0).*

Doris G. Lackey, Chairman
Madison County Board of Supervisors

Clerk of the Board of Madison County Board Supervisors

Adopted on: February 11, 2015

Copies: Doris G. Lackey, R. Clay Jackson, Jonathon Weakley, Robert Campbell, Kevin McGhee,
V. R. Shackelford, III, Constitutional Officers



Agenda
Workshop Agenda
Madison County Board of Supervisors
Monday, December 22, 2014 at 6:00 p.m.
Madison County Firehouse
1223 N. Main Street, Madison, Virginia 22727

**Agenda Items**

1. Call to Order
2. *Pledge of Allegiance & Moment of Silence*
3. Determine Presence of a Quorum
4. Adopt agenda
5. Financial Reports
 - a. General Operations (Fund 10) General Fund FY2015 – October
 - b. Certificate of Claims (Fund 11) – Tourism Enhancement FY2015 – October
 - c. Certificate of Claims (Fund 40) – Debt Service FY2015 – October
 - d. Supplemental Requests – General Operations – FY2015– October
6. Minutes:
 - a. #54 & #55

Public Comment Opportunity (will be as close to 7:00 p.m. as possible)

7. Discussion:
 - a. Computer training and electronic board packets

- b. Budget planning
- 8. Information/Correspondence
- 9. Closed Session, Contract discussion & personnel
- 10. Potential Action Item Added to the Agenda**
 - a. Suspend rules to vote at a workshop session**
 - b. Action as a result of closed session**

***AMENDMENTS/ADDITIONS) DENOTED IN ROYAL BLUE WITH YELLOW HIGHLIGHT ***