

MEETING #51- October 28

At a Workshop Session Meeting of the Madison County Board of Supervisors on October 28, 2014 at 6:00 p.m. in the Madison County Fire hall located at 1223 N. Main Street: :

PRESENT: Doris G. Lackey, Chair
R. Clay Jackson, Vice-Chair
Jonathon Weakley, Member
Robert W. Campbell, Member
Kevin McGhee, Member
V. R. Shackelford, III, County Attorney
Ernest C. Hoch, County Administrator
Jacqueline S. Frye, Deputy Clerk

ABSENT: Leo Tayamen, Finance Director

Agenda:

1. **Call to Order**
2. **Pledge of Allegiance & Moment of Silence**
3. **Determine Presence of a Quorum**
4. **Adopt Agenda**

Supervisor Weakley moved the adoption of today's Agenda, seconded by Supervisor Jackson.

It was noted that Item 8b (Litigation) wasn't concerning a FOIA request.

Suggested amendments to the Agenda included:

*Adding a twenty-five (25) minute time limit to Item 9 (to allow the Supervisors at least five [5] minutes to express any concerns not listed on the Agenda); and

*Moving Item 9 before the closed session before the citizens depart

Supervisor Weakley moved to amend the motion to add the ***twenty-five (25) minute time period to Item 9 (Good of the Order)***, seconded by Supervisor Jackson. *Ayes: Lackey, Jackson, Weakley, McGhee. Nays: Campbell.*

5. Financial Reports

- a. *General Operations (Fund 10) - General Fund FY2015 - September*
- b. *Certificate of Claims (Fund 11)- Tourism Enhancement FY2015 - September*
- c. *Certificate of Claims (Fund 40) - Debt Service FY2015 - September*
- d. *Supplemental Requests - General Operations - FY2015 - September*

6. Minutes:

- a. *#43 & #46; #47 - #50*

The County Administrator advised that the new minute format has been done as per the direction of the Board to reflect actionable items only; this format will be changed should the Board so desire.

After discussion, it was the consensus of the majority of the Board to accept the new minute format as provided.

7. Discussion Items:

a. Parliamentary Procedure: Chairman Lackey provided copies of a memo for review that summarized what the Board's bylaws and Robert's Rules of Order states about proper conduct (on the part of the Board) during the business meeting process.

b. Riddick Case

i. George Webb, Riddick Case Closeout: The County Administrator advised that Mr. Webb has retracted his recent request to use the remaining \$5,310.00;

ii. Erik Weaver, Riddick Case Closeout: The County Administrator advised there was no line item in the Sheriff's budget for the Riddick case; the Sheriff was asked to investigate and advise of any extended expenditures incurred within his department.

c. No Charge tire event at the Transfer Station: The County Administrator advised there will be no cost affect upon the County; the process will increase our recycling numbers.

After discussion, it was the consensus of the Board to request a recommendation from the recycling committee on the proposed recycling event.

d. Proposed Noise Ordinance: The Sheriff advised the proposed Ordinance will not be enforceable by local law enforcement.

Suggestions called for possibly having a decibel meter demonstration and to also have copies of the Ordinance on hand for the public.

The County Attorney advised the proposed Ordinance will not resolve every issue; the standard being used will require any citizen(s) to prove any noise infraction based on the decibel level at the property line.

e. Technology Additions for the Board of Supervisors: The County Administrator provided a brief update on the proposed purchased of laptops for use by the Board; cost comparisons were provided for review (i.e. CEM Computers and State contract pricing); use of laptops will reduce paper costs and allow all board packets to be uploaded on a flash drive for use during the meetings; members will also be able to access emails securely; o be used during the meeting process; members will also be able to access emails by a secure server.

After discussion, it was the consensus of the Board to research school pricing (or other state office) and look into the possibility of networking with and IT specialist prior to moving forward with the purchase.

f. TOT Fund Update: An amended set of claims were provided for the month of July 2014 and August 2014 for review and advisement; a summary sheet was also provided for FY2012 through FY2015; an accounting sheet was provided for review and discussion; the 'plan' provided included accomplishments, impact and possible steps. Tonight's proposed plan has been endorsed by the Chamber's Attorney, Board of Directors, and has also been discussed with the TOT Committee.

- i. *Celebrate Shenandoah Committee Request:* A letter was provided the Celebrate Shenandoah Committee to request the County provide a donation to support the strategic plan for the Shenandoah National Park; several localities have already committed \$500.00; proposed donation could be taken from the TOT Fund, if desired, and can be considered at the November Regular Meeting.

Public Comment Opportunity

Chairman Lackey opened the floor for public comment.

The following citizens provided comments:

- Kim Smith (Concerns about abbreviated minutes & Ebola readiness)
- Tina Cropp (Update on student health screenings and extra-curricular events (i.e. band, trick-or-trunk))
- Dink Kreis (Update on recent and future healthcare screenings (i.e. head start, primary, elementary))
- Jerry Butler (Concerns regarding proposed noise ordinance)
- Karen Ray (Concerns regarding proposed noise ordinance)

Chairman Lackey closed the public comment opportunity.

g. Tourism & Economic Development & the Madison Chamber: The County Administrator provided background information on the establishment of a committee to include tourism, economic development and the Chamber; a copy of the proposed plan was provided for review and discussion, along with a copy of the proposed MOU between the Chamber and County; it was also suggested the economic development committees be allowed to continue working and consolidate efforts in order to continue to attain citizen input.

After discussion, it was the consensus of the Board to add this item to the November Regular Meeting for action.

h. Criglersville School – the next steps: Environmental information is still being attained; various options were provided for consideration (i.e. sell, retain, etc.); further suggestions from the Board focused on:

- Having the CVRJ work crew perform a clean-up of the property
- Possibly host a controlled burn (with the local fire department)
- Have firm numbers in place for presentation to the public
- Host a public forum in the Criglersville area if possible

After discussion, Chairman Lackey and Supervisor Jackson agreed to work with the County Administrator to develop some scenarios for review during the public forum. After discussion, it was the consensus of the Board to work toward holding a public forum in February 2015.

i. Other Items for information and future consideration

- i. State Budget Impact: The County Administrator advised there have been no definitive numbers provided to date. It was the consensus of the Board to add this item to the November Regular Meeting for further discussion.*
- ii. January 2015 Organizational Meeting Date: The County Administrator advised the State has declared Friday, January 2, 2015 as a state holiday. After discussion, it was the consensus of the Board to move the Organizational meeting to Monday, January 5, 2015 at 9:00 a.m. in the auditorium.*
- iii. School Appropriation Request: The school system submitted a letter to request an appropriation of \$10,000.00. After discussion, it was the consensus of the Board to add this item to the November Regular Meeting for action.*
- iv. Rappahannock Rapidan Community Service:*
 - 1. Search for new member 1/1/15 (term 3 years)
 - 2. Meeting on the
 - a. 1st Tuesday 1 p.m. to 3 p.m.
 - b. 4th Tuesday 9 a.m. to 12 p.m.
- v. Rappahannock Juvenile Detention Center:*
 - 1. Search for new member 1/1/15 (term 1 year)
 - 2. Meeting on the
 - 1. 4th Monday 12 p.m. Jan, Mar, May, Jul, Sept, Nov

After discussion, it was the consensus of the Board to consult with the RRCSB and the Rappahannock Juvenile Detention Center to solicit individuals with the necessary skills and willingness to serve. It was also the consensus of the Board to send a letter of appreciation to the incumbents that have served.

- vi. Planning Commission reappointments:* It was noted of the three (3) incumbents' whose terms will end shortly, two (2) have expressed a desire to serve an additional term, should the County so desire.
 - 1. 3 positions

After discussion, it was the consensus of the Board to refrain from advertising until the end of the year.

- vii. Scheduled Madison polling place, public hearing December 9, 2014:* After discussion, it was the consensus of the Board to act on this item in December 2014.
- viii. Driving Training for County employees:* VACo representatives were consulted regarding this matter and were receptive, although no discounts will be offered; more information will be provided at a later date.
- ix. County radio discussions:* Discussions focused on poor radio perception in certain 'dead spots' within the County; surrounding localities are currently looking for regional partners to share in the purchase of updated radio equipment (i.e. Orange, Greene, Culpeper). After discussion, it was the consensus of the Board to authorize the County Administrator to pursue the possibility of the County possibly partnering with surrounding localities.

- x. **Ebola Readiness:** A roundtable discussion was held with emergency and health agencies today to focus on preparedness and awareness; the health department is currently monitoring anyone entering the State after traveling to Africa; protocols are being developed by emergency services; if any issues arise, all citizens will be notified accordingly; potential costs to the County are unknown at this point.
- xi. **New Businesses (Sales Tax Income):** A recent tax report submitted by the Commissioner's Office was provided for review; it appears that more local businesses are reporting sales tax received.
- xii. **Post Office Discussions:** About (860) signatures have been received thus far on the petitions; letters have also been written to our legislators; the representative from Senator Kaine's Office have suggested postal staff submit letters in regards to what's transpiring with them as a result of the proposed changes.
- xiii. **Task Force:** The Blue Ridge Task Force has moved into the Old ABC Building; repairs will be made shortly to some of the lighting in the building.
- xiv. **Administration Roof:** A pre-construction meeting will be held on Monday; tentative start date will be 11/18/2014; CVRJ trustees have been working this week to remove some of the brushes at the front of the admin building; some of the bushes were replanted at the WMB.
- xv. **Storage Building:** Work on the structure is almost complete; currently waiting on power hook-up; once phone lines are in place, space will be provided to the Sheriff and County; costs to date for the project is close to \$60,000.00 (excluding pricing for fencing).
- xvi. **War Memorial Courtroom Upgrades:** Currently working with two (2) contractors for an upgraded sound system in the WMB courtroom; information will be made available at the November Regular Meeting; the Judge has verbalized concerns about making any specific upgrades to the room (i.e. bench area); current upgrades will only involve the sound recording system.
- xvii. **Administration Building Plans:** Options were provided for review/consideration; members were urged to provide any suggestions on how best to proceed with the proposed plan.
- xviii. **November Regular Meeting date changed to Wednesday the 12th:** Members were reminded of the change in the November Regular Meeting date (11/12/14).

Supervisor Jackson moved the Board enter into a five (5) minute recess, seconded by Supervisor McGhee. *Ayes: Lackey, Jackson, Weakley, Campbell, McGhee. Nays (0)*

8. Closed Session

- a. Consideration of economic development opportunity
- b. Litigation

a. Closed Session:

On motion of Supervisor Jackson, seconded by Supervisor Weakley, the Board moved to convene in a closed session, pursuant to Virginia Code Section 2.2-3711(A)(5) pertaining to discussion concerning a prospective business or industry of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community, and Virginia Code Section 2.2-3711 (A)(7) pertaining to consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, related to an accident on County property where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. *Ayes: Lackey, Jackson, Weakley, Campbell, McGhee. Nays: (0).*

b. Motion to Reconvene In Open Session

On motion of Supervisor Jackson, seconded by Supervisor McGhee, the Board reconvened in open session. *Ayes: Lackey, Jackson, Weakley, Campbell, McGhee. Nays: (0)*

c. Motion to Certify Compliance:

On motion of Supervisor Jackson, seconded by Supervisor Weakley, the Board certified by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Section 2.2-3711 (A) (5), Virginia Code Section 2.2-3711(A)(7), and only matters that were identified in the motion to convene in a closed session were heard, discussed or considered in the closed meeting. *Ayes: Lackey, Jackson, Weakley, Campbell, McGhee. Nays: (0).*

9. Good of the Order (25 minute time limit [5 minutes per Board member])

10. Information/Correspondence (if any)

Items of information was provided by the following individuals:

Supervisor Campbell (CIP meeting; MOU; Tyler Technologies software)
 County Administrator (Schedule of upcoming County and local events)
 Chairman Lackey (PD9's Living Lands Workshop; RSA water issues)

11. Adjournment

With no further action being required by the Board, on motion of Supervisor Jackson, seconded by Supervisor Weakley, Chairman Lackey adjourned the meeting. *Ayes: Lackey, Jackson, Weakley, Campbell, McGhee. Nays: (0).*

Doris G. Lackey, Chairman
Madison County Board of Supervisors

Clerk of the Board of Madison County Board Supervisors

Adopted on: December 9, 2014

Copies Doris G. Lackey, R. Clay Jackson, Jonathon Weakley, Robert Campbell, Kevin McGhee,
V. R. Shackelford, III, Constitutional Officers



Agenda
Workshop Agenda
Madison County Board of Supervisors
Tuesday, October 28, 2014 at 6:00 p.m.
Madison County Firehouse
1223 N. Main Street, Madison, Virginia 22727



Agenda Items

1. Call to Order
2. *Pledge of Allegiance & Moment of Silence*
3. Determine Presence of a Quorum
4. Adopt agenda
5. Financial Reports
 - a. General Operations (Fund 10) General Fund FY2015 – September
 - b. Certificate of Claims (Fund 11) – Tourism Enhancement FY2015 – September
 - c. Certificate of Claims (Fund 40) – Debt Service FY2015 – September
 - d. Supplemental Requests – General Operations – FY2015– September
6. Minutes:
 - a. **#43 & 46/ 47-50**
Public Comment Opportunity (will be as close to 7:00 p.m. as possible)
7. Discussion:
 - a. Parliamentary Procedure
 - b. Riddick Case
 - i. George Webb, Riddick case closeout
 - ii. Erik Weaver, Riddick case closeout
 - c. No charge tire event at the Transfer Station
 - d. Proposed Noise Ordinance
 - e. Technology additions for the Board of Supervisors
 - f. TOT Fund Update
 - i. Celebrate Shenandoah Committee Request
 - g. Tourism & Economic Development & the Madison Chamber
 - h. Criglersville School – the next steps
 - i. Other items for information and future consideration
 - i. State Budget Impact
 - ii. January 2015 Organizational meeting date
 - iii. School appropriation request
 - iv. Rappahannock Rapidan Community Services
 1. Search for new member 1-1-15 (term 3 years)

- 2. Meeting on the:
 - a. 1st Tuesday 1 p.m. to 3 p.m.
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 - v. Rappahannock Juvenile Detention Center
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 - vi. Planning Commission reappointments
 - 1. 3 positions
 - vii. Scheduled Madison Polling place, public hearing December 9, 2014
 - viii. Driving Training for County employees
 - ix. County radio discussions
 - x. Ebola Readiness
 - xi. New Businesses (Sales Tax Income)
 - xii. Post Office discussions
 - xiii. Task Force
 - xiv. Administration Roof
 - xv. Storage Building
 - xvi. War Memorial Courtroom upgrades
 - xvii. Administration Building Plans
 - xviii. November Regular Meeting date changed to Wednesday the 12th
- 8. Closed Session**
- a. Consideration of economic development opportunity
 - b. Litigation
- 9. Good of the Order (25 minute time limit [5 minutes per Board member])**
- 10. Information/Correspondence (if any)**
- 11. Adjournment**

AMENDMENTS (ADDITIONS) DENOTED IN ROYAL BLUE WITH YELLOW HIGHLIGHT *