

MEETING #27 – May 28

At a Workshop Session of the Madison County Board of Supervisors on May 28, 2014 at 3:00 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT: Doris G. Lackey, Chair
R. Clay Jackson, Vice-Chair
Jonathon Weakley, Member
Robert Campbell, Member
Kevin McGhee, Member
V. R. Shackelford, III, County Attorney
Ernest C. Hoch, County Administrator
Leo Tayaman, Finance Director
Jacqueline S. Frye, Deputy Clerk

Agenda:

1. Call to Order

2. Pledge of Allegiance & Moment of Silence

The Board of Supervisors commenced their meeting with the Pledge of Allegiance and a moment of silence.

Chairman Lackey suggested there be thoughts of thanksgiving that no one was hurt during today's emergency situation.

3. Determine Presence of a Quorum

Chairman Lackey advised that a quorum was present.

4. Adoption of Agenda

Chairman Lackey called for adoption of today's Agenda.

Supervisor Weakley suggested an item be added to 'information/correspondence' to discuss possibly scheduling a meeting to de-brief on today's situation.

Chairman Lackey also called for an amendment to include a report by the Madison County Library as Item 1-a under "Discussion Items." discussions by the Madison County Library

Supervisor Jackson moved the adoption of today's Agenda as amended, seconded by Supervisor Weakley, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

The County Administrator suggested the Board verbalize a consensus to possibly move today's items around, as appropriate, due to the length of today's Agenda.

After discussion, Chairman Lackey called for a consensus among the Board to allow any group in attendance to be moved up on the Agenda, if needed.

5. Financial Reports

Chairman Lackey advised that all members have received a copy of the financial reports for review; any questions pertaining to the reports can be directed to the Finance Director or the County Administrator prior to the June Regular Meeting.

- i. General Operations (Fund 10) FY2014 - April*
- ii. Certificate of Claims (Fund 11) - Tourism Enhancement FY2014 - April*
- iii. Certificate of Claims (Fund 40) - Debt Service FY2014 - April*
- iv. Supplemental Requests - General Operations - April 2014 - FY2014*
- v. TOT Fund Appropriation(s)*

The County Administrator advised there is an additional claim for the TOT Fund that will need to be acted upon at the May Regular Meeting. Claim reports were provided to show full details of the total funding collected and expenses today since the inception of the TOT Fund. Today's packet includes a funding request totaling \$4,800.00 for appropriation in order to cover the costs associated with hosting the recent Economic-Tourism Summit held earlier this month.

6. Minutes #22 through #26:

Chairman Lackey called for a correction on Minutes #26 (i.e. amount changed from \$1,000,000.00 to \$100,000.00).

Chairman Lackey asked that any corrections be submitted and corrected copies will then be forwarded to all members for review and advisement.

7. Discussion:

1-a Madison County Library:

Chairman Lackey advised the Madison County Library Board and Librarian are present to provide information to the Board for review and consideration. In closing, the members of the Library Board spoke at the recent budget hearing and

verbalized disappointment that the County has provided level funding for their department; there was a disconnect with information that was submitted to the County that wasn't passed along to the Board for review (i.e. as a result of staff changes).

Bonnie Utz, Madison Librarian, was present along with the entire Madison County Library Board. She provided an overview of the State median and advised the State estimates its funding allocation based on:

- ✓ Population in the locality
- ✓ The number of citizens served and
- ✓ The County's local budget level

Although the State doesn't require localities to meet the full funding requirement, it's anticipated that localities will meet half of the required amount (i.e. \$10.33 per person) and the County is currently at \$6.33 per person. Due to the fact the locality isn't meeting its obligation (\$20.67 per person), the State has the right to relinquish all State aid.

Questions from the Board pertained to:

- Whether the locality ever met the required funding obligation;
- The amount of funding saved from 'in kind' services provided during the past year;
- The funding provided from the Topping Family;

Ms. Utz advised the locality hasn't met its funding requirement in over sixteen (16) years. Also:

- The library receives State funding to purchase books but nothing for operations
- Funding is received through fundraising and auction events
- The library is accountable for all funding received
- There is funding in the building fund, of which a portion will need to be used to replace the existing HVAC units

The library employs seven individuals (i.e. six [6] part-time and one [1] full-time employee – there are still two (2) existing vacancies in place. Funding received from the Toppings was a 'gift' and are being designated for capital improvement items.

Funding being requested will be used to:

- Replace some of the old computers
- Help fund some short-term goals
- Fund some senior programs
- Employees haven't received a raise or COLA in many years

It was noted the State has reduced its funding amount to local libraries and is charging localities with the responsibility to provide significant funding.

Members of the Madison County Library Board suggested the County provide the library with an increase every year for the next eight (8) years in order to achieve the required level of necessary funding.

Chairman Lackey advised the Board will take today's discussions into consideration and work to make amends; today's information will also be included in next year's budget discussions.

In closing, Ms. Utz and the members of the Madison County Library Board thanked the County for its support and consideration.

1. Budget Appropriations June 10th Regular Meeting

The County Administrator advised the Board will need to appropriate the FY2015 Budget by resolution in the amount recently passed, as well as an appropriation to the school system (i.e. categorical or not); an additional appropriation will also be needed for the TOT fund totaling \$50,000.00.

The County Attorney urged the Board to review past action of appropriating the school's budget to categories.

In closing, it was noted the Board will review this issue at the upcoming joint meeting.

2. Public Hearing June 10th Storm Water Ordinance: Repeal

The County Administrator advised an advertisement was published to repeal the existing Storm Water Ordinance. Although it's the usual practice to refrain from taking action on the same night of a public hearing, he advised the Board will need to schedule an additional meeting in order to act prior to June 30, 2014.

3. Public Hearing June 10th Erosion Sediment Ordinance: Update

The County Administrator advised the County Attorney is working on amending some of the language contained in the Erosion & Sedimentation Ordinance; updates are being implemented as per the request of the State and will contain changes to requirements and code guidelines – action will also be needed on these amendments at the June Regular Meeting.

4. VRS Resolution School & County

The County Administrator advised there will be two (2) resolutions (County and School) for VRS that will need to be approved. A brief overview was provided on the process involved. It was also noted that VRS generally provides two (2) rates

(i.e. recommended and alternate). In closing, he advised that funding has been budgeted to cover these costs. Additionally, the Board will need to act on the school's resolution that denotes a rate of 4.85%, as voted by the school board at their recent meeting. Although he's uncertain as to why the school's proposed rate is so low as opposed to the standard 14.5% VRS rate, it's felt the rate difference may be based on how the State assesses retirement for teachers. In closing, he advised the rate for teacher retirement is set by the State and the County may be tasked with paying into this plan.

5. State Budget Impact/Plans

The County Administrator advised a conference call will be held tomorrow at 4:00 p.m. on this issue; documentation on this issue was provided to the Board for review and advisement. In the event the State doesn't pass its budget in a timely manner, he questioned whether the Board will need to advertise for an additional public hearing in order to possibly adjust the County's proposed FY2015 budget on July 1st.

Chairman Lackey questioned whether the County will need to take measures to utilize the County's fund balance in the event the State doesn't adopt its budget.

The County Administrator advised that a contingency plan will be prepared and presented for review and discussion.

6. Economic Summit: Update and the Next Steps

The County Administrator provided an update of upcoming meetings of the various groups within the coming weeks.

a. Hoover Day - August 17th

****Public Comment Opportunity (will be as close to 7:00 p.m. as possible)****

Chairman Lackey opened the floor for public comment

Wayne Austin (Deer Crossing Lane) present receive input on a proposed Noise Ordinance in light of an issue he's experiencing with a neighbor repeatedly playing loud, offensive music; although he has spoken with the landlord of the property, nothing has been resolved.

7. TOT Fund

a. Tourism Committee & Decorating Committee Request

b. Annual budgeting

Tracey Gardner, Tourism Director, was present and provided a copy of the proposed committee budget for review/consideration. The funding request submitted by the Decorating Committee is the second installment for the next round of decorations they'd like to move forward with.

Chairman Lackey advised there have been discussions about the process by which the TOT Committee should present recommendations to the Board for review and/or approval.

Supervisor Campbell referred to a past ruling by the Attorney General that indicated the Board has no control over the TOT funds; he also verbalized concerns that today's request didn't follow the proper channels.

Chairman Lackey read an excerpt from the State's guidelines pertaining to the TOT Fund concerning the fact that funds can be spent solely for tourism, travel, marketing of tourism, or initiatives that, as determined after consultation with the local tourism industry organization(s).

The County Administrator provided a spreadsheet of revenue received in the TOT Fund to date, and also advised the topic of 'branding' discussed during the recent economic/tourism summit focused on Hoover Day (August 2014) – the park is also being asked to provide funding for the event.

Judy Ann Fray, Decorating Committee member, was present and provided an overview of the funding requests presented during the past year, and the desire of the committee to expand decorations to the southern end of Main Street and hang banners to publicize upcoming County events. The Madison Farmer's Market will also be adding a banner within the coming months to publicize the market within the coming months. It was also noted the Town of Madison has allocated \$2,500.00 in their FY2014 budget for the committee.

It was suggested that some guidelines to be established, to which, Mrs. Fray advised it would be helpful if the committee is regularly made aware of the time frame in which all funding requests should be presented to the TOT committee for review and advisement.

Nancy Knighting, Decorating Committee member, was present and advised there haven't been many requests, but the Board does have the option to refuse any requests if deemed necessary.

c. Economic Development & Tourism Working Group 3: SNP Trailheads/Hoover Day Funding Request for Hoover Day

The County Administrator advised the aforementioned group will meet shortly; a request will be submitted to fund events for Hoover Day (via TOT Committee and onto the Board) for consideration. Current plans call for a speaker to be in place for the event. In closing, it was noted that nothing has been heard from the SNP pertaining to providing funding or other resources for the event. A meeting will be held with the park the first part of June 2014.

8. Economic Development/Tourism/Chamber Structure

Chairman Lackey advised the County has discussed the possibility of having a Tourism Director who is a member of County staff; the County currently allocates funding to the Chamber to pay the Tourism Director's salary and to have the individual serve on behalf of the Chamber of Commerce.

Steve Grayson and Donna DeJarnette, Chamber members, were present to provide input about today's suggestion and advised the Chamber does support today's suggestion as it will benefit the Tourism Director. However, it was suggested that a MOU be in place between both entities (i.e. Chamber/County) in order to establish some ground rules for the Director. Although a bulk of funding received from the County is used to pay the current Director's salary, the Chamber does provide a stipend for the Tourism Director (i.e. retirement, insurance) with no eligibility for VRS; the Director does have the option to choose a healthcare plan. It was also suggested the Chamber not lose its identity, as the Chamber is a very important asset in each locality, and that an Assistant be hired to take on some of the duties currently being handled by the Director.

Concerns verbalized by the Board included the following:

Supervisor Campbell: Advised opposition of the Tourism Director becoming a County employee. Although he suggested the employee be allowed to join the County's existing healthcare plan, he doesn't feel the funds the County allocates to the Chamber is enough to fund the entire aspects of its operation.

Supervisor Jackson: Advised the County is paying the salary for the Tourism Director; he feels today's suggestion will involve the Director providing tourism services for the entire community as opposed to it just being for the Chamber. In closing, he feels a cooperative MOU might be a viable option.

Chairman Lackey: Advised the Chamber of Commerce is a vital business, but isn't an extension of County government.

Supervisor Weakley: Advised there doesn't appear to be any resistance to today's suggestion; therefore, he feels there should be some discussion regarding the development of a MOU.

Ms. Gardner advised that she is viewed as "Madison County's Tourism Director", and certain perks are also offered because of the affiliation with the Madison County Chamber of Commerce.

The County Administrator feels the Chamber has a vast membership, as the result of Ms. Gardner's efforts; however, annual membership dues are relatively low and don't involve a large amount of revenue to support its operations.

Chairman Lackey suggested the County continue to provide funding to the Chamber, but at a reduced amount that what's currently being provided, with the possibility of being housed in a nicer location.

After discussion, it was suggested that Supervisor McGhee, Supervisor Jackson and the County Administrator be tasked to work with the Madison County Chamber of Commerce to develop a plan.

Supervisor Jackson questioned how the County will fund today's suggestion.

The County Administrator advised the County will need to look at funding shared services. Although the County may continue to providing funding, the Tourism Director's responsibilities may remain in place for the Chamber. An MOU can also be established to denote the Director will still be charged with management of the Chamber; staffing issues will also need to be addressed.

Chairman Lackey suggested funding to the Chamber be set at \$10,000.00 annually and the County can elect to fund the Director's salary.

Mr. Grayson advised that a change in the location of the Chamber in a County facility will also provide a decrease in the Chamber's budget by about \$9,000.00 which is now being used to pay existing rent.

Supervisor Campbell advised disfavor of today's suggestion; doesn't feel that County government should control the Chamber; he was in favor of the County to increase funding to the Chamber in order for an assistant to be hired and for the Director to receive healthcare.

Chairman Lackey advised that a committee has been selected to work on today's issue; she urged Board members to provide concerns and/or suggestions onto the newly appointment committee to review and consider.

9. MESA Presentation/Request

Rev. Storey was present along with members of MESA's Board (Frances Lacy, Jennifer McLeod, Frank Lewis, Norris John), and advised that a program development team has been appointed to develop the necessary steps to move forward. It's anticipated that a childcare center (for 45 children) may be open during the first week of August. Currently working on attaining a special use permit from the Town, along with an inspection of the building and systems. Discussions have been held with various local organizations that would like to utilize a portion of the facility. MESA is ready to move forward with 'start up' funding to pay the lease (\$800.00 per month) for the first few months; lease per year will be about \$20,000.00; MESA will be charged with furnishing the building, cost of licensure, local taxes, utilities, and any repairs up to \$1,500.00 per incident with a limit of \$5,000.00 annually. A request was presented to the County for financial support of about \$10,000.00 to \$15,000.00.

Concerns were verbalized regarding enrollment numbers (i.e. 63 versus 45), to which it was noted that MESA is looking to utilize a 'non-profit' model, although it's deemed some profit will be attended in order to stay in business.

It was also noted that MESA is looking to 'lease' and not purchase the facility; the Town of Madison is being asked to donate \$1,000.00 toward the endeavor, and there has been discussion about 'wrap-around' care with the four year old program offered by the school system and the Head start program. MESA's existing Thrift Shop will remain 'as is.'

In closing, it was noted that today's request doesn't involve a waiver of fees; there is a three-year commitment on the lease between MESA and the Culpeper Regional Health System, with two (2) one-year renewals, unless three (3) months' notice is provided otherwise.

10. Consideration of a County Noise Ordinance

The County Attorney advised that a Noise Ordinance was drafted at one point; however, there were problems with enforcement of the guidelines and no further steps were ever taken.

Discussion among the Board and County Attorney reflected on measuring decibel levels and what can be done to remedy concerns about noise control, or whether the Board should elect to do nothing at this point.

It was also noted that public input will be needed on this issue.

The County Administrator provided copies of Ordinances from the surrounding localities pertaining to noise Ordinances.

The County Attorney advised there are many exemptions regarding noise, which are very hard to undercut or enforce. In closing, he advised the issue of noise is very difficult to enforce without more defined guidance in the existing State statute.

The County Administrator feels if an Ordinance was in place and there were infractions, folks could be sited and would probably refrain from repeated offenses.

In closing, he feels the aforementioned technique might eliminate the small group of people in the locality who would be considered as breaking the law.

It was questioned whether today's concerns could be considered a civil case.

Discussions continued regarding the fact that something does need to be done in an effort to Chairman Lackey questioned whether concerns verbalized today could be seen as a civil case.

It was also noted today's concern has been discussed on several occasions and is still under consideration.

Judy Ann Fray (Madison) was present and complimented the Board on the positive nature of the discussions during tonight's work session.

The County Administrator advised that he and the County Attorney can review the model Ordinances from surrounding localities and incorporate portions into a document to be reviewed by the Commonwealth Attorney and the Sheriff. After review, a proposed document can be presented to the Board for further review and discussion.

The County Attorney advised that a public hearing will be needed for any proposed typed of Ordinance. In closing, he also verbalized concerns as to how a Judge will perceive any type of difference in types of noises (i.e. loud music or agricultural), as most Judges desire to be consistent.

11. Salary Study

a. Commonwealth Attorney's Office: The County Administrator advised a letter was submitted by the Commonwealth Attorney pertaining to requested funding for the Assistant Commonwealth Attorney; however, this information was never officially included in the budget, but no adjustment was ever implemented. It was advised the County received grant funding (\$37,150.00) and the County allocates \$26,137.00 plus taxes, excluding VRS – although he's eligible for the County's healthcare, he doesn't utilize this benefit. Today's letter is requesting the salary be increased to \$80,000.00 (i.e. recommended increase of \$16,000.00 annually).

Chairman Lackey advised this issue was brought forth by the Commonwealth Attorney during the budget discussions and the fact his deputy is being under paid for the type of work he does.

It was questioned if today's proposal fits into the current salary study for County staff. Although the study covers all employees, there are some who are more underpaid than others; it's deemed that not all salaries can be corrected at the same time, the Board will need to look at areas that show the largest discrepancies and try to adjust those. In closing, it was advised that a smaller percentage could be offered.

Discussions focused on various changes in many Commonwealth Attorney's Offices, and the benefit of having longevity; although funding was set aside for a salary study, it was questioned if implementation of adjustments will begin in increments (beginning July 1, 2015). It was advised the Board declined 'across the board' raises, but that based on the salary study, adjustments would be made over time. In closing, it was questioned if the Board will consider providing any additional funding for the Assistant Commonwealth Attorney.

The County Administrator advised the position in question hasn't received any type of increase since 2011, which he feels was based on the position being 'part-time' and grant funded. In closing, he advised there are many County salaries that will need to be realigned; he recommended a 'step' approach be considered by the County (i.e. over a determined period of time).

After discussion, it was the consensus of the Board to look at the entire workforce and have the County Administrator to designate those positions that are grossly underpaid and provide a step plan to review at the June workshop session, along with recommendations and a schedule for possible implementation in July 2014.

12. Town Hall Meetings

Chairman Lackey questioned whether the Board desired to hold a town hall meeting.

After discussion, it was the consensus of the Board to advertise a town hall meeting on hold a town hall meeting on July 17, 2014 at 7:00 p.m. in the auditorium. It was also strongly suggested that a facilitator be in place to assist with keeping the forum civil and implement stability and time constraints on discussion of topics presented.

13. Tyler Financial Systems update

The County Administrator provided a memorandum from the Finance Director on progress with the new financial system; the date of implementation has been changed to October 1, 2014. It was advised the existing County budget data is being merged (from the RDA System), and all expense/revenue codes are being updated, followed by a full conversion (by

Tyler representatives). The School Finance Officer has also been involved, but is a bit behind in achieving the deadlines that have been provided. The school system has suggested the start date be November 1, 2014, which will be easier for them; however, representatives from Tyler have advised that implementation not transpire in the middle of a quarter. January 1, 2015 will be the initial date of implementation for the Treasurer's Office and the Commissioner of the Revenue.

14. Building Inspector vacancy

The County Administrator advised that interviews are underway for the Building Inspector vacancy; a memorandum was forwarded to all Board members regarding the need to fill the vacancy, as the existing workload has increased within the department.

15. Gas pipeline information

The County Administrator has forwarded information to the Board on the pipeline (Spectrum Energy) that will run from Rappahannock-Culpeper and connect along Route 29, running west to Route 15W; a pump station will be in place in Orange County. Information has been discussed with various citizens and environmental organizations. In closing, he advised the line will require some easements for construction, which will require some land restrictions. Although the proposal is subject to change, those individuals whose land will be involved have been notified by letter. It was questioned if the County could discuss any need for future connections to the pipeline.

It was questioned whether the County could deny access, to which the County Attorney advised couldn't be done if a pump station will be in place.

The County Administrator advised that no permits have been issued by the Federal Energy Commission.

16. Voting Districts, appoint a committee to consider

Chairman Lackey advised there has been some interest verbalized by several citizens and groups about looking into the issue of districting. There was also a suggestion the Board appoint a committee to assess this issue (i.e. bipartisan) to investigate all aspects of today's issue at hand (i.e. why, legal process, costs, types of districts to be developed). In closing, there have been discussions with Mr. William Harvill and Ms. Suzanne Longley, who have both verbalized agreement to work together on this concern. It was also noted this endeavor shouldn't be left into the hands of politicians, but to those with expertise in this area.

The following citizens were suggested to serve on an appointed committee:

Bill Harvill
Suzanne Long
John Tucker

Peg Clifton
Jody Schlaatz
Ren LeVally

And have the organization (One Virginia 20-21) send in consultants to provide assistance to the committee on this issue.

Supervisor Campbell questioned the fact that the County was established in 'districts' in the past, but elected to move to 'at large'; it was felt that a change couldn't be implemented unless there was an overwhelming amount of evidence to warrant a change, at the approval of the Judge. He also questioned what amount of expense may be involved.

Supervisor Jackson advised he was in favor of appointing a committee to research the issue; there are also concerns about waiting until the next census is complete. In closing, he feels that a decision can be made after the committee provides input of their findings after researching the issue.

Bill Harvill was present and advised he'd be willing to serve on the appointed committee, as there are many citizens who are in favor of a redistricting effort here in Madison County.

Bonita Burr, Electoral Board member, was present and suggested a study be implemented before a decision is made. She questioned if the process would help streamline the overall voting process and precinct issues. Also, the State Board of Elections is gearing towards requiring optical scan voting equipment for all localities in the near future (some State funding will be available); there are still concerns about space for the Registrar's office to include equipment storage. An additional requirement calls for the installation of camera equipment in order to produce a photo idea for voters.

Jody Shelatz, Electoral Board member, was present and advised the Madison Electoral Board has been discussing several issues; today's proposed idea will help with overall expenses. In closing, he suggested that any potential changes be dealt with at the same time and decide what changes will be implemented, which will help eliminate many concerns.

Ren LeVally was present and suggested the County do everything possible to ensure that elections within the County remain as open, honest, fair and transparent, and should be done in a manner that's most beneficial to the citizens, and be as de-politicized as possible.

The County Attorney advised that based on preliminary research, if the County wanted to move from an "at large" district to "multi-districts" (separate from consolidation of precincts), Virginia Code Section 24.2-304.1 which denotes that "an at-large district, single member district, or multi-member district can be in place, or

any combination thereof.” However, the Code further advised that “any districts created must be composed of contiguous and compact territory, constituted as to give, as nearly as practical, representation in proportion to the population of the district award.” Additionally, “in 1971 and every ten (10) years thereafter, the governing body of each locality shall reapportion’ (directly tied to the census). In closing, he advised the code does have a provision that denotes a locality “can’t reapportion at any time other than the ten (10) year period unless the reapportionment is the result of an increase/decrease in the number of districts other than ‘at large’ districts awards. He advised that precinct alignments can be implemented at any time. Expenses involved with the redistricting process. County is no longer under the civil voting rights act; therefore, nothing needs to be submitted to the Department of Justice to inform of changes in voting precincts.

Chairman Lackey advised the Board’s by-laws allows the Chairman to appoint an advisory committee (bi-partisan group) as being suggested tonight. Furthermore, a Chairman will need to be elected and the group is more than welcome to establish meetings through the County Administrator, with a County representative will be designated to attend the meetings (County Attorney) if needed.

After discussion, it was the consensus of the Board to appoint the individuals denoted and request a report be provided to the Board within two (2) months.

17. *EMD contract is complete*

The County Administrator advised the contract has been awarded for the emergency medical directive, which allows dispatchers the ability to provide medical guidance; the total amount of grant funding received for this initiative is \$40,000.00.

18. *Enhanced 911 proposal bid soon*

The County Administrator advised the bid will be presented in June (i.e. enhanced E911 equipment); Funding has been budgeted for this equipment (\$150,000.00 from the State and about \$80,000.00 from the County).

19. *Transfer Station update*

The County Administrator advised the new process at the landfill is slowly getting underway; citizens are starting to understand the process; new signage has been put into place at the facility. The Recycling Committee has been heavily involved and plan to promote recycling by giving out mementos (i.e. magnets, stickers) to encourage citizens to recycle. They are also looking at a metal storage building to be used at the landfill to serve as a reuse center at the landfill; \$6,000.00 in grant funding is received annually and must be used for recycling efforts.

20. Surplus vehicle bid results

The County Administrator advised the surplus vehicles have been sold; \$14,000.00 has been received from the sale; all vehicles will be removed from the bus shop by this Friday. An additional vehicle (law enforcement) will be offered for bid once the Sheriff received the next vehicle.

The County Administrator also noted that PRA would like to purchase a new trailer.

After discussion, it was the consensus of the Board to act on the request at the June Regular Meeting.

21. Social Services Board Appointment applications are Due May 30th

The County Administrator advised that applications for the DSS Board are due by Friday, May 30th.

22. School Board, Joint Meeting

a. Upcoming Joint meeting with the School Board May 29th: The County Administrator submitted an agenda for the meeting session.

It was also noted the school system will plan to request rollover funding (\$100,000.00) that will be needed to balance their FY2015 budget.

b. Request for surplus trailer: The County Administrator advised the school system has submitted a letter to request the County transfer ownership of the old trailer – action will be needed on this issue at the regular meeting.

c. Phone system funding request:

d. CIP update, 5-23-14 meeting:

The County Administrator advised the school system has advised of the need for a proposed phone system at a cost of \$89,000.00 (unbudgeted) as a new capital request.

Concerns were verbalized pertaining to the CIP project noted in the MOU, and that additional projects are now being brought forth.

23. Facility Planning

a. Administration Building Roof: The County Administrator advised there's funding within the CIP (about \$15,000.00) that can be used to fund part of the project; plans and bid information is being sought for replacement of trusses and the existing puff roof. The Board will need to approve and appropriate funding once bids have been received.

b. Storage building update: The County Administrator advised work is being done to receive a final quote to clear the land; funding may need

to be moved before the end of the year. Funding has been earmarked within the contingency fund for this purchase and may need to be re-appropriated into the FY2014 budget before the end of June 2014.

c. Phone system upgrade: The County Administrator advised the County's system will need to be upgraded; however, it was suggested this be placed on hold at the current time. If the school system's phones are updated, the County can use the spare parts from the school's system.

d. Painting bid update: The County Administrator advised the bid sheet for the painting project at the War Memorial Building has been posted to the County's website. To date, there haven't been many responses for the project.

e. Signage update: The County Administrator advised signage is being addressed.

f. Investigator's offices: The County Administrator advised that water was protruding from a crack in the floor of the current investigator's office; employees have been temporarily relocated at the Old ABC Building for about three (3) months. Currently; water has been blowing into the foundation and there is a low spot at the corner where a gutter problem was noted. About \$5,000.00 has already been spent in an attempt to make the office waterproof. Although the basement (Estes House) isn't an excellent office space, it will need to be fixed.

The County Administrator suggested the Board establish a meeting to discuss County facilities.

After discussion, it was the consensus of the Board to schedule a meeting on June 17, 2014 at 6:00 p.m. at the Thrift Road office.

24. Committee Reports: Discussion on requesting and scheduling 6 month reports

Chairman Lackey advised the Board discussed receiving annual reports from the agencies/entities that are provided funding.

After discussion, it was the consensus of the Board to have at least three (3) representatives attend the monthly regular meeting to provide a brief overview of what's transpiring with their respective agency/entity. The following agencies will be asked to attend the June Regular meeting:

- a) Central Virginia Regional Jail
- b) Piedmont Workforce Network
- c) Rappahannock Juvenile Detention Center

8. Information/Correspondence (if any)

Early Mountain Vineyard: The County Administrator advised of a recent conversation with Early Mountain Vineyard that focused on their desire to have a waterline extended to their facility (through the RSA); they've questioned whether the County would be interested in assisting them. It was noted that although the RSA is tasked with providing water to businesses, they do not cover the costs involved.

Transportation Committee: Supervisor Campbell questioned when the next road committee meeting will be held (VDOT); this meeting is usually held for contractors and provides input on all road work that will take place.

Debriefing: Supervisor Weakley questioned whether a meeting will be established to discuss the findings from the recent emergency issue.

The County Administrator advised a meeting will be scheduled with all emergency providers – the Board members will be invited to attend. In closing, he suggested the County have a twitter and/or Facebook account to post information in the future.

9. Adjournment

With no further action being required by the Board, on motion of Supervisor Weakley, seconded by Supervisor Jackson, Chairman Lackey adjourned the meeting, with the following vote recorded:

Doris G. Lackey	Aye
R. Clay Jackson	Aye
Jonathon Weakley	Aye
Robert Campbell	Aye
Kevin McGhee	Aye

Doris G. Lackey, Chairman
Madison County Board of Supervisors

Clerk of the Board of Madison County Board Supervisors

Adopted on: July 8, 2014

Copies: Doris G. Lackey, R. Clay Jackson, Jonathon Weakley, Robert Campbell, Kevin McGhee, V. R. Shackelford, III & Constitutional Officers



Agenda
Workshop Session
Madison County Board of Supervisors
Tuesday, May 28, 2014 at 6:00 p.m.
Thrift Road Complex
302 Thrift Road, Madison, Virginia 22727

Agenda

1. Call to Order
2. ***Pledge of Allegiance & Moment of Silence***
3. **Determine Presence of a Quorum**
4. **Adoption of Agenda**
5. **Financial Reports**
 - i. *General Operations (Fund 10) FY2014 – March*
 - ii. *Certificate of Claims (Fund 11) – Tourism Enhancement FY2014 – March*
 - iii. *Certificate of Claims (Fund 40) – Debt Service FY2014 – March*
 - iv. *Supplemental Requests – General Operations – March 2014 – FY2014*
 - v. *TOT Fund Appropriation(s)*
6. **Minutes:**
 - a. #13
 - b. #17 through #21

Public Comment Opportunity (will be as close to 7:00 p.m. as possible)
7. **Discussion:**
 - 1-a. **Madison County Library Board**
 1. *Budget Appropriation- June 10th Regular Meeting*
 2. *Public Hearing June 10th – [Storm Water Ordinance Repeal]*
 3. *Public Hearing – June 10th [Erosion & Sedimentation Ordinance – Update]*
 4. *VRS Resolution – School & County*
 5. *State Budget Impact – Update*
 6. *Economic Summit: Update and the Next Steps*
 - a. *Hoover Day – August 17th*
 7. *TOT Fund:*
 - a. *Tourism Committee & Decorating Committee Request(s)*
 - b. *Annual budgeting*
 - c. *Economic Development & Tourism Workshop Group 3: SNP Trailheads/Hoover Day funding request for Hoover Day*
 8. *Economic Development/Tourism/Chamber Structure*
 9. *MESA Presentation/Request*

10. *Consideration of a County Noise Ordinance*
11. *Salary Study*
 - a. *Commonwealth Attorney's Office*
12. *Town Hall Meetings*
13. *Tyler Financial Systems update*
14. *Building inspector vacancy*
15. *Gas pipeline information*
16. *Voting Districts, appoint a committee to consider*
17. *EMD contract is complete*
18. *Enhanced 911 proposal bid soon*
19. *Transfer Station update*
20. *Surplus vehicle bid results*
21. *Social Services Board Appointment applications are Due May 30th*
22. *School Board, Joint Meeting*
 - a. *Upcoming Joint meeting with the School Board May 29th*
 - b. *Request for surplus trailer*
 - c. *Phone system funding request*
 - d. *CIP update, 5-23-14 meeting*
23. *Facility Planning*
 - a. *Administration Building Roof*
 - b. *Storage building update*
 - c. *Phone system upgrade*
 - d. *Painting bid update*
 - e. *Signage update*
 - f. *Investigator's offices*
24. *Committee Reports: Discussion on requesting and scheduling 6 month reports*
- 8. Information/Correspondence (if any)**
- 9. Adjournment**