

Madison County Electoral Board

Minutes of the May 4, 2016 post- election canvass Electoral Board meeting.

Attendees: Bonita Burr, Diana Eanes, Jody Shelatz, Susanna Spencer

The CAP needs an additional election official. Doris Judy is no longer Chief, Lauren Eanes has taken position of Chief. The GR also needs a CAP election official/assistant registrar to be available during the entire Absentee Ballot Voting period prior to the November 8 election.

The EB conducted a review of the Equipment Security Plan. The plan does not need to be updated at this time but some compliance issues need to be addressed. The equipment access list needs to be updated to include: Sr. Machine Custodian, Charles Montcrief who is sworn in, has a key and does not need an escort. Andrew Burkhardt, Unilect representative has authorized access with escort. Diana has provided an equipment log-in sheet to be filled out anytime the equipment is accessed by authorized personnel. She has also prepared a complete Configuration Management list, to be kept in an accessible location. Security training is provided at least once a year to all election officials, documentation is kept on file. We will review the plan next year and modify some of the terminology. We will also discuss EPB password changes after the November 8 election.

The Electoral Board will review the ADA checklist prior to the next election. We will conduct a review of the exterior of Polling places, ie handicap parking spaces and report back if they need any attention.

The General Registrar is currently holding voter registration for felons until the state process is clarified and enough documentation is available. October 17 is the last day to register to vote so there is plenty of time to process these registrations before then.

The EB conducted the annual performance review of the General Registrar.

The next EB meeting will be September 8, 2016 at 9:30 am to plan for the November 8 election.

Bonita Burr, Secretary